

San Diego Mesa College
 PIE Committee
 Meeting Notes
 September 14, 2021
 3:30 p.m. – 5:00 p.m.
 Zoom ID: 950 5466 6998

	Co-Chair	Faculty
ATTENDEES	Bridget Herrin –	Scott Plambek – Humanities
	Holly Jagielinski -	Nathan Resch – Exercise Science
	Administrators:	Michael Harrison – Arts and Languages
	Monica Romero	Ian Duckles – Social Behavioral Sciences
	Victoria Miller - (excused)	Tracy Tuttle – Business and Technology
	Ryan Shumaker	Danica Moore – Math and Science
	Classified Professionals	Holly Jagielinski -Health Physical Science
	Courtney Lee - (excused)	Vacant – Student Services
	Mona King	Paula Gustin – Chair Representative
	Instruction-Vacant	John Crocitti – Academic Senate
	Administrative -Vacant	
	Consultants	
	Ashanti Hands -	Students:
	Lorenze Legaspi -	Narae Kim (excused)
	Toni Parsons	Guest:
	Pamela Luster -	
	Isabel O’Connor	
	Monica Romero – CTE	
	Pathways Consultants	
	Administrative Support: Mona King	

Agenda Item A: Call to Order:

DISCUSSION	
	1. Approval of May 11, 2021, Minutes <ul style="list-style-type: none"> • The minutes from May 11, 2021, were tabled • A draft of the agenda was emailed to PIEC prior to the meeting for review.

ACTION ITEMS	PERSON	DEADLINE
• N/A	•	•

Agenda Item B: New Business

DISCUSSION

- 1. Welcome & Introductions**
 - a. Fun Fact (Not Work Related)
- 2. Confirm Membership/Vacancies**
 - a. [2021-2022 PIE Committee Membership](#)
 - b. PIEC has been working with the Academic Senate and Classified Senate to get the vacancies filled, but please encourage a colleague to volunteer to serve if you know of anyone.
 - c. If you have not already confirmed your participation, please let Mona know.
 - d. Please let Mona know if you will no longer be serving in your role.
- 3. Review of Purpose**
 - a. Following the sustainable continuous quality improvement model, PIEC is responsible for assuring that the College's planning framework is consistent with accreditation standards; for guiding the annual assessment of progress on stated goals, objectives, and priorities and recommending changes as indicated; and for assuring the integration of planning across the campus.
 - i. For the next two years, the PIE committee will be doing a lot of coordination around our accreditation efforts as we prepare for our 2024 comprehensive site visits.
 - b. Monitor and support progress of campus-wide initiatives, using data, to support a continued focus on equity and ensure alignment with ACCJC institution set standards and campus goals.
 - c. Communicate and meaningfully engage the campus community in institutional effectiveness efforts, governance structure updates, and short- and long-term planning cycles.
 - d. Support resource allocation processes that align with long- and short-term planning goals.
 - e. Continuously evaluate the efficacy of current planning and assessment structures and engage in quality improvement to support the institution's mission.
 - f. PIE committee makes recommendations to President's Cabinet on policies and practices related to institutional planning and effectiveness, including governance processes and outcome assessment.
 - g. Oversee the development and assessment of progress towards Mesa College's long-term plan (Mesa2030) and strategic plan (Roadmap to Mesa2030)
 - h. Periodically review the Mesa College Integrated Planning process and update the [Governance Handbook](#) as needed.
- 4. Review Deliverables for 2020-2021**
 - a. Strategic Plan Document – Roadmap to 2030
 - b. Integrated Planning Guidance
 - c. Governance Model Chart
 - d. Integrated Planning and Governance Guide (Governance Handbook)
 - e. Provide content and feedback for the Mid-term report and annual reporting processes for Accreditation.
- 5. [Governance Handbook: How Decisions Get Made at Mesa College](#)**
 - a. [Roadmap to Mesa2030](#)
 - i. Part of what the PIE committee will be doing as a committee will be reviewing the strategic objectives in the Roadmap to Mesa2030 and thinking about how to implement those Objectives.
 - ii. Some of the questions to be asked will be:

	<ol style="list-style-type: none"> 1. Are there groups on campus that are natural leads for some of these objectives? 2. Are the objectives larger than single groups that need to show up in different areas? iii. Each PIE representative was asked to share the Roadmap to Mesa2030 with their school to ensure the campus is familiar with the priorities identified. <p>6. Accreditation Timeline and Committee</p> <ol style="list-style-type: none"> a. A motion to make a recommendation to President’s Cabinet to create/charge an Accreditation Taskforce was made by Holly Jagielinski and second by Danica Moore. Motion passed. b. The membership structure of that taskforce is to be drafted at the next PIEC meeting. <p>7. Accreditation Survey Feedback – 9/20/21</p> <ol style="list-style-type: none"> a. A request to delay the survey has been made to the district. b. Survey to take place after the ACCJC training on 10/11/21. c. Once the ACCJC training has taken place, the draft survey will come back to PIEC for feedback. <p>8. Planning Deliverables for 2021-22</p> <ol style="list-style-type: none"> a. Charge Accreditation Taskforce b. Develop Accreditation Timeline c. Supporting this first year of the Accreditation Process d. Develop Program Review Training Plan e. Coordination/Support for Selection of New Technology f. Coordination/Support of New Processes developed out of the New Technology Selection g. Updating the Integrated Planning Calendar <ol style="list-style-type: none"> i. Integrating the Roadmap to Mesa2030 into the Integrated Planning Calendar ii. Integrating our Governance Survey Administration into our Integrated Planning Calendar h. Accessing Governance 101 Training <ol style="list-style-type: none"> i. Bridget to request a Governance 101 Evaluation Survey to be developed by the Governance 101 group; once developed, survey to be approved by PIEC. PIEC to determine what groups to be sent evaluation survey. ii. Administer a new round of Governance 101 i. Roadmap to Mesa2030: identifying the priorities and identifying the coordinating bodies j. Development of the Progress Report Template
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ACTION ITEMS	PERSON	DEADLINE
<ul style="list-style-type: none"> • Share Governance Handbook and Roadmap to Mesa2030 with the school you represent • Take recommendation to President’s Cabinet • Make a request to Governance 101 group to develop a Governance 101 evaluation survey 	<ul style="list-style-type: none"> • All • PIEC • PIEC 	<ul style="list-style-type: none"> •

Agenda Item C: Announcements

DISCUSSION	<ol style="list-style-type: none">1. Next meeting, 09/28/20212. Meeting schedule for 2021-20223. The meeting adjourned at 4:20 pm
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Submitted by:

Approved on:

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