



**San Diego Mesa College (SDMC)  
Academic Senate (AS)  
Committee of Chairs (CoC)  
Room MC 211 A/B**

**March 8, 2023  
2:30PM – 4:00PM**

**MINUTES**

**Present:**

Chair of Chairs Jill Moreno Ikari, Valerie Abe, Sandra Belew, Anar Brahmabhatt, Donna Budzynski, John Crocitti, Nellie Dougherty, Ian Duckles, Tasha Frankie, Michael Harrison, Amanda Johnston, Ken Kuniyuki, Tara Macio, Bryan Malinis, Dina Miyoshi, Ryan Mongelluzzo, Hannah Padilla Barajas, Nathan Resch, N. Scott Robinson, Irena Stojimirovic, Chris Sullivan, Todd White, Robert Wong, and Guest Dave "Das" Odasso

**Excused Absences:**

Erika Higginbotham, Bruce Naschak, Leslie Saline-Styles and George Ye

**I. CALL TO ORDER AND WELCOME** by Chair of Chairs Jill Moreno Ikari @ 2:30PM.

**II. APPROVAL OF DRAFT AGENDA:**

Motion to Approve:

**M/S**

Duckles/Budzynski

**UNANIMOUS**

**III. GUESTs:**

**A. Vice President of Instruction (VPI) Isabel O'Connor:**

1. We are working our way back from the pandemic.
2. There is now district level involvement in Enrollment Management.
3. We now have district wide planning beyond one (1) academic year.
4. San Diego Mesa College has the highest productivity number in our district.
  - a. The district is developing a dashboard to project productivity for every campus in the district.
5. Are there areas for growth in our departments and programs?
6. Comments from Helen Greenbergs:

As reported by Helen Greenbergs:

"Different Schools seem to have different criteria for determining which classes to cancel. Maintaining face-to-face classes, even if low enrolled, is especially important to build back our base before "Hold Harmless" goes away. VPI O'Connor confirmed that our funding is not based on productivity."
7. We received our projected Fulltime Equivalent Students (FTES) allocation number for the next academic year.
  - a. The VPI will meet with the School Deans.
    - The School Deans will meet with their Department Chairs to determine how much FTES they need to run and grow their programs. (VPI O'Connor trusts the School Deans to work with their Department Chairs.)
8. Enrollment Management is fluid.

**B. District Dean of Student Services Victor Devore: [LINK](#)**

1. Spring 2023 Drop Report:

- a. Separate reports for each campus/college.
- b. Reasons San Diego Mesa College Students Listed for Dropping a Class: Bar Graph  
*Listed by the frequency Students selected the reason.*
  - Family/Personal Commitments
  - Other (Students need to list a more specific reason, especially when it received the second highest response.)
  - The Class Conflicts with My Schedule
  - I have Job Commitments
  - The Class is Too Challenging
  - Health Related Reason
  - Financial Hardship
  - I Need a Break from My Studies
  - The Online Format is Too Challenging
  - My Living Situation has Changed
  - Military Related
  - Technology Issues
  - Transportation Issues
- c. Pie Chart for Modality of Classes Dropped.
  - The majority of San Diego Mesa College classes dropped are online classes.
- d. Top Seven (7) Subjects of Classes Dropped:  
*Listed by Frequency.*
  - ENGL (107)
  - MATH (106)
  - PSYC (57)
  - BIOL (48)
  - CISC (43)
  - COMS (41)
  - EXSC (37)
- e. Top Seven (7) Course Titles of Classes Dropped:  
*Listed by frequency.*
  - ENGL 101 (Reading and Composition)
  - ENGL 205 (Critical Thinking/Intermediate Composition)
  - COMS 103 (Oral Communication)
  - MATH 150 (College and Matrix Algebra)
  - MATH 119 (Elementary Statistics)
  - PSYC 101 (General Psychology)
  - MEDA 110 (Medical Terminology)

**IV. APPROVAL OF DRAFT MINUTES:** February 22, 2023

Motion to Approve:

**M/S**

Mongelluzzo/Belew

**3 Abstain**

Frankie  
Johnston  
Maciel

**V. OLD BUSINESS:**

**A. Summer 2023/Fall 2023 Planning:** Moreno Ikari

1. Our Students will be able to enroll for summer 2023 and fall 2023 classes at the same time in May 2023.
  - a. This will create enormous challenges for SDMC personnel, especially Counseling and DSPS.

**VI. NEW BUSINESS:** None

**VII. DEPARTMENT REPORTS:** None

**VIII. PLANNING/COMMITTEE REPORTS:**

**A. Academic Affairs:** Odasso

1. The SDMC AS Elections are taking place this month for Vice President, Secretary, Senator at Large (2), Five (5) Senators for Adjunct Faculty and the CTE Liaison to the SDMC AS (Only CTE Faculty will vote for the position).
2. The committee has had discussions regarding ChatGPT this semester led by Ngoc "Kim" Tran.
3. Our next meeting is Monday (April 3<sup>rd</sup>) @ 4:15PM in Room A117 (SDMC AS Office).

**B. Academic Senate:** Crocitti

As reported by John Crocitti:

"The district is experimenting with Ad Astra to maximize room usage efficiency. Ad Astra can automatically match class caps to classrooms' physical capacities and schedule classes accordingly. The district will begin a pilot by using Ad Astra at Mesa College in the School of Social/Behavioral Sciences and Multicultural Studies."

**C. Curriculum Review Committee (CRC):** Resch

As reported by Nathan Resch: Report was forwarded to the SDMC DL for Department Chairs.

- "Vice President Isabel O'Connor provided an update on the AB 1111 taskforce. Los Rios and LACC presented on their districts' aligned curriculum process. The solution for common course numbering is not as easy as just changing the numbers. Discussion focused on looking for natural alignment between courses. VP O'Connor expressed that there was encouraging discussion and that the taskforce was transitioning into the work group phase for implementation.
- Expediting qualifications for Credit for Prior Learning (CPL) and their comparable courses is a topic of conversation at Curriculum and Instructional Council (CIC). CIC discussed the need to get CPL criteria quickly defined and a corresponding process that allows for expedited approval. A proposal allows for CIC to approve CPL rather than follow the lengthy curriculum process. Several CRC members voiced hesitation, as aligned curriculum would mean that any CPL criteria approved by CIC would apply to all campuses. In Personal Training for instance, we have specific industry

certifications that qualify for CPL based on content and rigor that is comparable to courses offered at Mesa, Miramar and City. This standard was defined through a three campus discussion of Personal Trainer certificate program faculty and chairs. The concern is that one campus may push through CPL at CIC without collaboration between faculty that share the curriculum at other campuses. My suggestion was that, at a minimum, discussion and agreement would happen at the chairs level prior to CIC considering CPL. Please send any feedback to Nathan Resch or Justin Estep."

**D. Student Services:** Dougherty/Higginbotham/Rico

1. Counseling: Cynthia Rico

As reported by Cynthia Rico:

"University admission decision letters are being sent out to students. Please have those students check-in with Mesa's Transfer Center via Transfer Talks Workshops via Zoom, to learn about next steps."

2. DSPS: Erika Higginbotham

a. DSPS has personnel available to support our Students.

3. EOPS: Nellie Dougherty

As submitted by Nellie Dougherty via email: Report forwarded to the SDMC DL for Department Chairs

"SDCCD received 3.4 million in funding to help our undocumented students, Foster Youth & LGBTQIA students.

Borderless Scholars:

The Dreamer Resource Center will be participating and presenting a workshop with FA this Saturday at Jumpstart.

The Dreamer Resource Center will be doing 2 UndocuAlly trainings. Dates TBD. (I will follow up with more information soon).

CalWORKs Meet & Greet Thursday, March 16, 2023, Flyer attached to email message.

Rising Scholars- Formerly Incarcerated Workshop Series, Flyer Attached to email message"

**E. Mesa College Facilities Committee/District Review of Services Committee:** No Report

**F. Enrollment Management and Instructional Strategic Planning Workgroup:** Budzynski

1. Our next meeting is this Friday.

a. Each department's document will be added to the SDMC Enrollment Plan.

- Your documents are due this Thursday.

**G. Planning & Institutional Effectiveness (PIE) Committee:** Crocitti/Moreno Ikari (No Report)

**H. President's Cabinet:** Crocitti/Moreno Ikari

1. Please contact Vice President of Student Services (VPSS) Larry Maxey if your department needs a San Diego Imperial Counties Community Colleges Association (SDICCCA) Intern.

**I. Program Review Committee (PRC):** Miyoshi (No Report)

**J. Mesa Pathways Committee:** Alioto/Eskew

As submitted by Howard Esker via email: Forwarded to SDMC DL for Department Chairs

"College of Continuing Education:

The CCE workgroup partnered with the district to complete filming for their College Connections videos, which will include appearances by Outreach and Promise, as well as the Math, English, ELAC and Counseling departments.

A reminder that CCE at Mesa Day will take place on Wednesday, March 15th from 8:30am-12:30pm. Students from CCE will be invited for presentations, classroom demonstrations and a resource fair. Participants can register for free via Eventbrite: <https://www.eventbrite.com/e/cce-mesa-day-tickets-460298785057>

Student Success Teams (SST):

The Student Success Team pilot program continues, with members making monthly contacts with students. Planning continues for the rollout of Student Success Teams for the 2023-2024 academic year, and an action plan is in the works to continue to expand and institutionalize SSTs at Mesa.

Onboarding and Career Exploration:

OCE continues work on the text and photos for their viewbook, which will now be called Mesa Launchboard: A Career Exploration Guide. The workgroup is also working on checkpoints and milestones for prospective and enrolled students to update Mesa Journeys 3000, a refreshed version of Mesa Journeys tool.

Data Coaches:

The Data Coaching workgroup completed a review and evaluation of survey results completed by the graduating cohort. The analysis showed consistent improvement of participants from pre- to post-program completion on the key learning metrics developed for the program. The cohort are utilizing their newly acquired data coach skills in their current roles in queries and data wrangling, program review, and outcomes assessment. Planning for 2023-2024 continues and a training plan has been drafted that includes course taking patterns combined with self-paced modules and in person meetings. Next steps include finalizing a training plan and recruitment.

ACP Workgroup:

The ACP Workgroup is centering its work this semester around two ACPs: Education & Guidance and Engineering, Math & Sciences. Our Mesa Pathways Fellows represented the Education & Guidance ACP Subgroup at Club Rush February 21 to 23rd and participation is planned during the Future Education Summit on April 21, where members from the ACP subgroup will host a table with information and a QR code to encourage student participation.

The Engineering, Math & Science ACP subgroup is analyzing logistics of communication to better strategize how to connect students to events that are already happening. Various ideas are being considered, including sharing information in a central place in the MS building, social media, a newsletter specific to ACP-identified students, a Canvas Shell, and/or a QR code. Additionally, the group is considering the impact of AB705/1705 on students and are identifying ways to better communicate student rights and share the petition/challenge process.

Technology Workgroup:

The San Diego Mesa College (*student-facing*) Academic and Career Pathways (ACP) webpages are now live, and photos are continuing to be added to the ACP pages that correlate to the programs. The Office of Communications has also completed a sample video that showcases one of the ACPs, with the plan that additional videos will be created for all ACPs in the future to market our diverse array of programs.

Call for Members: Pathways Workgroups and Project Teams:

If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to Marisa Alioto ([malimoto@sdccd.edu](mailto:malimoto@sdccd.edu)) or to Howard Eskew ([heskew@sdccd.edu](mailto:heskew@sdccd.edu)).

Next MPC Meeting: We will hold a Mesa Pathways working meeting on Wednesday, March 8th from 12:45 - 2:15pm. Our next MPC meeting will take place on March 22nd from 12:45 - 2:15pm (meetings are held online via Zoom).

*To learn more about Mesa Pathways: <https://www.sdmesa.edu/mesa-pathways/>*

**IX. ANNOUNCEMENTS/ROUND TABLE/FOR THE GOOD OF THE ORDER:**

- A.** "Jumpstart Your Success 2023" is this Saturday (March 11<sup>th</sup>) 8:30AM-12:00PM (Check In @ Mesa Commons) Event at the SDMC Gymnasium.

**X. NEXT COC MEETING:** March 22, 2023 (Location Change to Room LRC 435)

**XI. ADJOURNMENT @ 4:00PM.**

Submitted by Sue Saetia:

Approved by the Committee of Chairs: March 22, 2023