

San Diego Mesa College
PIE Committee
Meeting Notes
 November 09, 2021
 3:30 p.m. – 5:00 p.m., Zoom

	Co-Chair	Faculty
ATTENDEES	Bridget Herrin - Institutional Effectiveness	Scott Plambek - Humanities
	Holly Jagielinski- Health Sciences & Public	Nathan Resch - Exercise Science, Health Education & Athletics
	Administrators:	Michael Harrison - Arts and Languages
	Monica Romero	Ian Duckles - Social/Behavioral Sciences & Multicultural Studies
	Victoria Miller	Tracy Tuttle - Business and Technology
	Ryan Shumaker	Danica Moore - Mathematics & Natural Sciences
	Classified Professionals	Holly Jagielinski - Health Sciences & Public
	Courtney Lee - Student Services	Vacant – Student Services/Student Affairs
	Mona King – CS Pres/Designee	Paula Gustin – Chair Representative
	Instruction-Vacant	John Crocitti – AS Pres/Designee
	Administrative -Vacant	
	Consultants	
	Ashanti Hands -	Students:
	Lorenze Legaspi -	
	Toni Parsons - HSI	Guest:
	Pamela Luster -	
	Isabel O’Connor	
	Monica Romero - CTE	
	Michelle Rodriguez - Sustainability	
	Howard Eskew - Pathways	
Administrative Support: Mona King-IE		

Agenda Item A: Call to Order: By Holly Jagielinski 3:35 p.m. in zoom

DISCUSSION	<ol style="list-style-type: none"> 1. Approval of October 26, 2021 minutes <ul style="list-style-type: none"> • A draft of the agenda and minutes were emailed to PIEC prior to the meeting for review. • A correction to the school names under the faculty attendance list was noted for review and edits. • The minutes from October 26, 2021, were M/S by John Crocitti and Ian Duckles and approved.
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ACTION ITEMS	PERSON	DEADLINE
<ul style="list-style-type: none"> Post the approved minutes to PIE webpage 	<ul style="list-style-type: none"> Sahar King 	<ul style="list-style-type: none"> Before the next meeting

Agenda Item B: Committee Updates

DISCUSSION	<ol style="list-style-type: none"> Mesa Pathways (O'Connor) <ol style="list-style-type: none"> The student success teams roadshow has been finalized. Budget requests are under final review and will be announced on 11/15/21. SET (Hands) <ol style="list-style-type: none"> Next meeting will be on 11/19/21 at 9:30am. Work has begun on the Student Equity and Achievement Annual Report due on 01/01/22. Program Review (Herrin) <ol style="list-style-type: none"> The accelerated FHP program closed yesterday. Workspaces close on 12/06/21 through 01/11/22 for manager review. Workspaces will open 01/11/22 through 02/06/22 for final edits. On 02/06/22, the workspaces go to the resource allocation groups for prioritization. Working on software selection in collaboration with COA. A program review handbook is being drafted that will carry through the next, full four-year cycle and end of the roadmap. Committee on Outcomes & Assessment (Herrin) <ol style="list-style-type: none"> Working on software selection in collaboration with Program Review. A beta testing group is looking at conducting outcomes assessment in Canvas for CLOs. Budget Allocation & Recommendation Committee (Legaspi) <ol style="list-style-type: none"> BARC request deadlines are the same as Program Review. Faculty Hiring Priorities Committee (O'Connor/Crocitti) <ol style="list-style-type: none"> Deadline for submitting requests was yesterday, 11/08/21. 33 total applications were received. Classified Hiring Priorities Committee (Engels) <ol style="list-style-type: none"> Request portal is open with submissions due in December. CHP is currently working with the resource alignment workgroup. Environmental Sustainability Committee (Rodriguez) <ol style="list-style-type: none"> The committee is currently working on the Climate Action Plan.
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ACTION ITEMS	PERSON	DEADLINE
<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">

Agenda Item C: Operational Updates

DISCUSSION	<ol style="list-style-type: none"> Accreditation (Herrin) <ol style="list-style-type: none"> Standard leads have been identified
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	<ul style="list-style-type: none"> b. The accreditation steering committee will have their first meeting on Friday, 11/19/21. c. Bridget and Lisa will be meeting with district colleagues on Monday, 11/15/21. <p>2. HSI Programs (Parsons)</p> <ul style="list-style-type: none"> a. Continuing activities in the current grant’s no cost extension year. b. Setting up the infrastructure for new HIS STEM Title III grant – E3, Equity, Excellence, & Exito to be ready 01/01/22. <p>3. Future: AANAPISI Programs</p>
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ACTION ITEMS	PERSON	DEADLINE
<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •

Agenda Item D: Continuing Business

DISCUSSION	<ul style="list-style-type: none"> 1. Governance 101 Update (Objective: information item) <ul style="list-style-type: none"> a. Governance group inventory survey went out to the entire campus. b. The survey is due for completion on 11/12/21. c. The current committee list can be found here. 2. Roadmap Implementation (Objective: Continue working on identifying coordinating bodies for strategic objectives) <ul style="list-style-type: none"> a. The Roadmap Implementation spreadsheet was reviewed and edited during the meeting. For each roadmap objective, the PIEC completed filling in the list of coordinating bodies and collaboration with groups. b. Next step: the spreadsheet will be shared with each committee lead/chair for input on how best to move forward
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ACTION ITEMS	PERSON	DEADLINE
<ul style="list-style-type: none"> • Share the Roadmap Implementation Spreadsheet with each identified coordinating body committee chair for feedback. • Complete the governance group inventory survey. 	<ul style="list-style-type: none"> • Bridget • PIEC Members 	<ul style="list-style-type: none"> • By next meeting • 11/12/21

Agenda Item E: New Business

DISCUSSION	<ul style="list-style-type: none"> 1. President’s Cabinet Retreat – Nov. 16th <ul style="list-style-type: none"> a. Key Takeaways Breakouts – See assignments below b. Breakout Room assignments: <ul style="list-style-type: none"> 1. CCCSE: The Continued Impact of COVID-19 on Community College Students <ul style="list-style-type: none"> a. Ryan Shumaker, Paula Gustin, Nathan Resch, Lorenze Legaspi, Pamela Luster 2. #RealCollege 2021: Basic Needs Insecurity During the Ongoing Pandemic <ul style="list-style-type: none"> a. Bridget Herrin, Mona King, Ian Duckles, Scott Plambek, Ashanti Hands, Monica Romero 3. Students Speak: Understanding the Impact of the COVID-19 Pandemic on Their Transfer Journey
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	<p>a. Courtney Lee, Victoria Miller, Danica Moore, Howard Eskew, Isabel O'Connor, Michelle Rodriguez</p> <p>4. <u>Be a Transfer Advocate: How Faculty Can Strengthen Students' Transfer Success</u></p> <p>a. Holly Jagielinski, Tina Recalde, John Crocitti, Tracy Tuttle, Marisa Alioto, Toni Parsons</p> <p>The work created out of the breakout rooms can be found in this google doc: <u>The Ongoing Impact of COVID.</u></p>
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ACTION ITEMS	PERSON	DEADLINE
• N/A	•	•

Agenda Item F: Announcements

DISCUSSION	<ol style="list-style-type: none"> 1. Next meeting: 02/08/2022 2. <u>Meeting schedule for 2021-2022</u> 3. The meeting was adjourned at 5:05pm
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Submitted by: Sahar King, Administrative Assistant
 Approved on: February 8, 2022

