SAN DIEGO MESA COLLEGE
ACADEMIC SENATE MEETING
April 22, 2019: Room MC 211 A/B (2:30PM–4:00PM)
AGENDA
First Draft

I.   **CALL TO ORDER & WELCOME** by Academic Senate President Kim Perigo:
     Parliamentarian – Veronica Gerace/Timekeeper – Inna Kanevsky/Speaker Coordinator – Becca Arnold

II. **APPROVAL OF DRAFT AGENDA**: (1 Minute)

III. **PUBLIC PRESENTATIONS**:
     A. Associated Student Government (ASG) Representative: Clairine Wantah
     B. Classified Senate Representative: Senator Johanna Aleman

IV. **PUBLIC COMMENTS:** (6 Minute Maximum Discussion per Item/Topic) (3 Minute Maximum Discussion per Participant)

V.   **APPROVAL OF DRAFT MINUTES**: April 8, 2019 (2 Minutes)

VI. **GUESTS**:
     A. Mesa College President Pam Luster:
     B. Associate Dean Bridget Herrin: Goals & Vision
     C. Dean Larry Maxey: Equity Plan

VII. **ROUND TABLE TOPIC**: Guided Pathways Self-Assessment Document (Howard Eskew)

VIII. **OLD BUSINESS**: (6 Minute Maximum Discussion per Item/Topic) (3 Minute Maximum Discussion per Participant)
     A. DRAFT BP 5020 - Curriculum Development: Curriculum Review Committee Faculty Co-Chair Andrew Hoffman
     B. Quantitative Reasoning - Math Competencies: Curriculum Review Committee Faculty Co-Chair Andrew Hoffman
     C. Multiple Degrees: Curriculum Review Committee Faculty Co-Chair Andrew Hoffman

IX. **NEW BUSINESS**: (6 Minute Maximum Discussion per Item/Topic) (3 Minute Maximum Discussion per Participant)
     A.
     B.
     C.

X.   **SENATE EXECUTIVE OFFICER REPORTS**: 3:15PM
     A. President Elect: Manuel Velez (5 Minutes)
     B. Vice President: **Dina Miyoshi** (1 Minute)
     C. Secretary: **Inna Kanevsky** (No Report)
     D. Treasurer: Becca Arnold (No Report)
     E. Senator at Large (1): **Alison Gurganus** (No Report)
     F. Senator at Large (2): **Holly Jagielinski** (No Report)
     G. President: **Kim Perigo** (10 Minutes)

XI. **COMMITTEE REPORTS**: (3:30PM)
     A. Senate Executive Committees:
          1. Academic Affairs Committee: Chair Howard Eskew (1 Minute)
          2. Professional Advancement Committee (PAC): Chair Janna Braun (1 Minute)
          3. Committee of Chairs (COC): Chair of Chairs Terry Kohlenberg (1 Minute)
          4. Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman (5 Minutes)
          5. Program Review Committee (PRC): Faculty Co-Chair Bruce Naschak (1 Minute)

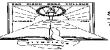   **B. Other Committees**:
          1. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo (5 Minutes)
          2. Mesa College Facilities Committee/District Review of Services Committee: President Kim Perigo (No Report)
          3. Mesa College Guided Pathways Committee: President Elect Manuel Velez/Coordinators Howard Eskew & Toni Parsons (5 Minutes)
          4. Other Committee Reports: (1 Minute)

XII. **ANNOUNCEMENTS**: (1 Minute)
     A. The next Academic Senate meeting is scheduled for May 6, 2019 in **LRC 435** @ 2:30PM.
     B. The next Committee of Chairs meeting is scheduled for April 24, 2019 in MC 211 A/B @ 2:30PM.
     C. The 2019 Mesa College Commencement Ceremony is Saturday, May 18, 2019 @ 3:00PM (University of San Diego)
     D. Please donate to the Stand and help our students with succeed. https://www.sdmesa.edu/student-services/student-success-equity/the-stand.shtml

XIII. **ADJOURNMENT**:
      This is an open meeting and visitors and observers are welcome. However, because of limited space, we ask that visitors sit in the extra chairs provided against the walls to leave room available at the table for voting Senators and ex-officio members.

For Approval: April 22, 2019

SAN DIEGO MESA COLLEGE
ACADEMIC SENATE MEETING
April 8, 2019: Room LRC 435 (2:30PM–4:00PM)
MINUTES
Second Draft

Present:
President Elect Manuel Velez, Gina Abbiate, Carlynne Allbee, Becca Arnold, Janna Braun, Bill Brothers, Kris Clark, John Crocitti, Moe Ebrahimi, Rosiangela Escamilla, Howard Eskew, Veronica Gerace, Karen Geida, Lou Ann Gibson, Helen Greenbergs, Alison Gurganus, Bill Hoefer, Andrew Hoffman, John Hoskins, Sharon Hughes, Holly Jagielinski, Inna Kanevsky, Terry Kohlenberg, Jonathan McLeod, David Milroy, Dina Miyoshi, Hannah Padilla-Barajas, Bruce Naschak, Olga Pilipets, Anthony Reuss, Robert Sanchez, Shannon Shi, Judy Sundayo Lauren Wade, Walter "Duane" Wesley, Tonya Whitfield and guests Professors Jesse Keller, Michelle "Toni" Parsons (Guided Pathways Faculty Co-Coordinator) and Momilani Ramstrum, Johanna Aleman (Classified Senate), Clairine Wantah (ASG) and Cara Williams (Mesa Press)

Absent: Academic Senate President Kim Perigo (Excused), Evan Adelson, Isaac Arguelles-Ibarra (Proxy to Karen Geida), Henry Browne, Donna Duchow, Amanda Hernandez, Larry Horsman, Kim Lacher (Proxy to Bruce Naschak), Hannah Padilla-Barajas and George Svoboda (Excused)

I.   **CALL TO ORDER & WELCOME** by Academic Senate President Elect Manuel Velez @ 2:33PM.
        Parliamentarian – Veronica Gerace/Timekeeper – Inna Kanevsky/Speaker Coordinator – Becca Arnold

II.   **APPROVAL OF DRAFT AGENDA**:
        Motion to approve:
        M/S   McLeod/Gibson   **UNANIMOUS**

III.   **PUBLIC PRESENTATIONS**:
        a. **Associated Student Government (ASG) Representative**: Clairine Wantah
            1. Clairine reported she is looking forward to attending Academic Senate meetings.

        b. **Classified Senate Representative**: Senator Johanna Aleman
            1. Advocacy Fair: (Sponsored by the Academic Senate, Classified Senate and the ASG.)
                a. Tuesday (April 9, 2019) 10:00AM – 2:00PM (Between Mesa Commons & the Business/Technology Building)
            2. Caring Campus Project: New project in the development stage.
            3. Classified Senate Nominations:
                a. The Classified Senate is accepting nominations for the spring 2019 election.

IV.   **PUBLIC COMMENTS:** None

V.   **APPROVAL OF DRAFT MINUTES**:
        a. **March 4, 2019**:
            Motion to re-approve with changes from Program Review Faculty Co-Chair Bruce Naschak.:
            M/S   McLeod/Kohlenberg   **1 Abstained**
                                                                                                                                Gerace
        b. **March 18, 2019**:
            Motion to approve with changes from Jonathan McLeod:
            M/S   Brothers/Gurganus   **UNANIMOUS**

VI.   **GUESTS**:
        a. **Rob Fremland & Lisa Burgert**: **Textbook Affordability and Open Educational Resources (OER) Task Force**
            PowerPoint Presentation Link:
            http://www.sdmesa.edu/archives/gov-old/academic-senate/LBSenatePresentation.pdf

            1. Lisa Burgert is the Mesa College OER and Collections Librarian and Rob Fremland is a Professor of Chemistry and a former Mesa College Academic Senate President.
            2. The district task force was created because the cost of textbooks is a significant issue for our students.
            3. The current average cost of a textbook for a Mesa College Student is $60.00.
            4. Textbook costs can determine whether a student enrolls in a class or drops a class.

5. 80% of students surveyed reported their Instructors do not use the required textbook.
   a. ASG Representative Clairine Wantah reported one of her instructors is not using the required textbook this semester.
   b. The survey does not define what "Using the Textbook" means.
6. Some students have to choose between buying textbooks or buying groceries.
7. Rob Fremland asked Faculty to review their textbook lists for accuracy.
8. There will be a designation in Campus Solutions for courses with "Zero Textbook Costs".
9. Librarian Lisa Burgert reported she received grant funding to purchase "Open Stack" material that can be reviewed by the departments.
10. Learning Resources Department Chair Alison Gurganus reported Faculty must remove their textbooks from the Reserved Section of the Library at the end of each semester to prevent Copyright Infringements.
    a. Faculty can put their textbooks right back in the Reserved Section of the Library for the next semester.
    b. Access to a Reserved Textbook helps reduce costs for our students.
11. The San Diego Community College District (SDCCD) Board of Trustees (BOT) currently has the goal of having 15% of our courses using only OER materials in two (2) years.

VII.   ROUND TABLE TOPIC: None

VIII.   OLD BUSINESS:
a. **Resolution 19.3.2: Constitutional Change - Faculty Eligibility to Run for Senate Executive Officer Positions**: President Elect Manuel Velez
   1. The goal of the resolution is to increase Faculty participation in the Shared Governance process.
   2. Adjunct Faculty Members will also be considered for appointment when a Senate Executive Officer vacancy occurs during the middle of a term of service.

   Motion to approve:

M/S	McLeod/Gerace	**3 Abstained**
		Allbee
		Hoskins
		Milroy

b. **2019-2022 Mesa College Technology Plan**: Duane Wesley & Momilani Ramstrum (A Sense of the Senate to support the plan is needed.)
   1. Duane reported he received the following feedback.
      a. Encourage Faculty to teach in the modality that they are most comfortable with whenever it is possible.
      b. Provide Faculty with the ability to request a laptop computer.
      c. Ensure Video Chatting uses equipment and technology that meets SDCCD guidelines and standards.
      d. The Mesa Information Technology (MIT) Committee needs to have members from throughout Mesa College and be representative of the entire college community.
   2. Duane Wesley said the MIT Committee will meet this Wednesday and review the feedback he received.
   3. Momilani Ramstrum said the committee supports Department Program Review Funding Requests for Technology.

   Motion to approve:

M/S	Wesley/Allbee	**UNANIMOUS**

IX.   NEW BUSINESS:
a. **Policy of limiting our dual enrollment program to students who have completed the 10th grade**: Counseling Department Chair Leroy Johnson (Mesa College
   PowerPoint Presentation:
   http://www.sdmesa.edu/archives/gov-old/academic-senate/Principals%20RT%20Data%20Slides_.pdf

   1. Currently, High School Students who have completed the 10th Grade can be concurrently enrolled at Mesa/City/Miramar Colleges and at their High School.
   2. The SDCCD wants to allow student who completed the 9th grade to be concurrently enrolled at Mesa/City/Miramar College and their high school.
   3. The current student success rates for the Accelerated College Program (ACP), the College Career Program and the Legacy Program for High School Students are high and enrollment is increasing.
   4. Kris Clark reported parents can sign a waiver to allow their students to receive instruction that includes all the curriculum and material for a course.
   5. Leroy Johnson asked the Senators to discuss the issue with your Departments.

b. **DRAFT BP 5020 - Curriculum Development:** Curriculum Review Committee Faculty Co-Chair Andrew Hoffman
   1. The determination of the number of hours that equals one (1) unit is currently the same under AB 705.
   2. The document was approved unanimously by the Mesa College Curriculum Review Committee (CRC).
   3. Please share the information with your constituency.

     c. **Quantitative Reasoning - Math Competencies**: Curriculum Review Committee Faculty Co-Chair Andrew Hoffman
       1. The document was approved by the Mesa College Curriculum Review Committee (CRC) and the Math Department.

     d. **Multiple Degrees**: Curriculum Review Committee Faculty Co-Chair Andrew Hoffman
       1. The SDCCD currently requires 18 additional units.
       2. Associate Degrees from other institutions have varying levels of additional units.
       3. The Mesa College Curriculum Review Committee (CRC) approved six (6) units with an exception for an Associate Degree for Transfer (ADT) for the same degree.
         a. Helen Greenbergs said six (6) units seems random.
       4. Toni Parsons provided wording changes.

     e. **Resolution 19.4.1**: **Support of AB 1150 – SDCCD BOT Resolution**: Academic Senate President Kim Perigo
       1. SDCCD Board of Trustees (BOT) candidates must acquire at least 100 signatures and no more than 120 signatures to be placed on the ballot.
       2. Some of the Senators questioned the reason for a maximum number of 120 signatures.
       3. All the signatures gathered by candidates have to be certified.
     Motion to suspend the rules to vote on the resolution today:

M/S	McLeod/Gibson	**UNANIMOUS**

     Motion to approve:

M/S	McLeod/Gibson	**25 Approved**
		5 Opposed
		7 Abstained

X.   **SENATE EXECUTIVE OFFICER REPORTS**: No Reports
     H. President Elect: Manuel Velez
     I. Vice President: Dina Miyoshi
     J. Secretary: Inna Kanevsky
     K. Treasurer: Becca Arnold
     L. Senator at Large (1): Alison Gurganus
     M. Senator at Large (2): Holly Jagielinski
     N. President: Kim Perigo

XI.   **COMMITTEE REPORTS**:
     A. Senate Executive Committees:
       1. <u>Academic Affairs Committee</u>: Chair Howard Eskew (No Report)
       2. <u>Professional Advancement Committee (PAC)</u>: Chair Janna Braun
         a. The 2019 – 2020 Sabbatical Leave Recipients are:
           • Christine Balderas (Physical Therapy Assistant Program)
           • Jennifer Cost (English)
           • Connie Renda (Health Information Management)
       3. <u>Committee of Chairs (COC)</u>: Chair of Chairs Terry Kohlenberg (No Report)
       4. <u>Curriculum Review Committee (CRC)</u>: Faculty Co-Chair Andrew Hoffman (No Report)
       5. <u>Program Review Committee (PRC)</u>: Faculty Co-Chair Bruce Naschak (No Report)

     C. Other Committees: No Reports
       1. <u>The Committee for Diversity Action, Inclusion & Equity (CDAIE)</u>: Chair Judy Sundayo
       2. <u>Mesa College Facilities Committee/District Review of Services Committee</u>: President Kim Perigo
       3. <u>Mesa College Guided Pathways Committee</u>: President Elect Manuel Velez/Coordinators Howard Eskew & Toni Parsons
       4. <u>Other Committee Reports</u>:

XII. **ANNOUNCEMENTS**:
     a. The next Academic Senate meeting is scheduled for April 22nd in MC211 A/B @ 2:30PM.
     b. The next Committee of Chairs meeting is scheduled for April 24th in MC 211 A/B @ 2:30PM.
     c. Veronica Gerace will host the next Common Grounds Event on April 18th from 12:30 -1:30pm in MC 211 A/B.
     d. The 2019 Scholarship Awards Ceremony is Saturday, April 20th @ 12:00PM. (Mission Valley Double Tree Hotel)

XIII. **EXTEND MEETING**:
     Motion to extend the meeting for five (5) additional minutes:

M/S	McLeod/Gibson	**UNANIMOUS**

XIV. **ADJOURNMENT** @ 4:07PM.
     Motion to adjourn:

M/S	McLeod/Brothers	**UNANIMOUS**

Vision for Success Local Goal Setting Summary Table

	GOAL 1			GOAL 2		GOAL 3	GOAL 4		
	1A: All Assoc. Degrees	1B: Certificates	1C: Vision Goal Completion	2A: ADTs Only	2B: Transfer UC/CSU	3: Unit Accum.	4A: Median Earnings	4B: Living Wage	4C: Employed in Field
Baseline Year	2016/17	2016/17	2016/17	2016/17	2015/16	2016/17	2015/16	2015/16	2014/15
MESA									
Baseline	1553	321	1637	732	2093	91	$ 28,736	41%	72%
2 yrs prior to Baseline	1401	276	1521	685	1990	88	$ 7,398	--	--
% Change Prior 2 yrs to baseline	10.8%	16.3%	7.6%	6.9%	5.2%	3.4%	288.4%	--	--
Most recent year	1402	320	1518	716	2195	90	---	---	--
21/22 Goal	1825	321	1637	732	2407	82	$ 28,736	44%	72%
% Change Baseline to Goal	18%	--	--	--	15%	-10%	--	7%	--
GOAL 5: Equity	B/AA				B/AA			B/AA, H/L, T+, Dis., ED, FY	
CCCCO SYSTEMWIDE									
System Goals	20%	20%	20%	35%	35%	-10%	10%	10%	10%

Student Equity and Achievement (SEA) Goal Setting Summary Table

	GOAL 1		GOAL 2		GOAL 3		GOAL 4	GOAL 5
	Enrollment at Same CC		Completed both Transfer level Math & English		Retained from Fall to Spring		Vision Goal Completion	Transferred to a 4-year
MESA								
Baseline	11129	37%	466	11.8%	13555	62.3%	1518	3528
2014/15	--	--	300	7.6%	13158	63.4%	1309	3960
% Change 14/15 to Baseline year	--	--	55.3%	55.6%	3.0%	-1.7%	16.0%	-10.9%
21/22 Goal			548	13.9%	15249	70.1%	1791	4057
% Change Baseline to Goal			17.6%		12.5%		18.0%	15.0%
Number of Groups with DI	1		9		4		4	9

Note 1: System goals are pulled from VfS document, if no specific goal was identified the number from the larger goal was used

Note 2: All Data utilizes SSM Dashboard (All Students Journey) or Data File provided by CCCCO

Note 3: Goal 1A data sums Associate degree count and ADT count

Note 4: The % Change Baseline to Goal are set by the college and indicate the difference between the baseline year and 21/22

San Diego Mesa College
2019 – 2022 Equity Plan
EXECUTIVE SUMMARY

Overall Goals & Activities for 2019 - 2022

Metric	Current Baseline	Goal	Activities
Access: Successful Enrollment	N/A	N/A	N/A
Retention: Fall to Spring	13555	15249	Peer Navigator; Cruise Programs; Direct Support Program; Learning Opportunities for Transformation (LOFT); Mesa Tutoring and Computing Centers (MT2C)
Transfer to a four-year institution	3528	4057	Classroom Tutor Program; Jumpstart Your Success Program; Equity Librarian
Completion of transfer level math and English	1518	548	Peer Navigator; Cruise Programs; Classroom Tutor Program; Learning Opportunities for Transformation (LOFT); Placement Assistant; Jumpstart Your Success Program
Earned credit certificate over 18 units, associate degree, CCC bachelor's degree	1518	1791	Peer Navigator; Cruise Programs; Classroom Tutor Program; Learning Opportunities for Transformation (LOFT); Mesa Tutoring and Computing Centers (MT2C); Jumpstart Your Success Program

Contacts

Project Lead Contact

Larry Maxey
lmaxey@sdccd.edu

Alternate Project Lead Contact

San Diego Mesa College Hai Hoang
Research and Planning Analyst
hhoang001@sdccd.edu
(619) 388-5035

Alternate Project Lead Contact

Bridget Herrin Dr.
Associate Dean, Research & Planning
bherrin@sdccd.edu
+1 (619) 388-2319

Alternate Project Lead Contact

Ailene Crakes
Acting Dean, Student Development
acrakes@sdccd.edu
(619) 388-2896

BP 5020   CURRICULUM DEVELOPMENT DRAFT

References:
> Education Code Sections 70901(b), 70902(b), and 78016;
> Title 5- Sections 51000, 51022, 55100, 55130, and 55150;
> U.S. Department of Education regulations on the Integrity of Federal Student
> Financial Aid Programs under Title IV of the Higher Education Act of 1965, as
> amended;
> 34 Code of Federal Regulations Sections 600.2, 602.24, 603.24, and 668.8;
> WASC/ACCJC Accreditation Standards II.A and II.A.9

The courses, degrees, and certificates of the District's Colleges and Continuing Education shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency.

The Chancellor shall develop procedures for the approval of all courses of instruction and of all educational programs regardless of delivery modality that satisfy the requirements of the Education Code and the California Code of Regulations, title 5. The procedures for the development and review of all curricular offerings, including their establishment, modification, or discontinuance shall remain flexible to permit timely response to change.

Furthermore, these procedures shall assure:
I.   The Colleges and Continuing Education faculty and Academic Senates assume primary responsibility for making recommendations in the areas of curriculum and academic standards.
II. The Colleges and Continuing Education curriculum committees are recognized as the primary decision-making bodies that offer recommendations regarding courses, degrees, and certificates to the Curriculum and Instructional Council (CIC), the Board of Trustees, and the California Community Colleges Chancellor's Office, as appropriate.
III. Regular review of courses, degrees, and certificates.
IV. Training opportunities for persons involved in aspects of curriculum development, and

Mathematics Competencies Requirement Recommendations

"Competency in mathematics" means the ability to analyze and reason quantitatively and solve problems using concepts at the level of intermediate algebra or higher. Courses that meet the math competency requirement have a substantial component involving mathematical reasoning. Students must complete one course with a grade of "C" or better from the following list:

BANK	103	MFET	210	MATH	109
BUSE	101	MFET	220	MATH	115
BUSE	115	PHIL	101	MATH	116
BIOL	200	PHYS	125	MATH	118
CHEM	251	PHYS	126	MATH	119
CISC	187	PHYS	180A	MATH	121
CISC	190	PHYS	180B	MATH	122
CISC	192	PHYS	195	MATH	141
CISC	201	PHYS	196	MATH	150
CISC	205	PHYS	197	MATH	151
CISC	246	POLI	201	MATH	210A
ECON	120	PSYC	258	MATH	210B
ECON	121	MATH	057A	MATH	215
ENGE	151	MATH	59	MATH	245
ENGE	200	MATH	92	MATH	252
ENGE	240	MATH	96	MATH	254
ENGE	250	MATH	98		
ENGE	260	MATH	104		
HEIT	256	MATH	107		

SDCCD
Additional College Degree

A student having received an associate or baccalaureate degree may qualify for an additional Associate of Arts or Associate of Science degree.

An additional degree:

1. Permits upgrading or preparation for upgrading current employment.

2. Prepares for employment in an area different from that provided by previous training.

3. Provides general knowledge leading to fulfillment of personal goals.

4. Allows the student to improve priority of transfer applications by earning an Associate Degree for Transfer (ADT).

The following requirements are applicable:

1. A student must earn a minimum of 6 required semester units in the new major or emphasis. A minimum of 12 degree-applicable units must be completed in residence at the college granting the degree.

2. A student must fulfill current catalog associate degree requirements.

3. In order to receive an additional college degree, the student must file a Petition for Graduation in the Evaluations Office. Counselors will review all previous college work to determine the student's eligibility for a second degree.

ADT Exemption: Students who have previously been awarded an Associate Degree and wish to receive an ADT will be exempt from the additional unit requirement of 6 new units. Students who wish to pursue a second ADT in a new major will also be exempt from the additional unit requirement of 6 units in the major. Students must complete all required courses for the ADT and submit a graduation petition for the new degree. Upon approval, the additional ADT will be posted to the student's academic record.

A student who has earned an ADT and returns to earn an additional AA/AS (non-ADT) degree must have at least a 6-unit difference in the major.