

SAN DIEGO MESA COLLEGE

Planning and Institutional Effectiveness Committee Minutes

September 12, 2023

MC 211

3:30 p.m. to 4:30 p.m.

Attendees

Hai Hoang, Holly Jagielinski, Catherine Cannock, Victoria Miller, Courtney Lee, Nathan Resch, Lisa Shapiro, Ian Duckles, Paige Hu, Scott Plambek, Jill Moreno Ikari, Howard Eskew, Ashanti Hands, Larry Maxey, Lorenze Legaspi, Isabel O'Connor, Toni Parsons, Michelle Rodriguez, Alex Berry, Leland Simpliciano, John Crocitti

Absent: Ryan Shumaker, Andrew Hoffman, Barbara Sexton, Marisa Alioto

Continuing Business

1. Meeting called to order by Dean Hai Hoang @ 3:35 p.m.
2. Approval of [5/9/23 minutes](#)
 - a. Approved - 9/12/23
 - i. Motioned: Ian Duckles
 - ii. Seconded: Jill Moreno Ikari
3. Reviewed PIE's purpose, reporting structure, logistics and operations.
4. Committee Report Out
 - a. Mesa Pathways (Eskew)
 - i. They recently had a call out through the Academic Senate for the Academic and Career Pathways and the first pathways working meeting is September 12, 2023, at 12:45 p.
 - ii. Mesa success coaches are excelling. There are 46 coaches and 220 students have registered.
 - iii. The college of continuing education is planning another CCE Mesa Day later in Spring. Last year 75 CCE students attended.
 - b. SET (Maxey)
 - i. The first meeting is scheduled for Friday, September 15, 2023.
 - ii. Maxey will advocate for SET to engage in work centered around Pathways.
 - c. Program Review (Hoang)
 - i. Program review and Outcome Assessment Kickoff was on September 8, 2023.
 - ii. 23 people attended in person and 15 attended through zoom.
 - iii. Slides and information have been posted onto the [Program Review website](#)
 - iv. Nuventive is the new platform to replace Task Stream.
 - d. Budget Allocation and Recommendation Committee (Legaspi)
 - i. [BARC Training Video](#)
 - ii. Have not had their first meeting.

- iii. There will be an open work session on October 11, 2023, at 11 a.m.
- e. Faculty Hiring (O'Connor and Hoffman)
 - i. Have not had their first meeting yet.
 - ii. Membership was updated, and Faculty nominations were sent out through the Academic Senate.
 - iii. Working on another training to be held in Spring.
- f. Classified Hiring (Legaspi)
 - i. Training is on October 11, 2023, at 10 a.m.
 - ii. Working on membership.
- g. Environmental Sustainability (Rodriguez)
 - i. Strategizing how to make their work more effective and efficient.
 - ii. Working with Communications office to create a website page for sustainability.
 - iii. Still working on the Climate action plan.
- h. Diversity, Action, Inclusion, and Equity (Miller)
 - i. They have had one meeting
 - ii. 3 lactation spaces have been created. They are in Allied Health, Math, and Science, and G212.
 - iii. Collaborating with Family you to enhance the support for students with families.
- i. Accreditation (Shapiro / Hoang)
 - i. They submitted the ISER over the Summer.
 - ii. Meeting on September 25, 2023, to prepare for open forum.
 - iii. Open forum is scheduled for October 12, 2023, from 1 p.m. to 2 p.m.
 - iv. Working with District to provide information and access to the Peer Review team.
- j. Gov 101 (Holly / Hoang)
 - i. A task force was assembled by PIE (Planning and Institutional Effectiveness) about 3 years ago to ensure that the governance process was taking place.
 - ii. Because they encountered difficulty in maintaining membership, they have decided to bring Gov 101 back into PIE.
- k. HSI (Hispanic Serving Institution) Programs (Parsons)
 - i. Path to STEM (Science, Technology, Engineering, and Mathematics) Success Event had 30 students attend the 2-day event which is more successful than the previous two events.
 - ii. STEM Center is at capacity with students. They have served more than 300 unique students.
 - iii. Leland and Parsons hosted a workshop at Convocation based on Servingness.
 - iv. Latino Heritage Month Event in the quad on Thursday September 14, 2023.
 - v. Will be presenting at President Cabinet on October 3, 2023.
- l. AANAPISI Programs (Simpliciano)
 - i. Funding timeline is from July to June while the grant timeline is from October to September and the funding wraps up year two and entering year three.
 - ii. Grant objectives are to increase enrollment, persistence, graduation, the utilization of the services, the career center, their learning community I Copla, and increasing professional development.

- iii. Launched the first API student orientation quest on September 1, 2023.
- iv. Created an API community Canvas shell, to create an online community.
- v. External Evaluator will be visiting from September 20 – 21, 2023.
- vi. Tabling at the largest Pacific Islander Festival in San Diego on September 23, 2023.

New Business

1. [Review of PIEC website](#)
2. [2023-2024 Goals](#)
 - I. Hoang showed the Deliverables for 2022/23 and a draft of the Deliverables for 23/24
 - II. Committee made suggested edits to deliverables for 2023/24, to be reviewed and approved at the next meeting
3. [Integrated Planning](#)
 - I. Update integrated calendar.

Action Items

1. Update [Integrative Calendar](#)

Next Meeting

Next Meeting: October 10, 2023, in person – location TBD

Reminders

1. Update [Integrative Calendar](#)
2. Chancellor's Forum: September 26
3. Meeting Schedule 2023 - 2024

Adjournment

Motioned: Ian Duckles

Seconded: Leland Simpliciano

Meeting adjourned by Holly Jagielinski at 4:32 p.m.

Minutes

Submitted by: Catherine Cannock

Approved on: October 10, 2023.