

San Diego Mesa College  
 Planning and Institutional Effectiveness Committee  
 Meeting Notes  
 May 10, 2022  
 3:30 p.m. – 5:00 p.m., Zoom

<b>ATTENDEES</b>	
<b>Co-Chairs</b>	<b>Faculty</b>
Bridget Herrin	John Crocitti
Holly Jagielinski	Ian Duckles
<b>Administration</b>	Paula Gustin
Victoria Miller	Holly Jagielinski
Ryan Shumaker	Danica Moore
Monica Romero	Scott Plambek
<b>Classified Professionals</b>	Nathan Resch
Mona King	Lisa Shapiro
Courtney Lee	
VACANT (Instruction)	<b>Student Representatives:</b>
VACANT (Administrative)	Dania Garcia
<b>Consultants</b>	
Marisa Alioto	<b>Guest:</b>
Howard Eskew	
Ashanti Hands	
Lorenze Legaspi	
Pamela Luster	
Isabel O'Connor	
Toni Parsons	
Michelle Rodriguez	
Monica Romero (CTE)	
<b>Administrative Support:</b> Sahar King	

**Agenda Item A: Call to Order: Bridget Herrin at 3:35 p.m. in Zoom**

<b>DISCUSSION:</b>
<b>1. Approval of 12, 2022, Minutes</b>

- A draft of the agenda and minutes were emailed to PIEC (Planning and Institutional Effectiveness Committee) prior to the meeting for review.
- The minutes from April 12, 2022, were M/S by Ian Duckles and John Crocitti and approved.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>● Post approved minutes to the website.</li> </ul>	<ul style="list-style-type: none"> <li>● Sahar King</li> </ul>	<ul style="list-style-type: none"> <li>● Before the next meeting.</li> </ul>

**Agenda Item B: Continuing Business**

<b>DISCUSSION:</b>
<p><b>1. <u>Governance Survey (Objective: Results Review)</u></b></p> <ul style="list-style-type: none"> <li>○ Received 108 responses; 2/3 faculty, 1/3 classified &amp; administrators, remainder students</li> <li>○ Sent to DL so that everyone from all committees could review and respond.</li> <li>○ Rank own experience in committee – integration with Mesa as a whole, committee culture, operations.             <ul style="list-style-type: none"> <li>● Integration – over 90% agree or strongly agree.</li> <li>● Committee culture – regarding meaningful dialogue, just under 20% disagree or strongly disagree.</li> <li>● Operations – disagree or strongly disagree regarding orientation for new members nearly 50%.</li> </ul> </li> <li>○ Plan to share results with committees that have &gt;5 responses.</li> <li>○ Option to leave the survey open and push out again, disaggregate the data in areas like constituency group role or role at Mesa.</li> <li>○ Perhaps some misunderstanding around statements – i.e., agenda item discussion.</li> <li>○ Suggestion – ask committees to add the survey to their agenda for the first meetings of the semester; post orientation on the website of each committee for review at beginning of the semester.</li> <li>○ Preference for answer scale moving forward – there was one suggestion for adding a neutral, N/A, I do not know. Suggestion to roll strongly into just agree/disagree.</li> </ul> <p><b>2. Program Review Alignment Plan</b></p> <ul style="list-style-type: none"> <li>○ PRSC (Program Review Steering Committee), FHP, CHP, and BARC are actively engaged in this process, looking at the alignment of resource prioritization process and line up with roadmap and Mesa2030.</li> <li>○ Primarily looking at ways in which resource allocation requests stem more meaningfully from Program Review reports.</li> <li>○ <u>Program Review Handbook and Report and Resource Request Structure</u></li> <li>○ Allow each request to fulfill areas/values within the category with multiple prongs.</li> <li>○ FHP meeting again in the next week to continue sharing updates.</li> </ul>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• N/A	• N/A	• N/A

**Agenda Item C: New Business**

**DISCUSSION:**

**1. Summer Workgroup Volunteers**

- We are developing summer workgroups to support implementation in the new software.
- Separate summer workgroup to develop outcomes spaces.
- Need rep from PIEC

**2. Outcomes Assessment Cycle (Objective: Informational)**

- COA (Committee on Outcomes and Assessment) has voted and approved to move to a 4-year cycle to align with Program Review.
- Want to leverage technology for data collection.
- Add into Program Review workspace report, data reflection around outcomes would occur in PR space instead of separate workspace
- Working on handbook for PR and OA to be shared out to campus in fall.

**3. Program Review Summary Report**

- Analysis of PR responses from lead writers.
- Pulled two questions:
  - i. COVID-19 Impacts: “In what ways (if any) did changes to an online/remote modality due to COVID-19 impact student success and equity in your area/program?”
  - ii. College-wide Practices: “What college-wide practices implemented since the last program review cycle have affected your area/program positively or negatively? Identify impacts on student success and equity.”
- A lot of variation in responses across academic program, instructional modality, course level/length, student demographic group, and other variables.
- Lessons learned moving forward, what community will look like in a post-pandemic world.
  - i. [Review Accreditation Report](#) and contribute to [Brainstorming Document](#)

**4. PIE (Planning and Institutional Effectiveness) Committee Membership (Objective: Confirmation)**

- Respond to e-mail from Mona to confirm your membership for 2022-23 if you have not already done so.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Respond to e-mail with interest form for Summer Workgroups	• Everyone	• End of semester
• Share Program Review Summary Report in your spaces.	• Everyone	• N/A

<ul style="list-style-type: none"> <li>Respond to e-mail from Mona to confirm your membership for 2022-23 if you have not already done so.</li> </ul>	<ul style="list-style-type: none"> <li>Everyone</li> </ul>	<ul style="list-style-type: none"> <li>End of semester</li> </ul>
<ul style="list-style-type: none"> <li>Forward any folks you think would be good to fill vacancies.</li> </ul>	<ul style="list-style-type: none"> <li>Everyone</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>
<ul style="list-style-type: none"> <li>Review Accreditation Report and contribute to Brainstorming Document.</li> </ul>	<ul style="list-style-type: none"> <li>Everyone</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>
<ul style="list-style-type: none"> <li>Send any updates for the 2022-23 IP calendar to Mona.</li> </ul>	<ul style="list-style-type: none"> <li>Committee Leads</li> </ul>	<ul style="list-style-type: none"> <li>Before fall semester.</li> </ul>

**Agenda Item F: Announcements/ Adjournment**

<b>DISCUSSION:</b>
<ol style="list-style-type: none"> <li>Next meeting: September 13, 2022</li> <li>Meeting Schedule 2022-2023</li> </ol>

Submitted by: Sahar King, Administrative Support

Approved on: