

San Diego Mesa College
 Safety Committee - Notes
 Thursday, September 15th 2016
 LRC 208, 2:00-3:00pm

MEMBERS	Rachelle Agatha	Nancy Bromma	Alex Napoles	Karen Woods
	Matt Fay (absent)	Sara Leonard (absent)	Dave Warczakowski	
	Saeid Eidgahy	Peggy Fischer	Eduardo Arteaga	
	Kevin Hazlett	Nathan Betschart (absent)	Terry Hiett	
	Erika Higginbotham	Pahua Vang (absent)	Carol Rohe (absent)	
	Suzanne Khambata	Taj George	Frank Fennessey (absent)	

I. CALL TO ORDER

Welcome	<ul style="list-style-type: none"> Meeting called to order at 2:02pm
Membership	<ul style="list-style-type: none"> Membership was reviewed in 15-16 and vacancies were filled via appropriate governance process Members are expected to attend and participate.

II. Goals

15-16	<ul style="list-style-type: none"> Recap of 15-16 goals: SDS, Building Evaluations, Safety/OSHA Documents, Communication, Training
16-17	<ul style="list-style-type: none"> Discussion of goals moving forward Improvement on Building Inspections – Dave to lead Annual review of policies – Alex to lead Evacuation Plans – Lead pending Institutional Safety Training – Matt to lead SDS and CERS Review – Matt to lead OSHA Policy Documents – Rachelle to lead

III: Injury Reports and Updates

Discussion	<ul style="list-style-type: none"> Injury and Incident overview provided by district
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IV: Roundtable

Discussion	<ul style="list-style-type: none"> Issues with mats in front of doors briefly noted Skateboard issue addressed Great American Shakeout and other events involving safety in October mentioned X-Ray machine install mentioned LRC Pillar signs mentioned Blood Born Pathogen training mentioned
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	<ul style="list-style-type: none"> • Injury report process discussed. Risk Management to coordinate with VPA office on best process. • Cart policy update pending • I400 Elevators mentioned
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V: Adjournment

Discussion	<ul style="list-style-type: none"> • Adjourned 3:01pm • Next meeting is October 20th
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

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