SAN DIEGO MESA COLLEGE ACADEMIC SENATE
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For Approval: April 8, 2013

San Diego Mesa College
Academic Senate
March 18, 2013: H117/H118 (2:15PM-4:00PM)
Minutes

PRESENT:
Anar Brahmbhatt, Aulani Chun, Kris Clark, Leslie Cloud, Chris Dawes, Becca Arnold, Dwight Furrow, Martina Hesser, Erika Higginbotham, Madeleine Hinkes, Bill Hoefer, Katie Holton, Laleh Howard, Terry Kohlenberg, Ken Kuniyuki, Georgia Laris Danielle Lauria, Angela Liewen, Laurie Mackenzie, Jonathan McLeod, Phyllis Meckstroth, Devin Milner, Kirsten Pogue-Cely, Francisca Rascon, Ron Ryno, Shannon Shi, Robert Sanchez, Steven Siegel, George Svoboda, Manuel Velez, Marilynn Schenk, Chris Sullivan, Walter "Duane" Wesley and Farshid Zand, and guests Don Barrie, Rob Fremland, Leslie Seiger and Terrie Teegarden

ABSENT:
Mark Abajian, John Crocitti (Excused), Nellie Daugherty (Excused), Michael Fitzgerald (Excused), James Gappy, Lupe Gonzales, Leroy Johnson, Guillermo Marrujo, Thekima Mayasa, Joe "Mac" McKenzie (Proxy to Shannon Shi.), Michelle "Toni" Parsons (Proxy to Laurie Mackenzie), Cynthia Rico (Excused), Barbara Sexton, Tobey Tam, Chuck Wandall (Excused) and Lois Wittner

I. CALL TO ORDER and WELCOME by Academic Senate President Madeleine Hinkes @ 2:21PM.

II. Approval of Today's Agenda: No changes were made to the agenda.

III. PUBLIC PRESENTATIONS:

- **A. Associated Student Government (ASG) Representative:** (Chuck Wandall) Absent
- **B. Classified Senate Representative**: (President Angela Liewen)
  1. Classified Hiring Priority List:
     - a. The list was developed by the Classified Hiring Prioritization Committee.
     - b. It is based on the March 2012 Program Review Documents and Rubric.
     - c. There are ties in the rankings this time.
       - A policy is being developed to deal with any ties in the future.
  2. Brown Bag Lunch Forum on Safety:
     - a. The event is scheduled for Tuesday, March 26th @ Noon in room H117/H118.

IV. GUEST: Juliette Parker (Accreditation Officer) - C-ID Course Identification/Numbering System:

- **A. San Diego Community College District (SDCCD) Process & Resolutions for C-ID Course Identification**:
  1. There is a Fall 2012 mandate from the State Chancellor's Office.
     - a. Courses that are part of Transfer Model Curriculums (TMCs) must receive C-ID approval.
       - However, C-ID approval of course descriptors does not determine course transferability.
  2. The resolutions started with the Regent X Articulation Officers to try to address the following issues:
     - a. We need to address the reviewers' timeline.
       - Some reviews are taking more than one year to complete.
     - b. A clear standard for an Appeals Process for courses that are not approved does not currently exist.
       - Reviewers only provide minimal explanations when they do not approve course descriptors.
     - c. The California State Universities (CSU) system has low participation in the C-ID Process.
       - More participation by the CSU needs to be encouraged.
     - d. There is a lack of standardized training for reviewers.
     - e. The timeline for C-ID course approvals need to be aligned with the timeline for Transfer Degree approvals.
     - f. We also want a C-ID manual that we can reference.
     - g. No official repository currently exists for course descriptors that are approved for a college.
  3. The City and Miramar College Academic Senates have approved the proposed SDCCD process.
     - a. The SDCCD Articulation Officers need immediate action and support from the Mesa College Academic Senate for the proposed SDCCD C-ID process.

V. **Approval of the Senate Minutes for March 4, 2013:**
Motion to approve the minutes with changes from Becca Arnold:
M/S McLeod/Ryno **Unanimous**

VI. **Senate Exec Committee Reports:**

A. **President-Elect**: (Terry Kohlenberg)
   1. Terry has sent out a request for volunteers for the two Faculty Marshalls who lead the Faculty procession during the commencement ceremony.

B. **Treasurer:** (Ken Kuniyuki) – No Report

C. **Senator at Large #1**: (Georgia Laris)
   1. Mesa College Foundation:
      a. Georgia reported there is now only one Faculty representative position on the foundation.
         - Madeleine Hinkes noted there is also only one representative each for Associated Student Government (ASG) and Classified Staff.
      b. Georgia reported she has resigned from the Faculty position on the Foundation.
         - Georgia recommends that Val Ontell replaces her on the Foundation since she has a great deal of experience working with the foundation.

D. **Senator at Large #2**: (Katie Holton) – No Report

E. **Secretary**: Office is Vacant

F. **President**: (Madeleine Hinkes)
   1. ASCCC Spring 2013 Plenary:
      a. Please review the resolutions and let Madeleine know how you would like her to vote.
   2. Budget:
      a. Governor Brown will have a budget update in May.
         - The SDCCD Board of Trustees (BOT) will have a preliminary budget on April 4^{th}.
   3. Campus Committees:
      a. We need to have an accurate list of campus committees and committee memberships.
   4. Educational Master Plan:
      a. We update the plan every five years.
      b. At least one person from every program on campus will be working on the updates.
      c. The Educational Master Plan will be part of an Integrated Plan.
      d. We need to find out how we are meeting our goals and if the measurements we are currently using are working.
   5. President's Cabinet Retreat:
      a. The Vice Presidents, Deans, Students, and various Faculty and classified committee members were in attendance.
   6. Summer 2013:
      a. The Vice President of Instructions (VPI), Deans, and Faculty are working on the schedule.
      b. Jennifer Cost and Terrie Teegarden reported the mandatory tutoring for Summer 2012 Basic Skills courses created a hardship for students.
         - They also reported the VPI is calling it a "Pilot Program", but has not said when it will end.
         - Leslie Seiger said the "Pilot Program" should have been evaluated by January 2013 to determine if the same courses should be scheduled for Summer 2013.
      c. The Senators agreed that Faculty needs to be consulted during the planning process and Faculty input needs to be seriously considered when the Summer 2014 schedule is being developed.
      d. Madeleine reported there may be a regular Summer 2014 schedule, if funding becomes available.

VII. **COMMITTEE REPORTS:**

A. **Academic Affairs**: (Co-Chair John Crocitti) – Absent

B. **Professional Development Committee (PDC)**: (Chair Cynthia Rico) – Absent
   1. Georgia Laris reported the next deadline for submitting PDC paperwork is Wednesday, March 20^{th}.
      a. Submissions received by March 20^{th} will be reviewed during the April 3^{rd} meeting.

C. **Committee of Chairs (COC):** (Chair Laurie Mackenzie)
   1. There will be a Joint Chairs/Deans meeting on Wednesday, April 10^{th}.
      a. The agenda will include the following topics:
         - Collaboration:
           * Chris Dawes said Participatory Governance continues to be the most contentious issue.
           * Laurie said there is the same issue in President's Cabinet.
         - CORE Curriculum
         - Curriculum Balance
         - Enrollment Management System (EMS)
      b. Francisca Rascon said the newly elected Department Chairs should be invited.

- Laurie said the new Department Chairs will be invited.

D. **Curriculum Review Committee (CRC)**: (Co-Chair Toni Parsons) – Absent
   1. Madeleine reported the last Spring 2013 Tech. Review Workshop is Friday, April 12th from 11:00AM-3:00PM in LRC 229.

E. **Basic Skills Committee**: (Coordinator Chris Sullivan)
   1. Chris reported representatives from the San Diego County Office of Education and San Diego Unified attended the March Basic Skills Committee meeting.
      a. There was a discussion on "Common Core" standards in K12 education and how they may affect the SDCCD.
      b. The link to the Community College Research center's Report on Common Core is:
         - http://ccrc.tc.columbia.edu//publications/common-core-state-standards-implications.html

F. **Program Review Committee (PRC)**: (Co-Chair Kris Clark) – No Report

VIII. OLD BUSINESS:

A. **San Diego Community College District (SDCCD) Process for C-ID Course Identification**:
   1. Mesa College Articulation Officer Juliette Parker reported the City and Miramar College Academic Senates have approved the proposed process.

Motion to approve:

M/S	McLeod/Sullivan	**1 Abstention** **1 No Vote**

IX. NEW BUSINESS:

A. **Resolution 13.3.1 - Regarding Timelines and Shared Governance:** (D. Barrie) - 1st Reading
   1. Don said there needs to be collegial consultation in the decision making process and Faculty needs to have a seat at the table when important decisions are being made such as the Summer 2013 schedule.
      a. We want a productive dialogue before decisions are made.
      b. Rob Fremland reported Departments Chairs are told that they must make decisions immediately and are never afforded time to consult with Faculty in their departments.

B. **Miramar College Resolution in Support of Amending the Waiting Period to Retake Assessment and Placement Tests:**
   1. Terrie Teegarden strongly disagrees with the resolution.
      a. Math offers 15 refresher courses student can take to prepare for the test.
   2. Terrie and Jennifer Cost reported there are Challenge Exams available for English and Math.
   3. Students need to be given all the necessary information about the options they have in order to take the right test or the Challenge Exam.

C. **Proposed Crisis Response Committee**: (Becca Arnold)
   1. The proposal for the new committee will be presented at the April 1st Senate Exec Committee meeting if it is ready.
      a. Becca Arnold will have more specifics.

X. Announcements:

A. The next Academic Senate meeting is scheduled for April 8, 2013 in H117/H118 @ 2:15PM.
B. The Joint Chairs/Deans meeting is scheduled for April 10, 2013 in H117/H118 @ 2:15PM.
C. Don Barrie reported Canyon Clean-Up Day is scheduled for Saturday, April 6, 2013.

XI. ADJOURNMENT @ 4:05PM.

Submitted by Sue Saetia
Approved by the Senate: April 8, 2013