

# SAN DIEGO MESA COLLEGE

## Planning and Institutional Effectiveness Committee Minutes

April 9, 2024

LRC 435

3:30 p.m. to 4:30 p.m.

### Attendees

Holly Jagielinski, Hai Hoang, Ashanti Hands, Ryan Shumaker, Andrew Hoffman, Todd Curran, Scott Plambek, Jill Moreno Ikari, Lorenze Legaspi, Larry Maxey, Simpliciano

#### A. Call to Order: Holly Jagielinski

##### 1. Approval of 03/12/2024 Minutes

- Motion: The motion for the approval of the minutes from 03/12/2024, was presented by Andrew Hoffman
- Second: The motion was seconded by Ryan Shumaker
- Approval: The minutes were officially approved on 04/09/2024

#### B. New Business

##### 1. [ACCJC Annual Report](#)- goal setting

- The committee delved into the ACCJC Annual Report and the Fiscal Report, with a focus on the Annual Report due to its integral role in demonstrating institutional progress and compliance with ACCJC standards.
- Goals from the "Vision for Success" initiative were revisited, noting the strategic objectives set by the Chancellor in 2017-18 for a 20% increase in certificates and degrees, and a 15% increase in transfers by 2022.
- Discussion included the practicalities of goal-setting, using actual data from the previous year as a baseline to determine the Institutional Set Standards (ISS). This approach integrates campus initiatives like Mesa2030 and Guided Pathways, and equity programs into the goal-setting process.
- The committee acknowledged confusion from previous sessions regarding data availability, particularly transfer data, and clarified that goals for the academic year 2024-2025 would be set using data from 2022-2023.
- Concerns were raised about the practical application of these goals, leading to an agreement that goals should be translated into concrete classroom and institutional actions.

- A comparative analysis was proposed to benchmark the college's success rate against other community colleges, with the college's rate currently above the state average.
- The committee discussed enrollment trends and the job market's impact on credential requirements, emphasizing strategies to encourage certificate program completion.
- There was a consensus on the need to reassess and adjust goals when more current data becomes available, especially to address the impacts of COVID-19 on academic progress and degree completion.
- Transfer data clarification was sought, particularly the contribution of Associate Degrees for Transfer (ADTs) to success metrics and their reporting within the Annual Report.
- The session concluded with a decision to conduct follow-up discussions on these points in subsequent meetings to ensure goals are being met and to evaluate the effectiveness of implemented strategies.

**Proposed ISS & Goal in 2024 for 24/25** (Completed on and 04/19/24)

Metric	Actuals 22/23	24/25 ISS	24/25 Goal
Course Success	75	74	76
Certificate	291	300	325
Associate Degree	1468	1525	1600
Bachelor's	19	18	20
Transfer* (new method)	1249	1300	1358

2024

**C. Continuing Business**

1. Mesa 2030 focus: Completion
  - i. Review [Electronic results](#), review the [Activities](#), discussion on progress and success, confirm the leads, communication update

**D. Announcements**

1. Meeting schedule for 2023-2024
2. Next Meeting: April 23, in person – LRC 435

## **E. Action Items**

1. Continue to educate faculty on the strategic importance of certificate programs and their role in meeting institutional goals.
2. Analyze the effects of teaching modalities on student success and make necessary adjustments.
3. Revisit and potentially revise goals upon receiving updated actual data.
4. Establish a comprehensive plan to translate the set goals into actionable strategies for the next academic year and beyond.
5. To present findings to the enrollment management and counseling teams for insights into student success factors

## **Reminders**

Useful links:

[Review of PIEC \(PIE Committee\) website](#)

[2023-2024 Goals](#)

[Integrated Planning](#)

[Program review resources](#)

## **Adjournment**

Meeting adjourned by Holly Jagielinski at 4:35 p.m.

Note: The minutes capture the essence of the discussions, focusing on the outcomes and decisions made. Specific details and participant contributions are documented in the full meeting transcript for reference.

Submitted by: Mona King

Approved on