

MESA COLLEGE SAFETY COMMITTEE

MINUTES

Thursday, November 21, 2013

2pm –LRC 208

ATTENDANCE: Charlotta Robertson, Saeid Eidgahy, Erica Specht, Nikki Smith (for Lynn Dang), Peggy Fischer DVM, Michael Fitzgerald, Ngoc Tran, Paul Nguyen (for Carol Rohe), Eduardo Arteaga, Matt Fay.

1. OLD BUSINESS:

- a) Approval of Minutes: Minutes from October 24, 2013 were approved with minor corrections.

M/S/U: Fischer/ Fitzgerald

- b) **Injury/Illness &Accident Reports**- Robertson reviewed the reports for the committee.

- Visitor fell while walking from Parking lot 1 to the Student Services patio area. The person injured their knee, shoulder, and hands. Paramedics treated the injuries, the person refused additional treatment and signed a medical waiver. No action required.
- Student passed out near Modular Village #26 and hit their head. Treated at Sharp Hospital. No safety issues found.
- Student injured their hand when punching wall and floor. The student was sent to Student Health for treatment. Recommendation: send students to Student Health for evaluation of mental issues.

2. NEW BUSINESS

- a) **Safety Concerns-Follow-up report to Executive Committee**-Robertson distributed a copy of her email to the Vice President of Administration following up concerns of the Safety Committee from last month's meeting. This included: 1)the student injury near the cafeteria, 2) AED locations for new facilities, 3) Dyson hand dryers problems, 4) Doors swinging out in the Student Services building, and 5) if our committee should be reviewing the CE student injuries. Refer to the Safety Committee minutes from October 24, 2013 for more details. She provided some explanations for these issues. The doors must open outward to comply with regulations from the Department of State Architects (DSA). It was suggested that half circles be painted on the ground where the doors will open. It was clarified that Mesa's Safety Committee is not responsible for reviewing the CE building injury reports. The Dyson hand dryer issues are being handled by Facilities services.

3) SAFETY EDUCATION

- a) **Hazardous Communications Training (GHS)**-Robertson demonstrated the use of the SafeColleges website: sdccd.keenan.safecolleges.com for the hazardous communication training modules. Matt Fay pointed out that the correct training module was titled "Hazardous Communication Training (GHS)," not the old "Right to Know" module which should be removed so that people are not

confused as to which module to take. Dean Eidgahy announced the new SDCCD Chemical Hygiene Plan overview on the website. There will be a discussion of the new electronic Safety Data Sheet system for SDCCD on January 15, 2014 from 10am-12noon at the district office Room 245.

5.) ROUNDTABLE

a) Department Reports

- Eduardo Arteaga reported that there is an outside contractor to clean up injuries on campus involving accidents with blood and other body tissues.
- Speed bumps were suggested for the continuing education parking lot and on Mesa College Circle on the east side of the East A parking lot.
- Emergency bin supplies should be not used by departments unless an emergency has been declared by the Incident Commander.
- The Emergency Call Box information stickers and Campus Evacuation Maps were briefly reviewed and made available to all members for their departments. Members can contact Facilities or Robertson for additional supplies of both items.

b) Family Service Radio Test will occur at 10am on Friday, November 22, 2013.

7) **NEXT MEETING:** Thursday, December 12, 2013 at 2pm. **LRC 435**

Submitted by: Professor Erica J. Specht