

**San Diego Mesa College (SDMC) Academic Senate (AS)**

**Committee of Chairs**

**April 23, 2025**

**Room BT 101**

**MEETING MINUTES**

**Present:**

Chair of Chairs Jill Moreno Ikari, Valerie Abe, Juan Bernal, Anar Brahmabhatt, Donna Budzynski, Ida Cross, Todd Curran, Nellie Dougherty, Ian Duckles, Erin Evans, Tasha Frankie, Michael Harrison, Erika Higginbotham, Amanda Johnston, Candace Katungi, Gloria Kim, Ken Kuniyuki, César López, Bryan Malinis, Guillermo Marrujo, Dina Miyoshi, Ryan Mongelluzzo, Bruce Naschak, Edeama Onwuchekwa Jonah, Hannah Padilla Barajas, Nathan Resch, Jennifer Snyder, Irena Stojimirovic, Leslie Styles, Todd White, George Ye and Guests SDMC AS President Andrew Hoffman and SDMC AS Vice President/Incoming Communication Studies Department Chair Veronica Gerace

**Absent:**

Paula Gustin (Excused) and Robert Wong (Excused – Spring 2025)

**I. CALL TO ORDER AND WELCOME by Chair of Chairs Jill Moreno Ikari @ 2:32PM.**

**II. APPROVAL OF DRAFT AGENDA:**

Move to Approve:

**M/S**

Duckles/Resch

**UNANIMOUS**

**III. GUESTS:**

**A. Budget/Allocation of Resources Committee (BARC) Requests Questions/SDMC Business Office Updates:**

**1. Jacqueline Collins, Todd Curran and Virgie Enriquez:**

**a. Business Office Personnel Changes:**

- The SDMC Director of Administrative Services retired and our Lead Accounting Person was promoted to a position at District Offices.

**a. The Business Office only has one (1) Contract Classified Professional position at this time.**

**b. We are working overtime to close out all our 2024 - 2025 accounts.**

**b. *Business Office Related Emails:***

- Please send your Business Office inquiries to [dlformesabusinessservices@sdccd.edu](mailto:dlformesabusinessservices@sdccd.edu).

**c. *New Equipment:***

- Please request all the Facilities related resources you need for your new equipment to operate to Facilities Services ([fscc@sdccd.edu](mailto:fscc@sdccd.edu)). (Electrical, Fixtures, Plumbing, etc.)

**d. *Safety Hazards:* Please report all safety hazards to Jacqueline Collins ([jcollins001@sdccd.edu](mailto:jcollins001@sdccd.edu)) and Matt Fay ([mfay@sdccd.edu](mailto:mfay@sdccd.edu)) ASAP.**

**2. Comment from Nathan Resch:**

As reported by Nathan Resch:

"It would be helpful, once a BARC item is identified for purchase, and a quote is obtained by the requestor, that business services takes on the remaining steps to complete purchase and delivery of the item. For example, when faculty are not on contract during Summer, requotes and other purchasing requests are delayed when faculty are not available to assist. If there is a delay, the BARC item does not have a chance of being received and used during the Fall semester which impacts instruction.

Several faculty voiced last COC that often items are denied because they should be requested from another funding source. There is no detail of what funding source that is, or who to contact to request funding for that item. It would be helpful to have that information."

**B. SDMC AS Articulation Officer Juliette Parker:**

As reported by Juliette Parker:

"Hello Chairs!

It is good seeing you! I hope everyone is doing well.

You appear to have a robust agenda; therefore, I will get to the matter at hand.

I am excited to share with you a new effort I have initiated which I have termed "Articulation Palooza"! The intent is to establish course-to-course articulation agreements with as many CSU and UC campuses as possible from now through December. With all the legislation impacting curriculum and articulation, I would like to ensure our courses are articulated throughout the State.

A current challenge in the articulation world is some university articulation officers will only articulate with community colleges in their region. This action is primarily due to increased responsibilities resulting from the constant implementation of new laws.

I am here to solicit your help with establishing articulation.

1. If you have a course that you believe may articulate with a course at a CSU or UC campus, please send an email with the articulation recommendation to Sue and me.
2. If you know colleagues in your discipline at CSU and UC campuses, it would be great if you could reach out to them and share your COR for a preliminary articulation review ... only if you feel comfortable in doing so. Ask them to be on the lookout for a formal articulation agreement request from their Articulation Officer. This will allow the articulation process to move along smoothly.

Thank you for your consideration.

Questions? Please send your questions to [jparker@sdccd.edu](mailto:jparker@sdccd.edu)"

**IV. APPROVAL OF DRAFT MINUTES:** April 9, 2025

Move to Approve:

**M/S**

Budzynski/Frankie

**26 Approve**

**4 Abstain**

Brahmbhatt

Duckles

Malinis

White

**V. OLD BUSINESS:**

**A. Fall 2025 SDMC AS Chair of Chairs:** Moreno Ikari

1. Thank you to fall 2025 Social Sciences Department Co-Chair Ian Duckles for volunteering to serve as our next Chair of Chairs!
  - a. Congratulations Ian!

## **VI. NEW BUSINESS:**

### **A. Risk Management Volunteer Paperwork Requirement – Guest Parking Passes: Resch**

As reported by Nathan Resch:

#### **1. "Guest Speakers:**

- Exercise Science 288 Personal Training Professional Preparation class lines up 6 work based learning guest speakers to speak about industry preparation to enter to the workforce as a personal trainer.
- Adjunct Faculty follows normal Mesa College process using guest speaker form to get dean approval for specific guest speakers.
- Goes through district parking to line up electronic parking passes for guest speakers.
- Informed that a major event form must be completed for the guest speaker to be on campus and that district parking needs event approval before issuing parking pass.
- At a certain point, district risk management jumps in and informs our instructor and dean that all guest speakers need to fill out volunteer paperwork which includes TB testing and "Livescan" to be allowed into a classroom.
- For a time no guest speakers are allowed in School of EXSC HEAL DANC Athletics.
- Today notified that "business as usual" as former guest speaker processes will be allowed.
- Lingering issues:
  - Why are guest speakers a major event? The guest speaker form should be enough. Parking should be able to issue e-permits on request without extra steps of going through business services. Why extra red tape for this?
  - If "epermits" require these additional steps, why is the campus/parking making it more difficult to get temporary day permits at our schools?
  - Current parking solution: send your guest speakers to campus police for permit."

#### **2. The Department Chairs for DSPS and Health Sciences also shared their experiences obtaining Parking Permits for their guests.**

- #### **3. Each department have been asked to follow different policies to obtain One (1) Day Parking Permits for their guests.**
- a. We need Parking Services to provide a consistent policy.

## **VII. DEPARTMENT REPORTS:**

1. Valeria Abe reported the Architecture Department will host and Open House in May.
2. George Ye reported on the upcoming SDMC Theatre Company performances: [LINK](#)

## **VIII. PLANNING/COMMITTEE REPORTS:**

### **A. Academic Affairs:** Odasso (No Report)

### **B. Academic Senate:** Hoffman

As reported by Andrew Hoffman:

- "Ayana Woods, president of the Classified Senate, came as a guest. She spoke about the use of AI. Classified professionals are using AI to assist them in completing their work.
- Justin Estep reported that the electronic catalogue is now up.
- CCN numbering Phase III is underway. Instructors are already receiving emails from ASCCC if they have been picked to participate in writing templates.
- Elections have been held for Senate positions. Veronica Gerace remains as Vice President, and Ryan Mongelluzzo has been elected to the Senator At-Large two-year. We still have vacancies in Exec at the Secretary position and the other Senator At-Large position. We also had elections for the adjunct seats on the Senate. There are five seats available, and I am happy to say we filled all give seats. The adjunct senators are Carlynn Albee, Geoff Johnson, Rusty Nichols, Richard Unis, and Louis Valenzuela.
- We have an AI Taskforce in the Senate, headed by Ryan Mongelluzzo. That taskforce is charged with making recommendations for action by the Academic Senate. They have already started to meet.
- The ACCJC subcommittee is still working on the report for the ACCJC that is due in October. Faculty writers on this report include Eliza Rabinovich, Jill Moreno-Ikari, Mandy Johnston, Dina Miyoshi, and myself.
- At the Board of Trustees meeting, Chancellor Greg Smith announced his decision not to deploy the use of Tasers by district law enforcement. Mesa's AS had passed a resolution opposing the deployment, and we're happy the chancellor listened to us and others in making this decision.
- At the next Senate meeting, Vice President of Instruction Isabel O'Connor will be our guest."

### **C. American Federation of Teachers (AFT):** Duckles (No Report)

### **D. Curriculum Review Committee (CRC):** Resch

As reported by Nathan Resch:

"CRC last met on Thursday, 4/17/2025 and reviewed a large number of course and program proposals aiming to make the Fall 2026 catalog. As previously reported, the new curriculum review timeline to make catalog puts the last opportunity for Fall 2026 catalog as the last CRC meeting of the year on 5/1/2025.

CRC reviewed and approved the new District GE proposal which the District GE Taskforce selected on April 11<sup>th</sup>.

The new Mesa Online Catalog is live. You can navigate to find the Mesa catalog by going directly to this URL:

<https://www.sdccd.edu/students/college-catalogs/>"

**E. Student Services:** Dougherty/Higginbotham/Marrujo/Parker

"You're invited to the Grand Opening of CommUnity Spaces at San Diego Mesa College on Thursday, April 24<sup>th</sup> from 10am-11am in I4-202! Come celebrate the launch of new student support spaces designed to enhance learning and campus engagement; CalWORKs Office (I4-208), Promise Program (I4-210), Rising Scholars Office (I4-204), KUP [Kapwa-Umoja-Puente] Unity Village (I4-201), Dreamer Resource Center (I4-207), and the Family Resource Center (LRC 113)."

**F. Enrollment Management and Instructional Strategic Planning Committee:** Budzynsk

1. Donna Budzynski provided a report.

**G. Planning & Institutional Effectiveness (PIE) Committee:** Hoffman/Moreno Ikari

1. Jill Moreno Ikari provided a report.

**H. President's Cabinet:** Hoffman/Moreno Ikari

1. Jill Moreno Ikari provided a report.

**I. Program Review Steering Committee (PRSC):** Acting Faculty Co-Chair Dina Miyoshi

1. Dina Miyoshi provided a report.

**J. Strong Work Force Committee:** Johnston/Wong (No Report)

**IX. ANNOUNCEMENTS/ROUND TABLE/FOR THE GOOD OF THE ORDER:**

**A. SDMC Trail:**

1. Please contact Professor Ron Sandvick ([rsandvic@sdccd.edu](mailto:rsandvic@sdccd.edu)) if you have a question about the trail.

**B. SDMC Community Garden – Marlesta Drive:**

1. DSPS Chair Erika Higginbotham reported the garden is not accessible to community members with mobility issues.

**X. NEXT CoC MEETING:** May 14, 2025 (Room MC 211 A/B)

**XI. Adjournment** @ 3:54PM.

Submitted by Sue Saetia

Approved by the SDMC AS Committee of Chairs: May 14, 2025