



San Diego Mesa College (SDMC) Academic Senate (AS)
Committee of Chairs
February 12, 2025
Room MC 211 A/B
MEETING MINUTES

Present:

Chair of Chairs Jill Moreno Ikari, Valerie Abe, Juan Bernal, Anar Brahmhatt, Donna Budzynski, John Crocitti, Todd Curran, Nellie Dougherty, Ian Duckles, Erin Evans, Tasha Frankie, Paula Gustin, Erika Higginbotham, Gloria Kim, Ken Kuniyuki, Bryan Malinis, Guillermo Marrujo, Annette Miner, Dina Miyoshi, Ryan Mongelluzzo, Bruce Naschak, Hannah Padilla Barajas, Kari Parker, Nathan Resch, Wendy Smith, Jennifer Snyder, Irena Stojimirovic, Todd White, George Ye and
Guests SDMC Dean of Institutional Effectiveness Hai Hoang, SDMC AS President Andrew Hoffman, SDMC AS Academic Affairs Committee Chair Das Odasso, Faculty Specialist for Emerging Technology Alison Gurganus and Faculty Outcomes Coordinator Liza Rabinovich

Excused Absences:

César López (Excused) and Robert Wong (Excused – Spring 2025)

I. CALL TO ORDER AND WELCOME by Chair of Chairs Jill Moreno Ikari @ 2:33AM.

II. APPROVAL OF DRAFT AGENDA:

A. Ian Duckles added "Issues Dropping Students in PeopleSoft".

B. John Crocitti added "Fraudulent Enrollment".

Move to Approve with the Additions by John Crocitti and Ian Duckles:

M/S

Duckles/Malinis

UNANIMOUS

III. GUEST(s):

A. SDCCD Emerging Technology Specialist Alison Gurganus:

1. Arizona State University – Dreamscape Learn: [What is Dreamscape?](#) | [Dreamscape Learn](#)

a. The Department Chairs who attended a demonstration of the virtual reality teaching tool shared their thoughts.

b. Chancellor Smith is willing to send additional Faculty Members for a demonstration of Dreamscape Learn.

c. Funding to use the application in our district's courses would come from each college's Foundation.

B. Dean of Institutional Effectiveness Hai Hoang Faculty Outcomes Coordinator – Eliza Rabinovich:

1. Documents presented during February 11, 2025 SDMC AS Planning and Institutional Effectiveness (PIEC) meeting.

a. [ACCJC Outcomes Compliance:](#)

b. [Syllabi Outcomes Verification Process:](#)

2. English Department Chair Wendy Smith thanked everyone who worked on developing the documents.

IV. APPROVAL OF DRAFT MINUTES: December 11, 2024

Move to Approve:

M/S

Duckles/Ye

23 Approve

4 Abstain

Brahmbhatt

Harrison

Johnston

Katungi

V. OLD BUSINESS:

A. Role of Department Outcomes Coordinators (DOC): Miyoshi

1. Dina Miyoshi provided an update.
2. There were comments from Candace Katungi and Ryan Mongelluzzo.

VI. NEW BUSINESS:

A. Spring 2025 Department Chairs Elections:

1. Ian Duckles reported the elections need to be completed during the month of March of odd calendar years.
2. An election does not need to be held when there is only one (1) candidate.
3. Each Department's Election Designee needs to report the name(s) of their Department's Chair(s) to the SDMC AS Executive Committee.

B. Issues Dropping Students in PeopleSoft: Duckles

1. It is more difficult to drop Student since the last PeopleSoft update.
2. We seem to lose Information every time there is a PeopleSoft update.
3. There must be a bug. (PeopleSoft is asking for attendance dates when you click "The Student has not attended a class session" button.)

C. Fraudulent Enrollment: Crocitti

1. Johns Crocitti reported there are now fraudulent enrollment in face to face classes too.
2. Wait Listed Students are not being moved up the list as Students drop a class.
3. The district needs to detect Fraudulent Enrollees before they are able to enroll in classes.
 - a. Faculty should not have to take precious time from teaching their Students to detect Fraudulent Enrollment.

VII. DEPARTMENT REPORTS:

A. Chemistry Department Chair Donna Budzynski provided a report.

B. Communication Studies Department Chair Bryan Malinis provided a report.

VIII. PLANNING/COMMITTEE REPORTS:

A. Academic Affairs: Odasso (No Report)

B. Academic Senate: Hoffman

As Reported by President Andrew Hoffman provided a report.

- "The Academic Senate has not met yet this semester. Our first meeting will be Monday, February 24. On the agenda will be a resolution regarding the use of Tasers by district police.
- Elections will be coming soon for AS positions of Vice President, Secretary, and both Senator at-Large positions. Watch for an email from Elections Committee chair Scott Suarez.
- The big push this semester is to make sure all faculty have the correct Course Learning Outcomes in all their syllabi. I would ask that any corrections be made this semester – corrections can be distributed to your students or posted on Canvas. This will help set us up for the fall, when ACCJC will pull 5% of our syllabi to check if we have met that requirement.
- The issue of Fraudulent Students (aka Bots) is not going away. Faculty are being asked to flag possible fraud using a new column on the class roster on People Soft. It's important that faculty do an early semester assignment of some kind to make sure students are active. Inactive students need to be dropped with an N/A. There are problems dealing with Bots at the state level, which is putting more pressure on districts, which in turn puts pressure on faculty. One of the worst glitches, in my opinion, is that if a fraudulent enrollment is detected in one class after the start of the semester, that fraudulent student is NOT automatically dropped in all classes."

C. American Federation of Teachers (AFT): Duckles

1. AFT will now provide reimbursement for food/refreshments served during department meetings.
 - a. There is a form available to request reimbursement.

D. Curriculum Review Committee (CRC): Resch

As reported by Nathan Resch:

"An email went out during Flex week and again today regarding reviewing the 2nd proof for the online catalog. Notes can be made on a pdf which reflects the same information online (which is also viewable). There are some formatting differences and I have noticed missing programs such as two Certificate of Performance. This is a different version than we reviewed in Fall. Deadline 2/18 noon.

LAS Degree Meetings are happening on Mondays. Contact Adrienne Dines or Anne Hedekin for more information.

District GE Taskforce Meetings continue to occur and the chairs are reaching out to disciplines for representation at the upcoming meetings which will review district requirements."

E. Student Services: Dougherty/Higginbotham/Marrujo/Parker

1. Guillermo Marrujo reported Students are still trying to add Spring 2025 classes.

F. Enrollment Management and Instructional Strategic Planning Committee: Budzynski

1. Donna Budzynski provided a report.

G. Planning & Institutional Effectiveness (PIE) Committee: Hoffman/Moreno Ikari

1. Andrew Hoffman and Jill Moreno Ikari provided a report.

H. President's Cabinet: Hoffman/Moreno Ikari

1. Andrew Hoffman and Jill Moreno Ikari provided a report.

I. Program Review Committee (PRC): Acting Faculty Co-Chair Dina Miyoshi (No Report)

J. Strong Work Force Committee: Johnston/Wong (No Report)

IX. ANNOUNCEMENTS/ROUND TABLE/FOR THE GOOD OF THE ORDER:

- A.** Jill Moreno Ikari announced that she will step down as the SDMC AS Chair of Chairs at the end of Spring 2025.
1. Please let Jill know if you are interested in serving as the next Chair of Chair.

X. NEXT CoC MEETING: March 12, 2025

- A.** Our guests will be Vice President of Instruction (VPI) Isabel O'Connor and SDMC Director of Admissions & Records Ivonne Alvarez.

XI. Adjournment @ 4:02PM.

Submitted by Sue Saetia

Approved by the SDMC AS Committee of Chairs: March 12, 2025