

San Diego Mesa College
 Planning and Institutional Effectiveness Committee

Meeting Notes

November 8, 2022

3:30 p.m. – 5:00 p.m., Zoom and MC211B

ATTENDEES	
Co-Chairs	Classified Professionals
Bridget Herrin	Mona King (C Senate President) <i>(on Acting assignment at City)</i>
Ian Duckles <i>(acting)</i>	Courtney Lee
	VACANT (Instruction)
Administration	VACANT (Administrative)
Victoria Miller (excused)	
Ryan Shumaker	Faculty
Monica Romero (absent)	John Crocitti (A Senate President)
	Ian Duckles
Consultants	Moreno Ikari, Jill (absent)
Marisa Alioto (absent)	Holly Jagielinski <i>(on leave)</i>
Howard Eskew	Danica Moore (excused)
Ashanti Hands	Scott Plambek
Lorenze Legaspi	Nathan Resch
Larry Maxey	Lisa Shapiro
Isabel O’Connor (absent)	Barbara Sexton
Toni Parsons	Valerie Pallares
Michelle Rodriguez	
Alexander Berry	Student Representative
Andrew Hoffman	VACANT
Administrative Support: Stephanie Oldengarm	Guest(s): N/A

Agenda Item A: Call to Order: Bridget Herrin at 3:31 p.m. in Zoom.

DISCUSSION:
<ol style="list-style-type: none"> 1. Call to Order 2. Approval of October 11, 2022, Minutes <ul style="list-style-type: none"> ○ A draft of the agenda and minutes were emailed to PIEC (Planning and Institutional Effectiveness Committee) prior to the meeting for review. ○ The minutes from 10/11/22 were M/S by Scott Plambek and Nathan Resch and approved.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

<ul style="list-style-type: none"> • Post approved minutes to the website. 	<ul style="list-style-type: none"> • Stephanie Oldengarm 	<ul style="list-style-type: none"> • Before the next meeting.
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Agenda Item B: Continuing Business

DISCUSSION:
<ol style="list-style-type: none"> Governance Committee Website Updates <ul style="list-style-type: none"> ○ Ian sent out an e-mail to the various governance committees after the last PIEC meeting to inquire about their website update processes. He received some initial responses from CDAIE (Committee for Diversity Action, Inclusion and Equity), SET, and the Tech Department. ○ Some have rigorous procedures, others less so. Will follow up with other groups and circle back at future meeting. <u>Finalize Integrated Planning Calendar updates</u> <ul style="list-style-type: none"> ○ Opened the floor for corrections, edits. Will post to website after meeting as most up-to-date version of IP calendar. <u>Committee Updates Report</u> <u>Climate Action Plan First Draft (Rodriguez)</u> <ul style="list-style-type: none"> ○ This draft is still a work in progress and will be shared across campus in the Spring. Contact Michelle Rodriguez (mrodrigu@sdccd.edu) if you have any questions regarding this draft!

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Reach out to / forward any folks you think would be good fits for the current PIEC vacancies. 	<ul style="list-style-type: none"> • Everyone 	<ul style="list-style-type: none"> • Ongoing
<ul style="list-style-type: none"> • Follow-up with governance committees re: website updates. 	<ul style="list-style-type: none"> • Ian 	<ul style="list-style-type: none"> • Before the next meeting.
<ul style="list-style-type: none"> • Post the most up-to-date IP Calendar to the website. 	<ul style="list-style-type: none"> • Stephanie 	<ul style="list-style-type: none"> • 11/09/22

Agenda Item C: New Business

DISCUSSION:
<ol style="list-style-type: none"> PCab Retreat Debrief <ul style="list-style-type: none"> ○ Feedback from folks following PCab Retreat has been a desire to go into more examples and have discussions, grateful for the opportunity to have dialogue around race, equity, intentionality. ○ Office of IE (Institutional Effectiveness) partnering with The Loft to provide future professional learning opportunities, as well as integrating data from the National Assessment of Collegiate Campus Climates (NACCC) results from 2021 and 2022 with the Mesa2030 Roadmap objectives to share across campus.

- **Reminder:** You can view the [DEIA \(Diversity, Equity, Inclusion, and Accessibility\) Discussion Guide](#) for ways to initiate and facilitate discussions in your spaces in support of Mesa’s goal of becoming more diverse, equitable, inclusive, and accessible!
- 2. [District Strategic Plan](#)**
- The Board approved District Strategic Plan is now available.
 - A lot of valuable information in the Environmental Scan area – information about labor market data, demographics of service area, good place to start.
 - Developed 6 goal areas with sets of objectives within each:
 - Student Success and Well Being
 - Academic Excellence
 - Workforce Development
 - Financial Health
 - State of the Art Facilities
 - Institutional Resiliency
 - Appendix – can see across all campuses where we have a lot of synergy, alignment in roadmap goals. Good place to see how the other campuses have integrated this work into their planning documents as well.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Submit your committee updates relevant to PIEC. 	<ul style="list-style-type: none"> • Committee Reps 	<ul style="list-style-type: none"> • Before the 1st PIEC meeting each month.
<ul style="list-style-type: none"> • Develop step-by-step guide on updating websites, getting permissions and training. 	<ul style="list-style-type: none"> • Gov 101 Workgroup 	<ul style="list-style-type: none"> • Spring 2023

Agenda Item D: Announcements/ Adjournment

DISCUSSION:
<ol style="list-style-type: none"> 1. Next meeting: February 14, 2023 2. Meeting Schedule 2022-2023

Submitted by: Stephanie Oldengarm

Approved on: 02/14/2023