



**San Diego Mesa College (SDMC)
Academic Senate (AS)
Committee of Chairs (CoC)
Room MC 211 A/B**

**February 22, 2023
2:30PM – 4:00PM**

AGENDA

DRAFT

- I. CALL TO ORDER AND WELCOME** by Chair of Chairs Jill Moreno Ikari:
- II. APPROVAL OF DRAFT AGENDA:**
- III. GUESTS:**
 - A. Leland Simpliciano – Asian American/Native American/Pacific Islander Serving Institution (AANAPISI) Program Activity Manager:**
https://www.canva.com/design/DAFaNaAAil8/bCK5v3U2goEpuwqWOKKn7g/view?utm_content=DAFaNaAAil8&utm_campaign=designshare&utm_medium=link&utm_source=publishsharelink
 - B. Hai Hong – Acting Dean of Institutional Effectiveness:**
<https://www.sdmesa.edu/about-mesa/institutional-effectiveness/>
 - C. Professor Veronica Gerace – SDMC AS Election & Professional Learning:** Gerace
- IV. APPROVAL OF DRAFT MINUTES:** February 8, 2023
- V. OLD BUSINESS:**
 - A. Spring 2023 Enrollments:** Moreno Ikari
 - B. Summer 2023/Fall 2023 Planning:** Moreno Ikari
- VI. NEW BUSINESS:**
 - A. American Federation of Teachers – Collective Bargaining Agreement Updates:** Duckles
 - B. Drop Report:** Moreno Ikari
- VII. DEPARTMENT REPORTS:**
- VIII. PLANNING/COMMITTEE REPORTS:**
 - A. Academic Affairs:** Odasso
 - B. Academic Senate:** Crocitti
 - C. Curriculum Review Committee (CRC):** Resch
 - D. Student Services:** Dougherty/Higginbotham/Rico
 - E. Mesa College Facilities Committee/District Review of Services Committee:**
 - F. Enrollment Management and Instructional Strategic Planning Workgroup:** Budzynski
 - I. Planning & Institutional Effectiveness (PIE) Committee:** Crocitti/Moreno Ikari
 - J. President's Cabinet:** Crocitti/Moreno Ikari
 - K. Program Review Committee (PRC):** Miyoshi
 - L. Mesa Pathways Committee:** Alioto/Eskew
- IX. ANNOUNCEMENTS/ROUND TABLE/FOR THE GOOD OF THE ORDER:**
- X. NEXT COC MEETING:** March 8, 2023 (Room MC 211 A/B)
- XI. ADJOURNMENT:**



San Diego Mesa College (SDMC)

Academic Senate (AS)

Committee of Chairs (CoC)

February 8, 2023

Room MC 211 A/B

2:30PM – 4:00PM

MINUTES

DRAFT

Present:

Chair of Chairs Jill Moreno Ikari, Mark Abajian, Valerie Abe, Sandra Belew, Anar Brahmabhatt, Donna Budzynski, John Crocitti, Todd Curran, Nellie Dougherty, Ian Duckles, Christie Dupraw, Tasha Frankie, Helen Greenbergs, Alison Gurganus, Michael Harrison, Erika Higginbotham, Paula Hjorth-Gustin, Amanda Johnston, Ken Kuniyuki, Tara Maciel, Bryan Malinis, Thekima Mayasa, Dina Miyoshi, Ryan Mongelluzzo, Hannah Padilla Barajas, Nathan Resch, Cynthia Rico, N. Scott Robinson, Jennifer Sime, Jennifer Snyder, Irena Stojimirovic, Chris Sullivan, Robert Wong, George Ye and Guests Dave "Das" Odasso and Leslie Styles' AMSL Interpreter David Lott

Excused Absence:

Bruce Naschak

I. CALL TO ORDER AND WELCOME by Chair of Chairs Jill Moreno Ikari 2:30PM.

II. APPROVAL OF DRAFT AGENDA:

Motion to Approve:

M/S

Duckles/Budzynski

UNANIMOUS

III. GUEST(s): None

IV. APPROVAL OF DRAFT MINUTES: November 30, 2022

Motion to Approve:

M/S

Budzynski/Belew

4 ABSTAIN

Greenbergs
Mongelluzzo
Padilla Barajas
Sime

V. OLD BUSINESS:

A. Californian Virtual Campus (CVC): Moreno Ikari

1. Proposal to List Course Modality on California Community Colleges (CCC) Student Transcripts – Updates to SDMC AS Resolution 2022.11.1:
 - a. The SDMC AS approved Resolution 2022.11.1 – Processes for the California Virtual Campus (CVC) on December 12, 2022.
 - b. SDMC AS President John Crocitti reported he is working with Rob Fremland to update SDMC AS Resolution 2022.11.1 to include a proposal to list course modality for each course listed on California Community Colleges (CCC) Student Transcripts.
 - c. SDMC's Academic Senate for California Community College's (ASCCC) Area D Representative Manuel Velez will introduce the updated resolution during the next ASCCC Area D meeting.
 - Our goal is for the Area D to forward the updated resolution to the spring 2023 ASCCC Plenary Session for review and approval.

- d. Knowing the modality of the course a Student completed is the only way that we can maintain our standards.
- e. Comment from Helen Greenbergs:

As reported by Helen Greenbergs:

"Regarding the discussion of concerns about online classes/the resolution to require transcript designation of online vs in-person classes - I suggested that when a discipline decides, based on their expertise, that a particular course shouldn't be taught online (nor given credit as transfer units if it was taken online elsewhere), that is not "blocking" students. That is ensuring that students have the appropriate preparation to be successful in future classes and/or jobs."

VI. NEW BUSINESS:

A. Spring 2023 Enrollments: Moreno Ikari

1. Comments:

a. Helen Greenbergs:

As reported by Helen Greenbergs:

"Regarding the discussion of deans cutting low-enrolled classes, particularly several weeks before the start of the semester - I suggested that it would be a good idea to invite Isabel O'Connor to a Committee of Chairs meeting to discuss our concerns related to this practice."

b. Thekima Maya:

As reported by Thekima Mayasa:

- "I inquired on if the deans Counsel were aware of past practices where course were allowed to continue through the first week of classes before being cancelled for low enrollment. And that this should be considered moving forward.
- That honors coordinators and the honors counselor have confirmed that 12 week courses can be used for individual student honors contracts.
- That Black Studies participated in an evening course pilot program where a demand by student veterans for evening courses was said by counseling to be met. However, the course was cancelled die to low enrollment. Cynthia Rico was explaining that the wave of student seeking classes was similar to last fall in that they were attempting to add very late.
- I mentioned that admin need to consider how students relying upon financial aid in many cases don't get approved until late in the enrollment cycle. I gave an example of speaking to a student before coming to the meeting who had literally just been approved to add classes this morning, two days before the 16 week add deadline closed."

B. Summer 2023/Fall 2023 Planning: Moreno Ikari (Tabled)

VII. DEPARTMENT REPORTS: None

VIII. PLANNING/COMMITTEE REPORTS:

A. Academic Affairs: Odasso

1. The Academic Affairs Committee's Resolution 2022.12.2 (Proposed SDMC AS Constitutional Changes to the Process for Removing Senate Executive Officers) will have a Second Reading during the February 13, 2023 SDMC AS meeting.
2. The Academic Affairs Committee is working with SDMC AS Senator at Large Veronica Gerace on an SDMC AS resolution for a proposal to make constitutional changes to the duties of the members of the Elections Committee.

B. Academic Senate: Crocitti

1. SDMC AS Career Technical Education (CTE) Representative:
 - a. It has been very difficult to recruit for the position.
 - I was not able to get approval for reassigned time for the position.
 - b. We desperately need someone to fill the position and keep the SDMC AS updated on CTE matters.
2. February 13, 2023 SDMC AS Meeting:
 - a. Second Readings:
 - Resolution 2022.12.1 – Faculty Hiring Prioritization Process:
 - Resolution 2022.12.2 -Proposed SDMC AS Constitutional Changes to the Process for Removing Senate Executive Officers:

C. Curriculum Review Committee (CRC): Resch

As reported by Nathan Resch

"CRC reviewed a memorandum from the state chancellor's office regarding "Title 5 Emergency Withdrawal and Pass/No Pass". The state chancellor's office looked closer at rules related to executive orders instituted during COVID that could continue beyond the end of the COVID Emergency. The discussion did not provide clarity on whether the district is implementing the Chancellor's office recommendations which:

- Extends the Pass/No Pass selection option for students to the end of the semester (previously 30% of the time course scheduled). SDCCD courses pass/no pass options are currently in line with the withdraw date for spring 2023 courses (faculty noticed that this was the case for their courses).
 - State Chancellor recommends local policies be updated to ensure equitable implementation.

VPI Isabel O'Connor provided an update on AB1111 analysis and planning in the her work as a Chief Instructional Officer representative on the Common Course Numbering Task Force. The task force created a document with ideas on how to start working on common course number for which she welcomes feedback. Please find document attached.

VPI O'Connor also provided an update on a region X discussion related to a backlog of articulation agreements that are not making their way into Assist along with other issues between region X colleges and SDSU. An agreement has been put in place to help alleviate the issues short and long term, which may include establishing 5 year articulation agreements rather than just 1 year.

Juliette Parker reported that resolutions and letters of support in retaining Area E within CalGETC have been produced by the Community College League of California CEOs and several other CEO regional groups. VPI O'Connor plans to bring this up at the region X CIO meeting. Juliette welcomes any other ideas on how to support the retention of area E, and keeping it as a lower division graduation requirement.

CRC voted to support a new subject indicator at Miramar Public Safety Management (PSMA) for which it was noted that this may be the new subject indicator for the proposed BA in public safety."

D. Student Services: Dougherty/Higginbotham/Rico

1. Counseling:

As reported by Cynthia Rico:

 - "Madison High school will bring a contingent of 100 students to Mesa for Pre-enrollment presentations on February 24, 2023
 - CE Day at Mesa and Clairemont High school will take place on March 15, 2023 (there will be a call out for those programs to table)

- Jump Start—Saturday March 11, 2023 (Mesa's Open House) An e-mail has been sent to the campus seeking participation
- More information forthcoming—Effective Fall 2023 –The district will allow students to retake a course which they are currently enrolled, however not successfully passing, can be manually enrolled (in admissions) to retake the course the following session prior to grades being posted. The student must receive a note from the instructor indicating that the student is not passing, additionally, the student will sign a form understanding if they do pass the course, they will be dropped from that class."

2. DSPS:

As reported by Erika Higginbotham:

- "DSPS: We have Academic Facilitators available to support DSPS students who need some additional support with classes (study skills, mental health and wellness, technology support). Reach out to DSPS if you think you have a student who might benefit.
- Reminder to use the [Professor Request for DSPS Proctoring form.](#)"

3. EOPS:

As reported by Nellie Dougherty: Documents for the listed events were forwarded to the Committee of Chairs.

"Borderless Scholars (flyers Attached)

Undocumented students are now available to apply for the STAR Trio program and the DRC has officially started its UndocuDiaries to give students a voice in sharing their story. This will be ongoing.

Care Program-

Coffee hour with students

Mother's Day Brunch @ 72Fifty

Rising Scholars

Expungement clinics

Monthly lunches @ 72Fifty"

E. Mesa College Facilities Committee/District Review of Services Committee: No Report

F. Enrollment Management and Instructional Strategic Planning Workgroup: Budzynski

As reported by Donna Budzynski:

"The Enrollment Management Planning Group had its spring kickoff meeting on Jan 20. The goal for this semester is to write the Mesa Enrollment Management Plan."

I. Planning & Institutional Effectiveness (PIE) Committee: Crocitti/Moreno Ikari

A. The committee has not met during spring 2023 yet.

J. President's Cabinet: Crocitti/Moreno Ikari

A. PCab met on February 7, 2023.

1. Our Students are being assigned SDCCD email accounts.
2. There are proposed baccalaureate degree programs for Mesa, City and Miramar Colleges up for approval by the state.
3. The college is working to find additional funding sources for paid internships for interns to work in our offices.

K. Program Review Committee (PRC): Miyoshi

As reported by Dina Miyoshi:

"Program Review will proceed this semester in the template. Nuventive will not be used for Program Review at this time and is scheduled to be rolled out in Fall 2023. Completed program reviews (using the template) will be due by May 31st to the Office of Institutional Effectiveness. Manager feedback of Program Review drafts is scheduled to take place between April 17th and May 8th. Resource requests will be completed using a link to a form where the lead writers can cut/paste what they have written in the template. These requests are due by April 5th. There are also training sessions planned for the different parts of program review and different types of resource requests. An email from the Office of Institutional Effectiveness containing all of the above information will be sent out the week of February 13th."

L. Mesa Pathways Committee: Howard Eskew's report was forwarded to the Department Chairs on February 8, 2023.

As submitted by Howard Eskew via email:

Technology Workgroup:

The San Diego Mesa College (*student-facing*) Academic and Career Pathways (ACP) webpages are now live, and photos are continuing to be added to the ACP pages that correlate to the programs, with additional marketing in the works. This workgroup continues to work with the Mesa Pathways Leadership Team to identify a technology solution to consistently display, format and update program maps on our website.

Onboarding and Career Exploration:

OCE's focus for spring semester will be on the creation and release of a digital Viewbook, as well as Mesa Journeys 3000, an updated version of Mesa Journeys tool.

College of Continuing Education:

CCE at Mesa Day will take place on Wednesday, March 15th from 8:30am-12:30pm. Students from CCE will be invited for presentations, classroom demonstrations and a resource fair. Participants can register for free via Eventbrite:

<https://www.eventbrite.com/e/cce-mesa-day-tickets-460298785057>

Student Success Teams (SST):

The Student Success Team will continue their pilot into spring, with monthly communication with students in the pilot cohort through the semester with additional targeted check-ins focused on summer/fall enrollment and submission of FAFSA. The bulk of meetings for the spring semester will focus on planning for the 2023-2024 academic year. A preliminary report on the SST pilot has been created and the outcomes will be shared in a future meeting.

Data Coaches:

The Fall 2022 Data Coaching pilot program successfully trained three data coaches over the course of the semester. A participant survey was conducted to collect feedback and improve the program in the future. A report recapping the Fall 2022 pilot program is available here: [Link to DC Debrief Document](#) and planning for the spring semester is in the works.

ACP Workgroup:

The ACP Workgroup reconvened at the Mesa Pathways working meeting on Wednesday, February 8th and will continue to meet monthly. The group determined that its work will be centered around two ACPs: Education & Guidance and Engineering, Math & Sciences.

Pathways Fellows:

On January 17th, the Mesa Online Success Team subgroup, OnRamp to Online, launched its four-week non-credit pilot course to a cohort of Promise Students who are new or fairly new to online learning. We are grateful to the Pathways Fellows, who collaborated to provide helpful contributions to this project. The Fellows also participated during Welcome Week and tabled alongside various campus resources. They were able to connect with new and continuing students, share resources and opportunities and continue to build their student contacts for their [Student Stories](#) project this semester.

Call for Members: Pathways Workgroups and Project Teams:

If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to Marisa Alioto (malieto@sdccd.edu) or to Howard Eskew (heskew@sdccd.edu).

Next MPC Meeting: Our first Mesa Pathways Committee Meeting for the spring semester is scheduled for Wednesday, February 22nd from 12:45 - 2:15 pm (meetings are held online via Zoom). We will also hold a Mesa Pathways working meeting on Wednesday, March 8th from 12:45 - 2:15pm.

To learn more about Mesa Pathways: <https://www.sdmesa.edu/mesa-pathways/>

IX. ANNOUNCEMENTS/ROUND TABLE/FOR THE GOOD OF THE ORDER:

- A.** Ian Duckles reminded the Department Chairs that the spring 2023 Department Chair Elections need to conclude by the end of February 2023.
 - 1. Please forward your department's result(s) to Jim Mahler and Sue Saetia.

X. NEXT COC MEETING: February 22, 2023 (Room MC 211 A/B)

XI. ADJOURNMENT @ 4:05PM.