

SAN DIEGO MESA COLLEGE

Planning and Institutional Effectiveness Committee Minutes

November 12, 2024

LRC 435. 3:30 p.m. to 5 p.m.

Attendees

Hai Hoang, Andrew Hoffman, Ayana Woods, Ryan Shumaker, Lisa Shapiro, Ian Duckles, Michelle Rodriguez, Nathan Resch, Toni Parsons, Leland Simpliciano, Jade Bersamina, Victoria Miller, Ashanti Hands

1. Call to Order

Called by: Hai Hoang @ 3:30 PM

2. Approval of Minutes for [October 22, 2024](#)

Motioned by: Ian Duckles

Seconded by: Lisa Shapiro

Abstention: Michele Rodriguez

Approved: 11 members approved

3. Continuing Business

a. Action on Accreditation Structure and Accountability:

- Hai Hoang emphasized the importance of establishing a consistent structure for accreditation.
- There was a suggestion to form a continuous accreditation subcommittee to ensure readiness.
- Lisa Shapiro highlighted the need for a timeline and assigning leads to specific accreditation standards.
- Nathan Resch asked how the committee can support accountability within the accreditation process.
- Ryan Shumaker proposed creating an accreditation subcommittee to manage these responsibilities.

- Members discussed adding accreditation timelines to the Integrated Planning Calendar to maintain compliance and accountability.

b. Integrated Planning Calendar:

- Updates to include accreditation milestones and deadlines.
- Suggestions for multi-year planning to ensure readiness and compliance.
- Ian Duckles recommended starting work on the October report in January, aiming for review by March.

c. Approved Deliverables for 2024-2025:

Accreditation:

- Support ACCJC Annual Report (April 2025) and Follow-up Report (October 2025).
- Recommend to PCAB the establishment of a structure and accountability framework to maintain accreditation standards.

Program Review and Outcomes Assessment:

- Develop an integrated structure for Program Review and Outcomes Assessment that ensures accreditation compliance and fosters continuous improvement.

Governance:

- Update Committee Inventory each semester.
- Administer and analyze governance survey for trend identification and recommendations.

Roadmap Oversight:

- Support Strategic Objectives reporting and compliance.
- Review 2021-2025 goals and status; prepare for 2026-2030 roadmap to Mesa 2030.
- Update the Integrated Planning Calendar.

Adjourned by: Hai Hoang at 5:00 PM

Minutes submitted by: Catherine Cannock

4. New Business

- a. No new business was discussed.

5. Announcements

Next meeting: February 11, 2024 - LRC 435

6. Resources

- [PIEC Website](#)
- [Meeting schedule for 2024-2025](#)
- [Integrated Planning Calendar](#)

8. Adjournment

Adjourned by: Hai Hoang at 5:00 PM

Minutes submitted by: Catherine Cannock