



**San Diego Mesa College
Academic Senate
Committee of Chairs (COC)
Virtual Meeting
November 10, 2021
MINUTES**

Present:

Chair of Chairs Paula Hjorth-Gustin, Mark Abajian, Valerie Abe, Donna Budzynski, Jennifer Carmichael, Jarred Collins, John Crocitti, Todd Curran, Nellie Dougherty, Ian Duckles, Christie Dupraw, Helen Greenbergs, Michael Harrison, Erika Higginbotham, Ken Kuniyuki, Bryan Malinis, Dina Miyoshi, Jill Moreno Ikari, Bruce Naschak, Alison Primoza, Cynthia Rico, N. Scott Robinson, Leslie Saline-Styles, Jennifer Sime, Jennifer Snyder, Irena Stojimirovic, Chris Sullivan, Oscar V. Torres, Manuel Vélez, Todd White, and Guests Meegan Feori and Sharon Hughes

I. Call to order and welcome by Chair of Chairs Paula Gustin @ 2:31PM.

II. Approval of Draft Agenda:

A. Chair of Chairs Paula Gustin reported Marisa Alioto will provide the Mesa Pathways report today.

Motion to approve:

M/S

Primoza/Robinson

UNANIMOUS

III. Guest:

A. District Dean of Student Services Victor DeVore - Updates on Covid 19 Vaccination Requirements and Student Testing Clearance:

1. Please direct your Students to district Covid 19 web page: [LINK](#)

District Covid 19 Home Page:

"On September 23rd, the San Diego Community College District passed a resolution authorizing the Chancellor to develop and implement a COVID-19 vaccination requirement for students, staff and faculty. We remain committed in providing a high-quality learning experience for every student while keeping the health and safety of our community in mind.

The San Diego Community College District has implemented the following:

- Proof of Vaccination for Classes on Campus: San Diego Community College District (SDCCD) will require all new and returning students to present proof of full COVID-19 vaccination (per CDC guidelines) if attending any in-person class.
 - Proof of Vaccination or recent negative COVID-19 test for Student Services Appointments: In-person services to students, prospective students, and the public reasonably expected to last 15 minutes or more will be conducted by appointment. All student appointments require verification of vaccination or a negative COVID-19 test within the prior seven (7) days.
 - Face Masks Still Required on Campus: All employees, students and campus visitors must continue to wear masks on campus regardless of vaccination status.
 - COVID-19 Testing Requirements: Students with an approved medical or religious exemption will be required to comply with weekly COVID-19 testing requirements. Students who fail to comply with testing requirements will not be permitted on campus."
2. District Dean of Student Services Victor DeVore reported on the SDCCD District vaccination requirement to enroll in on-campus courses and the Green Pass/Red Pass system.

3. The vaccine requirement is similar to a prerequisite. The Student cannot enroll in course without having submitted proof of vaccination or exemption paperwork.
4. A Religious Exemption now requires a formal statement and must be approved by District Student Services.
5. A Student who receives a Religious Exemption or Medical Exemption is required to receive a COVID-19 test weekly.
6. If the Student has the COVID test completed at Mesa, a pass is automatically generated and posted to the Cleared4 website once test results come through.
7. A Green Pass shows the date the Student is cleared to be on campus.
 - a. Faculty will receive an email daily from Mondays through Saturdays to let them know which Students need to present a Green Pass on that day.
 - b. It was decided that exempt Students can email or text via private chat their "Green Pass" to their instructor to show their clearance.
 - This maintains privacy standards.
8. There can be delays for Students who test at third party COVID testing facilities.
 - a. This is because the information has to be manually reviewed at the District level.
9. If there are issues with clearance:
 - a. Admissions & Records can help clear the Student when they provide a proof of negative test from a third party.
 - b. Donna Budzynski suggested that Students need to be clearly advised that they can go directly to Admissions & Records.
10. We will be sending weekly reminders to Students who need to submit a negative Covid test.
11. Chair of Chairs Paula Gustin suggested that Faculty does not ask Students about their vaccination status and direct them to Admissions & Records for assistance.
12. Please continue to provide your feedback regarding the process to the SDCCD District Student Services Office.
13. Dean DeVore will be working on a system that will also allow Faculty to look up the clearance status by typing in the Student's CSID.

IV. Approval of Draft Minutes: October 27, 2021

A. Bruce Naschak and Alison Primoza submitted changes prior to the meeting.

Motion to approve with changes:

M/S

Naschak/Primoza

1 Abstain

Dougherty

V. Old Business:

A. Reopening Updates: Gustin

1. Technology Requests/Issues:

- a. Academic Senate President John Crocitti and Chair of Chairs Paula Gustin met with District Information Technology (IT) personnel, Peter Maharaj and Alex Napoles during Deans Council.
- b. Chair of Chairs Paula Gustin gave an update regarding technology requests. (As reported by Paula Gustin.)

"Alex Napoles reported at Deans Council that the faculty computers will be "work ready" by Spring 2022. This may not include updating slow or old computers. He reported that 82% of the webcams from the first request in summer 2021 from Red Zone group have been installed. The remainder will be completed soon. The second phase of webcam requests are being handled through the Deans with a spreadsheet. VPI O'Connor stated that she will find funding sources. Any questions regarding the status of faculty offices should be asked to Deans."

- c. Chair of Chairs Paula Gustin reported head phones are also being ordered.
- d. Bruce Naschak asked if the adjuncts work areas will also receive new web cams.
 - Chair of Chairs Paula Gustin says they could be requested through you School Dean.
- e. Chair of Chairs Paula Gustin reported the Learning Opportunities for Transformation (LOFT) on the fourth floor of the Learning Resources Center (LRC) has technology that is available to Faculty for Zoom meetings.
- f. Chris Sullivan reported he will check if the English Department's classrooms are ready.

2. Planning for Best Practices FLEX for On-Campus Return: As reported by Chair of Chairs Paula Gustin

As reported by Paula Gustin

"Paula. Gustin reported that she is working with Dean Shimazaki and Dean Recalde on a document with links to information for faculty that have questions about reopening including but not limited to syllabi language for safety (masks), COVID testing, clearance, and procedures for COVID cases. Originally it was going to be shared at a FLEX meeting, but the last FLEX meeting on reopening in August was very large and chaotic. So, it was decided that the documents would be shared with Chairs and Deans. If any school would like to invite P. Gustin to explain the document at a School Meeting or Department Chairs, she is more than willing to attend if invited."

B. Spring 2022 Schedule Updates:

1. Vaccine Exemptions:
 - a. Mark Abajian reported issues with the vaccine exemptions for Faculty.
 - The district has not cleared Faculty that are scheduled to teach during spring 2022.
 - The Business Department had to pull hybrid classes off the schedule due to uncertainty of staffing.
 - Are there any updates?
 - * The Business Department has not heard back from the district.
 - Chair of Chairs Paula Gustin will check with VPI O'Connor and District Administrators.

C. Vision of College Equity & Modality Discussion: Tabled

VI. New Business:

A. Fall 2021 Academic Senate for CA Community Colleges (ASCCC) Plenary Session: Gustin/Crocitti/Vélez

1. Chair of Chairs Paula Gustin's Report:

As reported by Paula Gustin

"Paula Gustin and Manuel Vélez shared information regarding the fall 2021 Academic Senate Plenary session. This information was shared at Academic Senate so it will not be restated in this summary. Although, P. Gustin would like to commend M. Velez on his excellent presentation "Grow Your Own" regarding the importance of mentoring students for teaching at community college."

2. Paula Gustin shared that there was discussion regarding AB 928.
 - a. This legislation seeks to provide one General Education track for Students to transfer to UC and CSU.
 - Cynthia Rico commented that this will be a lengthy endeavor because the UC and CSU may not agree on the set of courses for one General Education track.
 - There will be implications for some departments.
 - * For example, Communications Studies is a course required for CSU transfer but not required for UC transfer.
 - Bruce Naschak said Religious Studies tries to make sure our courses are listed on the IGETC list.
 - Cynthia Rico said Students must complete a foreign language course in college if they did not complete a Foreign Language course in high school.
3. Manuel Vélez held a discussion on mentoring our own Students to become Mesa College Faculty.

4. Manuel Vélez reported there were resolutions on the HyFlex modality during the Fall 2022 Academic Senate for California Community Colleges (ASCCC) Plenary session.
 - a. Cynthia Rico reported our district is working to develop a clearer definition of the HyFlex modality which includes the ability for Students to come to campus for a class session or receive the same instruction at home in an online format.
 - A Student can choose to view the class session later.
 - Chair of Chairs Paula Gustin will ask Dean Bryan Weston from District IT to meet with Department Chairs in early spring 2022 regarding the topic.
5. Manuel Vélez reported a resolution advocating for equity focus for STEM was discussed during the Fall 2022 ASCCC Plenary Session.
 - a. The addition of Arts to STEM failed, but the resolution did pass for STEM.
6. Manuel Vélez also reported there are proposed disciplines that will be voted on during the spring 2022 plenary session.
 - Asian American Studies.
 - Nano Technology.
 - Native American Studies.
 - GISG is the most controversial because they want to remove Geography from the Minimum Qualifications List.

VII. Department Reports: None

VIII. Planning/Committee Reports:

A. Academic Affairs: Torres

As reported by Oscar V. Torres:

"The academic affairs committee met on November 1st, at 4:15 pm. Old business included editing our survey which assess a need for a testing center on campus. We are also incorporating the student perspective onto the survey. The committee began incorporating the "Mesa Library Advisory Committee" text onto our constitution. At our Executive committee, it was stated that the VPI will visit the senate to discuss "Vision of College academic excellence & course modality". Our committee did draft a senate resolution regarding to the topic; however, this document was tabled in consultation with our senate president and chair of chairs. Instead, drafting discussion topics and question for the VIP, as well as asking members of the CoC to attend this special senate meeting was recommended. Our next meeting will be held on November 15th. Special guest will include associated student representatives."

B. Academic Senate: Crocitti (No Report)

C. Curriculum Review Committee (CRC): No Report

D. Student Services: Rico/Dougherty/Higginbotham

October 2021 Student Services Update: [LINK](#)

1. Nellie Dougherty reported the EOPS grand opening is December 7th
2. Nellie Dougherty also reported that EOPS has a Borderless Scholar Counselor now.
3. Cynthia Rico reported Students with Long Haul COVID can receive assistance from DSPS.
4. Erika Higginbotham reported DSPS is updating our computer system districtwide.
 - a. The accommodation form will look different.
 - b. There will be changes to Test Proctoring.
 - c. We will return to pre COVID hours for Test Proctoring.

E. Mesa College Facilities Committee/District Review of Services Committee: No Report

I. Planning & Institutional Effectiveness (PIE) Committee: Gustin

1. The committee is finalizing the draft that will be sent out for approval by the governing and reporting bodies for the different standards.

J. President's Cabinet: (No Report)**K. Program Review Committee (PRC):** Miyoshi (No Report)**L. Mesa Pathways Committee:** Alioto

1. Chair of Chairs Paula Gustin reported that MPC would like to post the Pathways Maps on the Mesa College Website.
 - a. Chair of Chairs Paula Gustin noted that the Pathways maps should be reviewed for accuracy before being officially posted.
 - b. Cynthia Rico volunteered to assemble a small group of Counselors to make sure the maps are correct in terms of the course name, number and/or units. (There may have been curriculum changes.)
 - We will have to go through 96 maps.
 - The Counseling Department will be reviewing all the maps to ensure accuracy before they are posted on the Mesa College website.
 - Any corrections will be done in collaboration with the Department Chairs.
 - Counseling will be contact the Department Chairs if there are any changes needed.

2. Marisa Alioto's Report:

As reported by Marisa Alioto:

"Pathways Project Funding:

The Mesa Pathways Leadership Team is currently reviewing 13 proposals, and awardees will be notified by November 15, 2021.

Student Success Teams Workshops:

The Student Success Teams project group concluded their fall workshops. The project team will review the data and offer next steps regarding structure, goals and objectives of Mesa's Student Success Teams. This is important work in advancing our Pathways efforts and ensuring Mesa continues to provide strong support to our students.

Scale of Adoption Self-Assessment (SOAA)

We have completed a preliminary version of the 2021 Guided Pathways Scale of Adoption Assessment (SOAA) for submission to the Chancellor's Office. The Mesa Pathways workgroups and project teams have reviewed and updated this document, and it is now being routed to our constituency groups for acceptance.

Call for Members: Pathways Workgroups and Project Teams: If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to MesaPathways@sdccd.edu.

Next MPC Meeting: Our next meeting will be Wednesday, November 10th from 12:45 - 2:15pm"

IX. Announcements/Round Table/For the Good of the Order: None**X. Next COC Meeting:** December 8, 2021**XI. Adjournment @ 3:38PM.**

Submitted by Sue Saetia

Approved by the Committee of Chairs: December 8, 2021

