

San Diego Mesa College
 Planning and Institutional Effectiveness Committee
 Meeting Notes
 March 22, 2022
 3:30 p.m. – 5:00 p.m., Zoom

ATTENDEES	
Co-Chairs	Faculty
Bridget Herrin	John Crocitti
Holly Jagielinski	Ian Duckles
Administration	Paula Gustin
Victoria Miller	Holly Jagielinski
Monica Romero	Danica Moore
Ryan Shumaker (absent)	Scott Plambek
Classified Professionals	Nathan Resch
Mona King	Lisa Shapiro
Courtney Lee	
VACANT (Instruction)	Student Representatives:
VACANT (Administrative)	Dania Garcia
Consultants	
Marisa Alioto (absent)	Guest:
Howard Eskew	
Ashanti Hands	
Lorenze Legaspi	
Pamela Luster (excused)	
Isabel O'Connor	
Toni Parsons	
Michelle Rodriguez	
Monica Romero (CTE)	
Administrative Support: Sahar King	

Agenda Item A: Call to Order: Bridget Herrin at 3:33 p.m. in Zoom

DISCUSSION:
1. Approval of March 8, 2022, minutes

- A draft of the agenda and minutes were emailed to PIEC prior to the meeting for review.
- The minutes from March 8, 2022, were M/S by Danica Moore and Monica Romero and approved. one OB by Ian Duckles.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Post approved minutes to the website. 	<ul style="list-style-type: none"> • Sahar King 	<ul style="list-style-type: none"> • Before the next meeting.

Agenda Item B: Continuing Business

DISCUSSION:
<ol style="list-style-type: none"> 1. Governance 101 (Tabled) 2. Roadmap Implementation Progress Report (Objective: approval) <ul style="list-style-type: none"> ○ Now at final stages of Roadmap Implementation Progress form ○ Would like to do first round of responses in Spring as pilot, opportunity to resolve any issues with form ○ Concerns/edits/feedback <ul style="list-style-type: none"> • Separate form for each objective you are coordinating (easier data collection) • Committee protocols for filling out form – check in with your committee on best practice ○ The Roadmap Implementation Progress Report was M/S by Holly Jagielinski and Danica Moore and approved. 3. ACCJC Annual report (Objective: update) <ul style="list-style-type: none"> ○ PCab has approved institution set standards and aspirational goals set by PIEC for ACCJC Annual report. ○ Awaiting a few more data points and will then be submitting document in the next (approx.) 10 days. 4. Classified Hiring Priorities Committee (Engels) 5. Governance Survey Timeline <ul style="list-style-type: none"> ○ Measures: integration with broader campus, committee culture, committee operations ○ Survey administration – April 4th – April 15th ○ Share results with committees – May 2nd ○ PIEC results reviews – May 10th ○ Governance Survey Timeline was M/S by Ian Duckles and John Crocitti and approved.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
•	•	•

Agenda Item C: New Business

DISCUSSION:		
<ol style="list-style-type: none"> 1. Outcomes and Program Review Faculty Coordinator (Objective: discuss) <ul style="list-style-type: none"> ○ Model what some of the other campuses are doing – combined Outcomes and Program Review Coordinator ○ Folks in agreement that combining these roles is positive direction to potentially move ○ Concerns: implementation, election, reassign, additional work load for faculty 2. PCab Meeting on District Planning (Objective: debrief) <ul style="list-style-type: none"> ○ Folks happy with work done during breakout rooms – hopeful suggestions will be implemented ○ Continuity across campuses – questions about desire for more consistency, particularly with initiatives like Pathways 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• N/A	•	•

Agenda Item F: Announcements/ Adjournment

DISCUSSION:
<ol style="list-style-type: none"> 1. Next meeting: April 12, 2022 2. Meeting schedule for 2021-2022

Submitted by: Sahar King, Administrative Support

Approved on: