

# SAN DIEGO MESA COLLEGE

## Planning and Institutional Effectiveness Committee Minutes

October 10, 2023

MC 211

3:30 p.m. to 4:30 p.m.

### Attendees

Hai Hoang, Holly Jagielinski, Catherine Cannock, Victoria Miller, Ryan Shumaker, Courtney Lee, Andrew Hoffman, Nathan Resch, Lisa Shapiro, Ian Duckles, Paige Hu, Scott Plambek, Jill Moreno Ikari, Howard Eskew, Lorenze Legaspi, Zora Williams, Jade Bersamina, Howard Eskew

Absent: Ashanti Hands (excused), Larry Maxey (excused), Toni Parsons (excused), Michelle Rodriguez, Alex Berry

### Continuing Business

1. Meeting called to order by Holly Jagielinski @ 3:35 p.m.
2. Approval of [September 12 minutes](#)
  - a. Approved - 10/11/23
    - I. Motioned - Ian Duckles
    - II. Seconded - Isabel O'Connor
3. Committee Report Out
  - a. Mesa Pathways (Eskew)
    - I. Academic and career pathways departments can now choose up to 3 ACPs for their academic programs.
      - I) Deadline for department changes is due on Monday October 16, 2023, pm by 4:59 p.m. Submissions must be sent to Marisa Aliato.
      - II) To see where your mesa pathways are located visit the Mesa College website and enter "Academic Career"
    - II. Mesa Success Coaches Mixer on October 31, 2023, from 1 p.m. to 3 p.m.
      - I) Shout out to Ian Duckles for his contribution.
  - b. SET (Maxey)
    - I. No update
  - c. Program Review (Hoang)
    - I. Shared the Program Review timeline – reminded the committee about the trainings and the draft due date (December 4)
    - II. Hosted three training sessions this week.
      - I) Faculty Hiring Prioritization (FHP) on Tuesday October 10. From 1 p.m. to 2 p.m. in LRC 432
      - II) Request For and Q&A Session (BARC) on Wednesday October 11 from 11 a.m. to 12 p.m. in LRC 432

- III) Classified Hiring Prioritization (CHP) on Wednesday October 11 from 1 p.m. to 3 p.m. in LRC 432
- d. Budget Allocation and Recommendation Committee (Legaspi)
  - I. BARC will have their first meeting on October 23, 2023.
  - II. BARC training will be October 11, 2023, from 11 a.m. to 12 p.m. in LRC 432
  - III. A few members shared they would appreciate notifications to manager at each approval/step. This includes BARC timeline and update.
- e. Faculty Hiring (O'Connor and Hoffman)
  - I. Andrew Hoffman is now the rep. for FHP.
  - II. They held a training on October 10, 2023.
- f. Classified Hiring (Legaspi)
  - I. No update
- g. Environmental Sustainability (Rodriguez)
  - I. No update
- h. Diversity, Action, Inclusion, and Equity (Miller)
  - I. CDAIE meets on Friday, October 13, 2023.
    - I) Associated students are very active and involved. PIEC welcomes two new member Zora and Jade.
    - II) The hot topic of discussion is greater elevated services for our students who are parents.
      - a. The goal is to increase the services they have access to while providing a sense of belonging by, for example, establishing play areas in the financial aid department. There are also three lactation stations located in the MS, G and Allied Health buildings.
    - III) The "Serenity Space" will be closed for remodel as it has begun to be utilized as a "hang out" space instead of its intended purpose.
- i. Accreditation (Shapiro / Hoang)
  - I. ACCJC is in the process of reviewing our fully online classes for Spring 2023 for substantive interaction according to standard II.
    - I) Random subset of online classes was selected, and 35 faculty members were notified.
    - II) It is important to note that they are not evaluating the faculty, only interaction with students.
  - II. Open forum from 1 p.m. to 2 p.m. for faculty, Classified professionals and students.
  - III. ISER Review Team will meet to discuss Core inquiries on October 17, 2023. When finished, we will be given a report on their findings and time to respond to their findings. Standard leads will be contacted.
  - IV. The site visit is scheduled for the week of February 26, more information to follow.
- j. Gov 101 (Holly / Hoang)
  - I. No update
- k. HSI (Hispanic Serving Institution) Programs (Parsons)

- I. HSI presented at PCAB about our Title III HSI STEM Grant. There are members who will be attending HAKU, and they are putting together a team to go to Imperial Valley College to look at what being an HSI institution truly means.
  - I. AANAPISI Programs (Simpliciano)
    - I. No update
- 4. [2023-2024 Goals](#) (develop draft goal)
  - a. Approval of deliverables
    - I. Approved – October 10, 2023
      - I) Motioned - Ian Duckles
      - II) Second - Ryan Shumaker
- 5. [Integrated Planning](#) (update calendar)
  - a. The goal has been to create SMART goals to get out of the planning phase and into the implementation phase.
  - b. PIEC is supporting PCAB in their retreat in November.

## New Business

- 1. Roadmap to Mesa 2030
  - a. Discussion question: How can PIEC provide structure and support for each workgroup to ensure that we are making progress towards Mesa2030?
    - i. Committee members discussed a few issues:
      - 1. Overarching goals that are difficult to measure
      - 2. Not all workgroups are making progress as expected
    - ii. Suggestions
      - 1. Shumaker: we take our strategic objectives and break them down.
      - 2. Shumaker: PIEC should provide a structure, explanation, template, timeline, and ask what the sub goals are.
      - 3. Could we focus on granular items? Could we possibly take the strategic planning for Mesa2030, and make a space in Nuventive for people to update their information?
      - 4. We can have one focus a month (starting with Completion)
      - 5. Acknowledged that some items would need to be rolled over to the next cycle
  - b. Discussion question: how can we build PACB activities around roadmap to Mesa2030?
    - I. Idea: 10 tables, 8 per table, 2-3 goals per table, PIE representative at each table, and Coordinating body representative at each table
    - II. Next meeting the committee will figure out how we will utilize PCAB to create a more structured focus for PIEC.

## Action Items

- 1. Next meeting the committee will figure out how we will utilize PCAB to create a more structured focus for PIEC.

## Next Meeting

Next Meeting: October 24, 2023, in person, MC211

## Reminders

1. Useful links:

[Review of PIEC website](#)

[2023-2024 Goals](#)

[Integrated Planning](#)

[Program review resources](#)

## Adjournment

1. Meeting adjourned by Holly Jagielinski at 4:35 p.m.
  - a. Motioned - Holly Jagielinski
  - b. Second - Courtney Lee

## Minutes

Submitted by: Catherine Cannock

Approved on: October 24, 2023