

San Diego Mesa College
 Planning and Institutional Effectiveness Committee
 Meeting Notes
 February 28, 2023
 3:30 p.m. – 5:00 p.m., Zoom

ATTENDEES	
Co-Chairs	Classified Professionals
Holly Jagielinski	VACANT (Administrative)
Hai Hoang	Courtney Lee
	VACANT (Instruction)
Administration	
Victoria Miller	Faculty
Ryan Shumaker	John Crocitti (A Senate President)
	Ian Duckles
Consultants	Jill Moreno Ikari
Marisa Alioto (excused)	Holly Jagielinski
Howard Eskew	Valerie Pallares (Absent)
Ashanti Hands	Scott Plambek (Absent)
Lorenze Legaspi (excused)	Nathan Resch
Larry Maxey	Lisa Shapiro
Isabel O’Connor	Barbara Sexton (Absent)
Toni Parsons	
Michelle Rodriguez (excused)	Student Representative
Alexander Berry (excused)	VACANT
Andrew Hoffman	
Administrative Support: Gity Nematollahi	Guest(s): N/A

Agenda Item A:

DISCUSSION:
<p>1. Call to Order: Holly Jagielinski at 3:35 p.m. in Zoom.</p> <p>2. Approval of 02/14/23 Meeting Minutes</p> <ul style="list-style-type: none"> ○ A draft of the agenda and minutes were emailed to PIEC (Planning and Institutional Effectiveness Committee) prior to the meeting for review. ○ The minutes from 02/14/23 were M/S by Victoria Miller and Ian Duckles and approved by all, abstaining Andrew Hoffman and Nathan Resch.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> Post approved minutes to the website. 	<ul style="list-style-type: none"> Gity Nematollahi 	<ul style="list-style-type: none"> Before the next meeting.

Agenda Item B: Continuing Business

DISCUSSION:
1. None

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> none 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">

Agenda Item C: New Business

DISCUSSION:
<ol style="list-style-type: none"> Review the committee inventory <ul style="list-style-type: none"> The Committee inventory was mostly updated. Action Item to confirm/update the highlighted areas Review the membership of GOV 101 <ul style="list-style-type: none"> Action Item: We should reach out to the GOV 101 Committee and ask if membership is going to change or stays the same Institution Set Standards for ACCJC (Accrediting Commission for Community and Junior Colleges) Annual Report <ul style="list-style-type: none"> Hai presented the ACCJC Annual report. Annual Fiscal report usually is handled by Lorenz's office Licensure exams pass rate, and the job placement rates will be handled by CTE (CTE has been informed about this). The objective is to set the ISS (Institution Set Standards) or the minimum and set the goal. ACCJC is looking for the data every 3 years. Members decided about the new ISS/min and goal for 23/24 using the 21/22 as baseline (10% increase expected) <ul style="list-style-type: none"> ❖ Course Success: ISS/Min=73, Goal= 75 ❖ Certificates: ISS/Min=325, Goal=354 ❖ Associate degree: ISS/Min= 1600, Goal= 1755 ❖ Bachelor's Degree: ISS/Min=21, Goal=24 ❖ We do not have the transfer data and will review it in our next meeting.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

none		
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Agenda Item D: Announcements/ Adjournment

Meeting adjourned at 4:50 PM

DISCUSSION:
<ol style="list-style-type: none">1. Next meeting: March 14, 20232. Meeting Schedule 2022-2023

Submitted by: Gity Nematollahi

Approved on: 03/14/2023