



San Diego Mesa College (SDMC)
Academic Senate (AS)
Committee of Chairs (CoC)
May 10, 2023
Room MC 211 A/B
2:30PM – 4:00PM
Minutes
DRAFT

Present:

Chair of Chairs Jill Moreno Ikari, Anar Brahmbhatt, Donna Budzynski, John Crocitti, Nellie Dougherty, Ian Duckles, Christie Dupraw, Tasha Frankie, Helen Greenbergs, Alison Gurganus, Paula Gustin, Michael Harrison, Erika Higginbotham, Amanda Johnston, Ken Kuniyuki, Bryan Malinis, Thekima Mayasa, Dina Miyoshi, Ryan Mongelluzzo, Hannah Padilla Barajas, Connie Renda, Nathan Resch, Cynthia Rico, N. Scott Robinson, Jennifer Sime, Irena Stojimirovic, Chris Sullivan, Todd White, and George Ye and Guests Natalia Alarcón, Marc Gabriel, Janue Johnson and Brian Stern

Excused Absences:

Bruce Naschak, Nathan Resch and Leslie Saline-Styles

I. CALL TO ORDER AND WELCOME by Chair of Chairs Jill Moreno Ikari @ 2:31PM.

II. APPROVAL OF DRAFT AGENDA:

Motion to Approve:

M/S

Budzynski/Crocitti

UNANIMOUS

III. GUEST(s):

A. Natalia Alarcón - District Director of Institutional Effectiveness and Research: [LINK](#)

1. San Diego Community College District (SDCCD) Enrollment Management Dashboards: [LINK](#)
 - a. District Research & Planning Analysts Marc Gabriel and Brian Stern were also in attendance.
 - b. Natalia Alarcón reported District Institutional Effectiveness has met with the district Vice Presidents of Instruction and the School Deans in the district regarding the dashboard.
 - c. Please report any corrections that we need to make.
 - d. Every class enrollment generates FTE.
 - e. Chris Sullivan asked if District Institutional Effectiveness is reconciling Class Caps with the Average Class Sizes.
 - f. Data for the Accelerated College Program (ACP) is listed under the School of Social/Behavioral Sciences and Multicultural Studies (Dean Pearl Ly).

B. Professor Janue Johnson – Part Time Faculty Orientation Redesign: [SDMC AS Faculty Resources](#)

1. Janue Johnson asked the Departments Chairs to share their topic ideas for the Part Time Faculty Orientations.
 - a. Michael Harrison said New Faculty Members need to receive all the information they need before the week that they start teaching their classes.
 - b. We can provide a Canvas Shell with an overview of the information that New Faculty Members need.
 - c. Amanda Johnston said the information can be overwhelming and we need to find a way to add something fun.
 - d. Bryan Malinis said New Faculty Member need to receive information about CurricUNET.
 - e. We may want to create a “Welcome Video” for New Faculty.
 - f. Cynthia Rico said New Faculty need information about Test Proctoring.
 - g. Tasha Frankie and Hannah Padilla Barajas asked for a section on “what New Faculty need to do to be ready for the first day of class”.
 - h. Thekima Mayasa said New Faculty need information about ordering textbooks, printing services and available food services on campus.
 - i. George Ye said New Faculty need information about Professional Advancement.
 - j. Ryan Mongelluzzo said New Faculty need a list of who they can contact for each of the items they need and they need to know the basics about the Faculty Evaluations Process.
 - k. Alison Gurganus reported there is a video available about the resources available through Learning Resources/Academic Support.
 - l. Todd White said New Faculty also need information regarding Veteran Students.
 - m. Ian Duckles said New Faculty need information on how they can become involved in the work of the college through committee service and other activities.
 - n. Deans Hensley and Shimazaki have been working on developing a list of resources for New Faculty.

C. Professor Ian Duckles – Mesa Pathways (Academic Career Pathways): [LINK](#)

1. We are looking to flush out the places and spaces for each section of the Academic and Career Pathways.
2. We suggest providing Students with information links and links to the Department Chairs’ email addresses.
 - a. We can re-evaluate if this becomes too burdensome.
3. Amanda Johnston said she will forward Students’ requests to the individual Allied Health Program Directors.
4. Will there be a drop-down menu for Students to select the program they are interested in?
5. Thekima Mayasa asked the Department Chairs to review their program information currently posted on the college website and report any errors they find to the Office of Communication (jnkearns@sdccd.edu).
6. Please let us know which careers connect to your program.

IV. APPROVAL OF DRAFT MINUTES: April 12, 2023

Motion to Approve:

M/S

Duckles/Crocitti

2 Abstain
Greenbergs
Johnston

V. OLD BUSINESS:

A. Fall 2023 Convocation Planning:

1. The Department Chairs need to develop our presentation for the fall 2023 convocation.

VI. NEW BUSINESS: None

VII. DEPARTMENT REPORTS: None

VIII. PLANNING/COMMITTEE REPORTS:

A. Academic Affairs: Odasso

2. Thank you for sending your suggestions for potential research projects.

B. Academic Senate: Crocitti

1. SDMC Faculty Members have been dealing with security issues.
2. Paula Gustin said we need to be able to communicate with each other and report safety concerns.
3. Paula Gustin also said all the laws protect Student access to the campus.
4. Paula Gustin also said that we have been requesting locks for classroom doors for about 15 years.
 - a. District Facilities says they do not have funding available to install new locks unless the voters approve a new bond measure.
5. Ryan Mongelluzzo said the incidents need to be reported and compiled.
6. Helen Greenbergs said a photo of the Student who is causing a safety/security concern needs to be distributed.

C. Curriculum Review Committee (CRC): Resch (No Report)

D. Student Services: Dougherty/Higginbotham/Rico (No Report)

E. Mesa College Facilities Committee/District Review of Services Committee: (No Report)

F. Enrollment Management and Instructional Strategic Planning Workgroup: Budzynski (No Report)

I. Planning & Institutional Effectiveness (PIE) Committee: Crocitti/Moreno Ikari (No Report)

J. President's Cabinet: Crocitti/Moreno Ikari (No Report)

K. Program Review Committee (PRC): Miyoshi (No Report)

L. Mesa Pathways Committee: Alioto/Eskew (No Report)

IX. ANNOUNCEMENTS/ROUND TABLE/FOR THE GOOD OF THE ORDER:

A. Thank you to John Crocitti for leading the SDMC Academic Senate during a very challenging time!

B. Happy Retirement to Chris Sullivan!

X. NEXT COC MEETING: September 13, 2023 (Room MC 211 A/B)

XI. ADJOURNMENT@ 4:09PM.