

# SAN DIEGO MESA COLLEGE

## Planning and Institutional Effectiveness Committee Minutes

November 28, 2023

MC 211

3:30 p.m. to 4:30 p.m.

### Attendees

Hai Hoang, Holly Jagielinski, Catherine Cannock, Victoria Miller, Courtney Lee, Andrew Hoffman, Nathan Resch, Lisa Shapiro, Ian Duckles, Scott Plambek, Jill Moreno Ikari, Howard Eskew, Lorenze Legaspi, Jade Bersamina, Howard Eskew, Ashanti Hands, Larry Maxey, Toni Parsons, Leland Simpliciano, Ryan Shumaker (excused), Zora Williams, Paige Hu, Michelle Rodriguez, Alex Berry

Absent:

### Continuing Business

1. Meeting called to order by Holly Jagielinski @ 3:37 p.m.
2. Approval of October 24 Minutes
  - Approved on 11.28.23
    - o Motioned – Andrew Hoffman
    - o Seconded – Lisa Shapiro
    - o Abstained – Ian duckles and Michelle Rodriguez
3. Committee report out
  - [Pathways](#)
  - Program Review
    - o The draft is due on December 4, 2023, at 11:59 pm and it is to be submitted to the managers. There isn't a technical way to let your manager know, as the platform doesn't allow it yet. Lead writers and the managers will need to discuss this and check in to ensure that it is ready.
  - Environmental Sustainability
    - o The committee held a workshop on Friday to finish the climate action plan. They will present it to the campus around April.
  - Accreditation
    - o The committee has received 6 core inquiries. One will be taken care of by the district. Two of them are accommodations, which means they have identified two good practices that they would like to share with the college. The last three still need more information. It consists of learning outcome, CTE assessment, and shared governance.
    - o The Committee has created a team and a timeline to respond. Draft one will be due December 10, 2023. Draft two is due January 22, 2023. The final draft will be due on February 1, 2023. The goal is to have the final submission to ACCJC on February 6, 2023. The site visit dates will be February 26 and 27 of 2023.
  - HSI

o External evaluator visit was on November 16 and 17 of 2023. After they collect data, Kyung Ye will give her our APR data, and a report should be presented soon.

4. Reflection on PCAB Retreat

- The committee felt that the presentation was fantastic, and that Ashantis's vision for the activity was executed but that the actual activity and how it was set up made it difficult to actually acquire goals from the groups at each table.
- The committee reviewed the entries from both the digital and physical information that was captured and collected at PCAB.
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## New Business

## Action Items

## Next Meeting

Next Meeting: February 13,2024 in person, LRC 435

## Reminders

1. Useful links:

[Review of PIEC website](#)

[2023-2024 Goals](#)

[Integrated Planning](#)

[Program review resources](#)

## Adjournment

1. Meeting adjourned by Hai Hoang at 4:30 p.m.

## Minutes

Submitted by: Catherine Cannock

Approved on February 13, 2024