



San Diego Mesa College (SDMC) Academic Senate (AS)

Committee of Chairs

May 8, 2024

Room MC 211

MINUTES

DRAFT

Present:

Chair of Chairs Jill Moreno Ikari, Juan Bernal, Valerie Abe, Donna Budzynski, John Crocitti, Ida Cross, Todd Curran, Nellie Dougherty, Ian Duckles, Erin Evans, Tasha Frankie, Paula Gustin, Michael Harrison, Erika Higginbotham, Janue Johnson, Amanda Johnston, Candace Katungi, Gloria Kim, Ken Kuniyuki, Tara Maciel, Bryan Malinis, Dina Miyoshi, Ryan Mongelluzzo, Hannah Padilla Barajas, Nathan Resch, Connie Renda, Cynthia Rico, Wendy Smith, Jennifer Snyder, Todd White, George Ye and Guests Vice President of Instruction (VPI) Isabel O'Connor, SDMC AS President Andrew Hoffman, SDMC AS Academic Affairs Committee Chair Mary Gwin and SDMC Study Abroad Coordinator Dora Schoenbrun Fernandez

Excused Absences:

Anar Brahmabhatt (Proxy to White), Bruce Naschak (Excused) and Robert Wong (Excused – Spring 2024)

I. CALL TO ORDER AND WELCOME by Chair of Chairs Jill Moreno Ikari @ 2:30PM.

II. APPROVAL OF DRAFT AGENDA:

Move to Approve:

M/S

Duckles/Mongelluzzo

UNANIMOUS

III. GUESTS:

A. Vice President of Instruction (VPI) Isabel O'Connor:

1. This is an amazing group of Department Chairs!
2. There have only been a few summer 2024 Fraudulent Enrollments so far.
3. Each California college will have six (6) representatives for the Common Course Numbering (CCN) group.
 - a. We will provide updates during a webinar next Wednesday.
 - b. The process is being led by Faculty.
 - c. Six (6) courses were selected for the first alignment.
 - English, Mathematics, Psychology and Sociology courses were selected.
 - d. A template that is similar to the one for the Course Identification Course Numbering System (C-ID) was developed.
 - Faculty will be able to add to the skeleton.
 - e. We do not want to jeopardize Articulation.
 - f. We want our Intersegmental Partners to be at the table.
 - We will meet with our Intersegmental Partners over the summer.
4. SDMC Librarian Alison Gurganus was selected as one of the two district Faculty Members responsible for providing Artificial Intelligence (AI) resources to district Faculty Members.
5. We have a small FTE reserve that can be made available when there is a very large Wait List for a class.
 - a. VPI O'Connor will be the President of the group that is asking the California Community Colleges Chancellor's Office to allow flexibility for existing fiscal punishment that are currently listed in the 1965 Apportionment Manual.

B. Dora Schoenbrun Fernandez – Study Abroad: PowerPoint Presentation: [LINK](#) (Please Copy the Link)

1. Thank you for the opportunity to share information about the SDMC Study Abroad Program today.
2. Please share the information with your Department Faculty.
3. The district sponsored the "I Am Study Abroad" campaign that has a special focus on underrepresented Student populations and addressing barriers Students are facing when they want to access our Study Abroad Program..
4. Please share your ideas for the program with Dora. (Dora will share your ideas with President Hands.)
5. There are U.S. Department of State Scholarships available for low income Pell Grant recipients.

C. Erin Evans – Campus Emergency Response: [SDMC Crisis Response Committee Web Page](#)

1. The tragedy that occurred this semester sheds light on the SDMC Community's need to have procedures in place to address a crisis event that occurs on our campus.
2. Erin Evans reported Students went to their classes after the incident took place and Faculty who still had to conduct classes that afternoon and evening did not know that the incident had taken place.
 - a. We are calling for a text message to be sent to Faculty and Staff Member's cell phones immediately after a crisis event occurs.
 - b. Official Communication did not occur for hours.
3. Many were fearful that an active shooter was on campus.
4. One of the Department Chairs reported an Administrator told him to evacuate his class, but would not tell him the reason for the evacuation.
5. SDMC Stockroom Personnel had to cover the location of the incident with a tarp because it took College Police a long time to arrive on scene.
6. Chemistry Professor Jessica Sardo sent out a message today about Mental Health Support Services that are available to the SDMC Community.
7. We need training for Faculty and Staff to learn how to respond to a crisis event.
8. Training for a Crisis Response Team has not been conducted even though SDMC experienced a similar incident about 10 years ago.
9. The Facilities and Safety Committees no longer holds meetings.
10. Black Studies Chairs Candace Katungi reported that she serves on the current SDMC Crisis Response Committee.

IV. APPROVAL OF DRAFT MINUTES: April 10, 2024

Move to Approve:

M/S

Duckles/Bernal

UNANIMOUS

V. OLD BUSINESS:

A. Fraudulent Student Enrollments: Moreno Ikari

1. VPI Isabel O'Connor reported there have only been a few summer 2024 Fraudulent Enrollments so far.

VI. NEW BUSINESS:

A. 2024 SDMC Commencement Deadlines: Moreno Ikari

B. SDMC Web Master Joel Arias:

1. Joel Arias will be on sabbatical during fall 2024:
 - a. You may want to submit your requests for updates to your department's web pages ASAP.

VII. DEPARTMENT REPORTS: None

VIII. PLANNING/COMMITTEE REPORTS:

A. Academic Affairs: Gwin

1. Our committee's resolution for SDMC AS constitutional changes will have a second reading on May 13th.
2. Chair Mary Gwin will begin her tenure as the SDMC AS President Elect on July 1st.
3. David "Das" Odasso will be the Academic Affairs Committee Chair on July 1st.

B. Academic Senate: Hoffman (No Report)

C. American Federation of Teachers: Duckles (No Report)

D. Curriculum Review Committee: Resch

As reported by Nathan Resch:

"The catalog committee has been proposed as an official sub-committee of CRC which will be reflected in the academic senate constitution.

Bugs continue to persist in META. Chris Kinney hopes to help train in Fall after many of the discovered issues have been resolved during the Summer. Exercise Science has a tentative plan to work on six-year review for a dozen or more courses in the Fall in a training/work group session.

Deadlines for CRC/CIC review remain similar for the 2025-2026 catalog. However, it was noted that future catalog deadlines will be moved up to May CRC/CIC meetings (instead of September) as that is a more realistic timeline of making catalog.

DEADLINES for CRC/CIC Review*

Publication	Mesa CRC Meeting	District CIC Meeting
2025 Summer Schedule	September 5, 2024	September 26, 2024
2024 Fall Schedule	September 5, 2024	September 26, 2024
2025-2026 Mesa Catalog	September 5, 2024	September 26, 2024
2026 Intersession/Spring Schedule	May 8, 2025	May 08, 2025

*Please note that all items submitted prior to and by these deadlines remain dependent upon subsequent CIC/Board of Trustee's and/or State approval. May also need ACCJC/WASC approval. Until the appropriate subsequent approvals are received items cannot be included in the above publications.

For updates and changes to deadlines please contact the Curriculum Co-Chair J. Estep 388-2325/jestep@sdccd.edu"

E. Student Services: Dougherty/Higginbotham/Rico

1. Cynthia Rico reported the SDMC Campus will be closed on Fridays during summer 2024.

F. Enrollment Management and Instructional Strategic Planning Committee: Budzynski (No Report)

G. Planning & Institutional Effectiveness (PIE) Committee: Hoffman/Moreno Ikari (No Report)

H. President's Cabinet: Hoffman/Moreno Ikari (No Report)

I. Program Review Committee (PRC): Acting Faculty Co-Chair Dina Miyoshi (No Report)

J. Mesa Pathways Committee: Alioto/Eskew (No Report)

K. Strong Work Force Committee: Johnston/Wong (No Report)

IX. ANNOUNCEMENTS/ROUND TABLE/FOR THE GOOD OF THE ORDER:

A. The 2024 SDMC Commencement Ceremony is May 24, 2024 in Douglas Merrill Stadium.

X. NEXT CoC MEETING: Fall 2024

XI. ADJOURNMENT @ 4:05PM:

Submitted by Sue Saetia

Approved by the SDMC AS CoC: September 11, 2024