

SAN DIEGO MESA COLLEGE

Planning and Institutional Effectiveness Committee

Minutes

September 10, 2024

LRC 435

3:30 p.m. to 5 p.m.

Attendees

Holly Jagielinski, Hai Hoang, Ryan Shumaker, Andrew Hoffman, Todd Curran, Scott Plambek, Lorenze Legaspi, Larry Maxey, Mona King, Howard Eskew, Leland Simpliciano, Lisa Shapiro, Toni Parsons, Michelle Rodríguez, Leland Simpliciano, Eliza Rabinovich, Derick White, Nathan Resch

Absent

Ayana Woods, Ashanti Hands, Victoria Miller, Paige Hu (on leave), Jade Bersamina, Isabel O'Connor (on leave), Alex Berry

Guest

AS President-Elect Mary Gwin

A. Call to Order: Holly Jagielinski

1. Member Introduction: Each member introduced themselves, mentioning their area of representation.
2. Committee Introduction
 - PIEC's purpose and reporting structure: PIEC's purpose was reviewed, including its role in monitoring campus-wide initiatives, supporting institutional effectiveness, and overseeing governance structures.
 - The Planning and Institutional Effectiveness Committee (PIEC) plays a crucial role in ensuring that San Diego Mesa College effectively manages its strategic planning and institutional effectiveness.
3. Approval of 05/14/2024 Minutes
 - The minutes from the May 14, 2024, meeting was presented for approval.
 - Motion to approve: Andrew Hoffman
 - Seconded by: Ryan Shumaker
 - Votes in favor: 8
 - Abstentions: None
 - Opposed: None
 - Result: The minutes were officially approved on 09-10-2024 with the updated Environmental Sustainability report

B. Continuing Business

1. Committee Report Out (2-3 minutes per committee)
 - [Mesa Pathways](#) (Eskew /O'Connor)

- SET (Maxey)
 - [Program Review](#) (Hoang)
 - [Outcome Assessment](#) (Rabinovich)
 - Budget Allocation and Recommendation Committee (Legaspi)
 - [Faculty Hiring](#) (O'Connor / Hoffman)
 - Classified Hiring (Cannock / Legaspi)
 - [Environmental Sustainability](#) (Rodriguez)
 - [Diversity, Action, Inclusion, and Equity](#) (Miller)
 - [Accreditation](#) (Hoang)
 - [HSI \(Hispanic Serving Institution\)](#) (Parsons)
 - [AANAPISI Programs](#) (Simpliciano)
2. [Gov 101](#) (Jagielinski)
 - Email sent to committee chairs with a template and timeline for introducing their respective committee charges and purposes in the first meeting.
 - Emphasis was placed on ensuring clarity in the committee's and member's roles and responsibilities.
 3. [Governance Survey Update](#)
 - Discussion on the low participation in the Governance Survey. Encouragement for all members to complete the survey and discuss its importance with their respective committees.
 - The committee will follow up by sending another reminder to ensure more participation.
 4. [Committee list review](#) (as of fall 2024)
 - The list of committee members was reviewed and updated. Several vacancies were noted, and members were encouraged to help recruit for the open classified and faculty spots.
 5. Update on Mesa2030 Roadmap
 - The committee discussed challenges related to the complexity of the current roadmap and began planning how to wind down the first five years of the Mesa2030 plan.
 - Conversations will continue refining the roadmap for the upcoming five years, with a focus on simplification and increased effectiveness.

C. New Business

1. [Update the Integrated Planning Calendar 2024/25](#)
 - The draft of the Integrated Planning Calendar was presented for review. Members agreed to review it individually and submit feedback for discussion at the next meeting.
2. Goals / deliverables for 2024/2025:
 - Ideas for goals

- Accreditation: Ensuring compliance with ACCJC recommendations, developing proactive measures to address institutional planning, and preparing the midterm report for accreditation.
- Roadmap Development: Continuing to guide the development of the next 5-year plan under the Mesa2030 roadmap and ensuring strategic objectives align with institutional goals.
- Governance Improvements: Analyzing governance survey results and making recommendations to strengthen governance structures, increase participation, and improve committee effectiveness.
- PIEC's overall mission is to ensure that San Diego Mesa College continues to achieve its institutional goals through thoughtful planning, effective governance, and ongoing assessment, thereby supporting the broader mission of student success and institutional excellence.
- Co-chairs will draft the goals based on the above ideas and present at PIEC at the next meeting for further discussion and approval

D. Announcements

1. The next PIEC meeting will be held on October 8, following the cancellation of the September 24 meeting to allow for participation in the Chancellor's Forum.
2. [Meeting schedule for 2024-2025](#)
3. Next Meeting: October 8, in person, LRC 435
4. The website is being redesigned, and some links may not reflect the most up-to-date documents or information. We are working on the logistics and corrections during this update. If you have any questions, please feel free to contact us.

E. Action Items/Next Steps:

1. Governance Survey Completion: All committee members to ensure that their respective committee members complete the Governance Survey by the next meeting.
2. Integrated Planning Calendar: Members to review the draft Integrated Planning Calendar and provide feedback at the next meeting.
 - Deliverables: Review, edit and approve proposed 2024-2025 PIE deliverables

F. Resources

1. [PIEC website](#)
2. [Integrated Planning Calendar](#)

Adjournment

The meeting was adjourned by Holly Jagielinski at 4:45 p.m.

Submitted by: Mona King

Approved on