San Diego Mesa College (SDMC)
Academic Senate (AS)
Committee of Chairs (CoC)
Room MC 211 A/B
February 22, 2023
2:30PM – 4:00PM
MINUTES

Present:

Chair of Chairs Jill Moreno Ikari, Mark Abajian, Valerie Abe, Sandra Belew, Anar Brahmbhatt, Donna Budszynski, John Crocitti, Todd Curran, Nellie Dougherty, Ian Duckles, Tasha Frankie, Michael Harrison, Paula Hjorth-Gustin, Ken Kuniyuki, Bryan Malinis, Dina Miyoshi, Ryan Mongelluzzo, Hannah Padilla Barajas, Connie Renda, Nathan Resch, N. Scott Robinson, Irena Stojimirovic, Chris Sullivan, Todd White, Robert Wong, George Ye and Guests Dave "Das" Odasso and Leslie Styles' Two (2) AMSL Interpreters Who Arrived on Zoom on time for meeting (They left after 15 minutes - Leslie Styles did not attend the meeting).

Excused Absences:

Erika Higginbotham and Bruce Naschak

I.   **CALL TO ORDER AND WELCOM** by Chair of Chairs Jill Moreno Ikari @2:32PM.

II.   **APPROVAL OF DRAFT AGENDA**:
      Motion to Approve:

      M/S   `   Crocitti/Malinis   **UNANIMOUS**

III. **GUESTS**:

      A. **Leland Simpliciano – Mesa College Asian American/Native American/Pacific Islander Serving Institution (AANAPISI) Program Activity Manager**: SDMC AANAPISI Website
          PowerPoint Presentation:
          As reported by Leland Simpliciano:

          "In October 2021, Mesa College was awarded the Minority Serving Institution (MSI) - Asian American Native American Pacific Islander Serving Institution (AANAPISI) Grant. Nearly 16% of the student population identifies as Asian American or Pacific Islander (AAPI). The presentation briefly covers what is AANAPISI, the importance of disaggregated data for the AAPI community, the current work being done at SD Mesa College along with goals and activities moving forward."

      B. **Hai Hoang – Acting Dean of Institutional Effectiveness (IE)**: SDMC Institutional Effectiveness Website
          1. Acting Dean Hoang introduced himself to the SDMC Department Chairs.
          2. Hai shared that attending a community college after arriving in the U.S. as an immigrant whose native language is not English played an important role in preparing him for his current position.
          3. The San Diego Mesa College Institutional Effectiveness Office supports the following:
              a. Accreditation
              b. College Planning Documents
              c. Educational Master Plan
              d. Institutional Research
              e. Outcomes & Assessment
              f. Planning & Institutional Effectiveness
              g. Program Review
          4. Please contact Hai if you have any questions regarding Institutional Effectiveness.

              • hhoang001@sdccd.edu

IV.   APPROVAL OF DRAFT MINUTES: February 8, 2023
Motion to Approve:

M/S   `   Malinis/Crocitti   **UNANIMOUS**

V.   OLD BUSINESS:

   A. Spring 2023 Enrollments: Moreno Ikari

      1. Comments:

         a. As reported by John Crocitti:
            "I raised the following points:

            1. The Districts to increase FTES around 2% each year so that we will be out of hold harmless in 2024-2025 academic year. Some people a skeptical about the ability to achieve this, especially since SDCCD has not been meeting FTES targets.
            2. Statements from SDCCD are contradictory. On one hand, we need to build FTES. On the other hand, sections are canceled if they have 15-20 students, thereby losing some amount of FTES.
            3. There are also contradictory statements about equity. It would be helpful to know if disproportionately impacted students demonstrate equity gaps in online sections. If so, then we are working against equity by canceling on-campus classes in favor of online classes."

         b. As reported by Bryan Malinis:

            • "Bryan Malinis said students taking online classes in the Communication Studies (COMS) department indicated there were not enough in-person course offerings to fill their schedule for a completely in-person semester. Even though there were still spots open in in-person COMS courses, students opted for online because in-person classes were not available in other subjects. Students do not want a "mixed schedule" of some online classes and some in-person classes.

            • In response to John's suggestion to examine equity data comparing in-person and online classes, Bryan Malinis said the Communication Studies (COMS) data show larger equity gaps in their online classes compared to their in-person classes. Although the COMS department interprets the data to favor more in-person courses for the sake of student success and retention, the concern is administrators view the data as justification for more professional development for online teaching."

         c. As reported by Connie Renda:

            "Enrollment is challenging right now due to the post pandemic instability of students. I think we need to continue to be patient and flexible with our scheduling. Allied health students enroll in the cohort model so our department experiences less fluctuation in enrollment."

         d. As reported by George Ye:
            "After conducting an informal survey with some of our classes, we learned that students are not really interested in enrolling in hybrid courses. They would rather have our classes offered either fully remote, or fully on campus. So, in the future we will most likely not be offering hybrid courses in Drama."

B. **Summer 2023/Fall 2023 Planning**: Moreno Ikari (Tabled)

VI. **NEW BUSINESS**:

A. **American Federation of Teachers – Collective Bargaining Agreement Updates**: Duckles

As reported by Ian Duckles:

"The current CBA is close to being finalized with a few outstanding issues that still need to be worked through. It is likely that we will have a ratification vote before the end of the semester. One proposal that I wanted to get feedback from the chairs on concerns chair reassigned time. As you all know, the chairs are currently under a 'held harmless' provision, but that expires at the end of the Academic year. Given that chair reassigned time is based on FTEF and given that we have seen significant reductions in FTES and FTEF, this would mean that many (but not all) departments would see a reduction in reassigned time for chairs. The idea we had was to propose that chair reassigned time be frozen at academic year '22-'23 levels, and that any future increases would then be funded through the Resource Allocation Formula (RAF). This would mean that reassigned time for chairs would never drop below its current level, however it could be increased either across the board or for individual departments that see significant growth. These increase would occur through the regular RAF process which occurs every Fall and takes effect January 1. I come before the chairs to get your feedback on this proposal."

B. **Drop Report**: Moreno Ikari.

1. The majority of Students select "Other" as the reason for dropping a class.

   a. Hopefully district Dean of Student Services Victor Devore will be able to shed some light on information that we can glean from the "Other" responses on March 8th.

VII. **DEPARTMENT REPORTS**: None

VIII. **PLANNING/COMMITTEE REPORTS**:

A. **Academic Affairs**: Odasso (No Report)

B. **Academic Senate**: Crocitti

1. "Nuventive" Software is replacing "TaskStream":
   a. John Crocitti reported he asked the Nuventive Representatives to attend an SDMC AS meeting to answer questions.
      - The representatives reported they will not attend an SDMC AS meeting and they will only answer questions from Acting Dean of Institutional Effectiveness Hai Hoang and Faculty Member Eliza Rabinovich.
      .
C. **Curriculum Review Committee (CRC)**: Resch

As submitted by Nathan Resch:

- "Michelle Rodriguez and Alison Primoza presented on the LEAF designation that will be appearing in the online schedule. Informational meetings for LEAF will be held March 22 & 23 from 2:30-4pm in LRC 435. The options for the schedule will be sustainability focused (2 leaves) which has primary and explicit focus on sustainability in the course, and sustainability inclusive (1 leaf), which incorporates sustainability in a prominent way. There will be two paths for designating this in the schedule, 1) approval through the environmental sustainability committee, & 2) curriculum revision that goes through the CRC/curriculum review process. See information attached to email for more information on the presentation.

- Juliette Parker provided an update on Cal-GETC which was also included in the recent February/March articulation news brief. The Intersegmental Committee of the Academic Senates (ICAS) acted on 2/1/23 to establish the Cal-GETC framework. Please find attached .pdf which outlines detailed information. Juliette mentioned that one approach for area E courses is to keep them as lower division graduation requirement for CSUs, similar to the American Institution requirement, which would retain the option for fulfilling this requirement at the community college level. A question that remained, was whether the CSU GE Breadth would still exist for associate degree (non-ADT) pathways which is a question that articulation officers has posed to ICSA."

D. **Student Services**: Dougherty
- Student Services will be closed during Spring Break".
- Student Services will be closed on Fridays during summer 2023.

E. **Mesa College Facilities Committee/District Review of Services Committee**: No Report

F. **Enrollment Management and Instructional Strategic Planning Workgroup**: Budzynski (No Report)

G. **Planning & Institutional Effectiveness (PIE) Committee**: Crocitti/Moreno Ikari (No Report)

H. **President's Cabinet**: Crocitti/Moreno Ikari
- We received the "Drop Report" for spring 2023.
- Acting Dean of Institutional Effectiveness Hai Hoang provided a report.
- SDMC will only be open Mondays through Thursdays during summer 2023.

I. **Program Review Committee (PRC)**: Miyoshi
As submitted by Dina Miyoshi:

"Program review information was emailed to lead writers last week, along with a training schedule for program review and FHP, CHP, and BARC. There are a couple training sessions scheduled for this Friday, February 24th (a session pertaining to Program Review and an FHP session). If you have any questions, let me know."

J. **Mesa Pathways Committee**:
As submitted by Howard Eskew via email:
"College of Continuing Education:

The CCE workgroup partnered with the district to complete filming for their College Connections videos, which will include appearances by Outreach and Promise, as well as the Math, English, ELAC and Counseling departments.

A reminder that CCE at Mesa Day will take place on Wednesday, March 15th from 8:30am-12:30pm. Students from CCE will be invited for presentations, classroom demonstrations and a resource fair. Participants can register for free via Eventbrite: https://www.eventbrite.com/e/cce-mesa-day-tickets-460298785057

Student Success Teams (SST):
The Student Success Team pilot program continues, with members making monthly contacts with students. Planning continues for the rollout of Student Success Teams for the 2023-2023 academic year, and an action plan is in the works to continue to expand and institutionalize SSTs at Mesa.

<u>Onboarding and Career Exploration:</u>

OCE continues work on the text and photos for their viewbook, which will now be called Mesa Launchboard: A Career Exploration Guide. The workgroup is also working on checkpoints and milestones for prospective and enrolled students to update <u>Mesa Journeys</u> 3000, a refreshed version of Mesa Journeys tool.

<u>Data Coaches:</u>

The Data Coaching workgroup completed a review and evaluation of survey results completed by the graduating cohort. The analysis showed consistent improvement of participants from pre- to post-program completion on the key learning metrics developed for the program. The cohort are utilizing their newly acquired data coach skills in their current roles in queries and data wrangling, program review, and outcomes assessment. Planning for 2023-2024 continues and a training plan has been drafted that includes course taking patterns combined with self-paced modules and in person meetings. Next steps include finalizing a training plan and recruitment.

<u>ACP Workgroup:</u>

The ACP Workgroup is centering its work this semester around two ACPs: Education & Guidance and Engineering, Math & Sciences. The Education & Guidance ACP Subgroup will be participating in Club Rush (Feb 21-23) and the Future Education Summit on April 21 and will host a table with information and a QR code to encourage student participation.

The Engineering, Math & Science ACP subgroup is analyzing logistics of communication to better strategize how to connect students to events that are already happening. Various ideas are being considered, including sharing information in a central place in the MS building, social media, a newsletter specific to ACP-identified students, a Canvas Shell, and/or a QR code. Additionally, the group is considering the impact of AB705/1705 on students and are identifying ways to better communicate student rights and share the petition/challenge process.

<u>Technology Workgroup:</u>

The San Diego Mesa College *(student-facing)* <u>Academic and Career Pathways (ACP) webpages</u> are now live, and photos are continuing to be added to the ACP pages that correlate to the programs. The Office of Communications has also completed a sample video that showcases one of the ACPs, with the plan that additional videos will be created for all ACPs in the future to market our diverse array of programs.

<u>Call for Members: Pathways Workgroups and Project Teams:</u>

If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to Marisa Alioto (<u>malioto@sdccd.edu</u> or to Howard Eskew (<u>heskew@sdccd.edu</u>).

<u>Next MPC Meeting:</u> Our first Mesa Pathways Committee Meeting for the spring semester is scheduled for Wednesday, February 22nd from 12:45 - 2:15 pm (meetings are held online via Zoom). We will also hold a Mesa Pathways working meeting on Wednesday, March 8th from 12:45 - 2:15pm.

To learn more about Mesa Pathways: https://www.sdmesa.edu/mesa-pathways/"

IX.   **ANNOUNCEMENTS/ROUND TABLE/FOR THE GOOD OF THE ORDER**: None

X.   **NEXT COC MEETING**: March 8, 2023 (Room MC 211 A/B)

XI.   **ADJOURNMENT** @ 4:01PM.

Submitted by Sue Saetia
Approved by the Committee of Chairs: March 8, 2023