SAN DIEGO MESA COLLEGE

Planning and Institutional Effectiveness Committee Minutes

May 14, 2024
LRC 435
3:30 p.m. to 4:30 p.m.

Attendees

Holly Jagielinski, Hai Hoang, Ashanti Hands, Ryan Shumaker, Andrew Hoffman, Todd Curran, Scott Plambek, Jill Moreno Ikari, Larry Maxey, Simpliciano, Victoria Miller, Mona King, Paige Hu, Jade Bersamina, Howard Eskew, Isabel O'Connor, Leland Simpliciano

Minutes

A. **Call to Order:** Holly Jagielinski
   1. Approval of 04/23/2024 Minutes
      o Motion: The motion for the approval of the minutes from 04/23/2024, was presented by Todd Curran
      o Second: The motion was seconded by Leland Simpliciano
      o Approval: The minutes were officially approved on 05/14/2024
   2. Committee Report Out (2 minutes per committee)
      o [Mesa Pathways](#) (Eskew)
      o SET (Maxey)
      o Program Review (Hoang)
      - The Institutional Effectiveness research assistant is compiling data from Nuventive for the current cycle's report. The goal is to have the report posted on the website by the end of the semester.
      - Efforts are underway to archive all program review data to ensure easy access and historical tracking.
      - Anonymous highlights and challenges shared by lead writers.
      - Notable aspects from the current program review cycle.
      - Work is being done to create a dedicated space for CTE programs.
      - The team is collaborating with the Resources Committee to establish a timeline for completing the review process.
      - Finalize data compilation and post the report on the website by the semester's end.
      - Coordinate with the Resources Committee to finalize the timeline for future reviews.
      o [Budget Allocation and Recommendation Committee](#) (Legaspi)
      o Faculty Hiring (Hoffman)

o Classified Hiring (Cannock)
o [Environmental Sustainability](#) (Rodriguez)
o [Diversity, Action, Inclusion, and Equity](#) (Miller)
o Accreditation (Hoang)
- Currently waiting for the accreditation report to be finalized. Once the report is received from ACCJC, it will be shared with the campus community.
o HSI (Hispanic Serving Institution) Programs (Parsons)
o [AANAPISI Programs](#) (Simpliciano)

B. Continuing Business

1. [Mesa 2030 Roadmap](#): Takeaways from discussion
   o Mesa 2030 Roadmap Challenges: Review takeaways and Continuing improvement- The committee reflected on the current roadmap and identified several challenges, including
   o The roadmap is overly complex and difficult to track.
   o It needs simplification and prioritization.
   o Tangible action items must be defined.
   o Significant work is being done, but not fully captured.
   o The Mesa2030 update survey had a low response rate, highlighting the need to improve engagement.
   o What can we do next:
   - Close out the Roadmap 5 year cycle
   - Begin working on next 5 years of Roadmap
     a. Design an intentional process
     b. Simplification/less objectives
     c. Feasibility
     d. ACCJC standards / annual report
     e. Define what we want to capture: activities, output, outcome
     f. Clarify the role of PIEC
     g. Stronger connection with Program Review

C. New Business

1. [Governance Survey review](#)
2. [Committee list review](#)
3. Meeting duration for next year
   o **Proposed Changes**: The committee proposed changes to the meeting schedule to allow for more thorough discussions and adequate follow-up.
   o Key suggestions included:
   - Extending the overall meeting time.
   - Introducing a longer meeting once a month for a shorter agenda.

- o **Member Agreement**:
  - Members have agreed to increase each meeting time by 30 minutes.
  - Implement the new meeting duration starting next semester
  - Monitor the effectiveness of the change and adjust if necessary.
4. Suggestion for next year's priorities

D. Announcements
1. [Meeting schedule for 2024-2025](#)
2. Next Meeting: September 10, in person, LRC 435

E. Action Items

Reminders

Useful links:

[Review of PIEC (PIE Committee) website](#)

[2023-2024 Goals](#)

[Integrated Planning](#)

[Program review resources](#)

Adjournment

The meeting was adjourned by Holly Jagielinski at 4:40 p.m.

Submitted by: Mona King

Approved on