San Diego Mesa College (SDMC)
Academic Senate (AS)
Committee of Chairs (CoC)
Room **MC 211 A/B** & Zoom
November 30, 2022
2:30PM – 4:00PM
MINUTES

Present:

Chair of Chairs Jill Moreno Ikari, Mark Abajian, Sandra Belew, Donna Budszynski, Jarred Collins, Todd Curran, John Crocitti, Nellie Dougherty, Ian Duckles, Christie Dupraw, Helen Greenbergs, Alison Gurganus, Michael Harrison, Erika Higginbotham, Amanda Johnston, Ken Kuniyuki, Tara Maciel, Bryan Malinis, Thekima Mayasa, Dina Miyoshi, Alison Primoza, Nathan Resch, Cynthia Rico, N. Scott Robinson, Jennifer Snyder, Irena Stojimirovic, Leslie Styles, Chris Sullivan, Manuel Vélez, Todd White, Robert Wong, George Ye and Guests Tasha Frankie and Mary Gwin

Excused Absences:

Paula Hjorth-Gustin, Bruce Naschak and Jennifer Sime

I.   **CALL TO ORDER AND WELCOM** by Chair of Chairs Jill Moreno Ikari @ 2:32PM.

II.   **APPROVAL OF DRAFT AGENDA**:
Motion to Approve:

M/S   Sullivan/Resch   **UNANIMOUS**

III. **GUESTS**:

A. **Acting Vice President of Student Services (VPSS) Larry Maxey – Equity Plan**: Executive Summary

1. 2022-2025 planning efforts.

2. "Mesa College initiated various programs/activities efforts designed to support Student Equity.

Campus-wide initiatives:
Basic Needs:
The Stand Resource Center - Provides intrusive, holistic basic needs support. The center helps to build resiliency to break through barriers that stand in the way of completion.

Professional Learning:
The Learning Opportunities for Transformation (LOFT) - Center for equity-minded professional learning for all. The LOFT inspires change within instruction, and student services in how we serve marginalized students.

Building Community (Sense of Belonging):
Programs designed to support belonging:
• The AVANZA Engagement Center (AEC)
• The Fostering Academic Success & Transitions Center (FAST Center)

Instructional Support:
Mesa Tutoring and Computing Centers (MT2C) - A centralized tutoring program, offers:
• Face-to-face (on the floor) tutoring
• Hot Spots tutoring across the campus
• Embedded tutoring within the classroom
• Online tutoring

Institutional Research:
• Development of equity data dashboards"

3. Donna Budszynski asked Acting VPSS Maxey if Mesa College is focusing on Low Income Students during the 2022-2025 Equity Plan.
   a. Acting VPSS Maxey reported the 2022-2025 plan does not focus on Low Income Students.
      • Focusing on income can draw attention away from the impact of Race on Equity.

B. Dean Bridget Herrin – Education Engagement Index (EEI): LINK
   1. We will be presenting the subject level analysis on Friday at the Enrollment Management workshop.
   2. We captured a broad sample of Students, Faculty and Staff across the U.S.
   3. The intent of this study is to understand experiences learning and working in virtual, in person, and hybrid modes, as well as expectations for the future.
   4. <u>Educational Engagement Index Survey Questions</u>:
      a. DEMOGRAPHICS
      b. CURRENT MODES
      c. *I FEEL SUCCESSFUL IN…*
      d. PLEASE RATE YOUR AGREEMENT WITH THE FOLLOWING STATEMENTS
      e. FUTURE EXPECTATIONS: LEARNIG & TEACHING
      f. IN THE FUTURE, FOR WHICH OF THE FOLLOING REASONS WOULD IT BE MOST IMPORTANT TO COME TO CAMPUS?
      g. IN THE FUTURE, HOW LIKELY ARE YOU TO ACCESS OR RECEIVE SUPPORT FOR THE FOLLOWING SERVICES?
      h. EDUCATION ENGAGEMENT INDEX FACULTY: HOW IMPORTANT ARE THE FOLLOWING AMENETIES/SERVICES TO HAVE IN YOUR WORKPLACE ON CAMPUS?
      i. EDUCATION ENGAGEMENT INDEX STAFF/AMIN: HOW IMPORTANT ARE THE FOLLOWING AMENETIES/SERVICES TO HAVE IN YOUR WORKPLACE ON CAMPUS?
   5. As reported by Donna Budzynski:

   "I questioned whether the percentages of students taking online, on campus, or a mixed modality from the survey represented accurately what is true for all students at Mesa. In other words, are the survey students a good representative group. I mentioned that surveys that are conducted online could have a bias towards online students. I also pointed out that one graphic was a bit confusing because it used the same colors to represent different things, and it was not clear that one part of the graphic applied only to students taking a mixed modality. It is important to have a representative group if we are to use this data for any sort of planning purposes."

IV. **APPROVAL OF DRAFT MINUTES**: November 9, 2022
   Motion to approve with a change from Nellie Dougherty:
   M/S   Sullivan/Resch   **UNANIMOUS**

V. **OLD BUSINESS**:
   A. Californian Virtual Campus (CVC) - OEI: Moreno Ikari
      1. As reported by Amanda "Mandy" Johnston:

      "I mentioned that I would be concerned about students who take courses with a lab such as Anatomy/Physiology in an online format and Mesa accepts them as a transfer course. This is because if the course is a prerequisite for a program and the program does not accept online labs then the student would not have met the prerequisite. Students may not be aware of this unless they speak to a counselor or a program directly and this could cause confusion and delay in the completion process for students."

VI.   NEW BUSINESS: None

VII.   DEPARTMENT REPORTS: None

VIII.   PLANNING/COMMITTEE REPORTS:

A. Academic Affairs: Gwin

1. The committee will bring forward a resolution for proposed SDMC AS constitutional changes to Section 6 on the process for the Removal of Senate Executive Officers.

B. Academic Senate: Crocitti

1. There will be a second reading on December 12, 2022 for Resolution 2022.11.1 – Processes for the CA Virtual Campus (CVC).

C. Curriculum Review Committee (CRC): Resch
As reported by Nathan Resch:

- "Summer Scheduling: Similar to last Summer, if the college goes to a 4 day a week service model, Friday classes will not be scheduled during Summer semester. This determination is TBD.
- The CCC Chancellor's Office AB 1111 (Common Course Numbering) taskforce had a meeting on 11/29/22 and an update is anticipated from VPI O'Connor at the next CRC meeting Thursday, 12/1/22."

D. Student Services: Dougherty/Higginbotham/Rico
As reported by Cynthia Rico:

"The department of counseling would like to respectfully request when reviewing modifications of majors, for chairs to scroll the entire file. Sometimes the additional documents are uploaded in one PDF File as opposed to separate documents. Additionally, if you prefer to meet with the student via phone/zoom or in person for additional information, please send a message via JIRA your contact information and times that you are available--BEFORE YOU DENY. Lastly, if the petition is denied, please consider asking the student to share their unofficial transcripts with you as there could be another course that you may consider for substitution. In cases of denied petitions, the student will come back to counseling wanting to know other options of substitutions and we will not really know as ultimately the CHAIR makes these decisions."

E. Mesa College Facilities Committee/District Review of Services Committee: No Report

F. Enrollment Management and Instructional Strategic Planning Workgroup: Budzynski (No Report)

I. Planning & Institutional Effectiveness (PIE) Committee: Crocitti/Moreno Ikari (No Report)

J. President's Cabinet: Crocitti/Moreno Ikari
As reported by Jill Moreno Ikari:

"SU23: 4 days/10 hours - no Fridays

Computers to be installed/ready by March 23

WIFI connectivity completion by SU23 - S and G buildings first

COVID Recovery Block Grant $8M - no deadlines; new funds can support HERFF funded projects"

K. Program Review Committee (PRC): Miyoshi

As submitted by Dina Miyoshi via email:

"The Nuventive build for Program Review is nearing completion. Focus then should turn to pilot testing and training. The Program Review Steering Committee meeting is this Friday where the Program Review timeline will continue to be discussed."

L. Mesa Pathways Committee: Eskew

As submitted by Howard Eskew vial email:

"Technology Workgroup:

The San Diego Mesa College *(student-facing)* Academic and Career Pathways (ACP) webpages are now live. By using these web pages – dedicated to each of Mesa's nine (9) Academic and Career Pathways - students can explore the Academic programs, degrees & certificates, resources and career options within each Pathway. This is the first round of deployment, with more updates to come. This workgroup is also working with MPC and the Mesa Pathways Leadership Team to identify a technology solution to consistently format and update program maps on our website.

Onboarding and Career Exploration:

OCE continues to do amazing work in the creation of a digital Viewbook. Most recently, a vendor has been hired for design, and a subgroup is working to draft content and the theme, and identify image and video needs. OCE is proud to share Mesa Journeys 3000, an updated version of Mesa Journeys, which has been presented to various stakeholders for feedback. A "home page" for Web App has also been drafted where students can see where they are on their journey, as well as access resources. Lastly, the in-house Career Compass tool has been completed and is currently being included in all outreach presentations, Reg Fest, and the plan is to embed this tool in the digital Viewbook and Mesa Journeys.

College of Continuing Education:

The CCE workgroup continues their work in the creation of College Connection videos and have asked members of their workgroup to be part of these important videos. The goal is to film faculty and classified professionals to represent various departments. Once these videos are created, they will be promoted with CCE campuses, their faculty, and on the CCE webpage. Additionally, CCE at Mesa Day will take place on Wednesday, March 15th from 8:30am-12:30pm. The planning has officially begun and students from CCE will be invited for presentations, classroom demonstrations and a resource fair.

Credit for Prior Learning (CPL):

We are eager to announce that the CPL workgroup has a new lead, Tonya Whitfield. Tonya will be presenting a brief update to the Academic Senate of the progress on the CPL process, and offer continued support for faculty to start the process in their school/programs. The workgroup will also work to set goals for intersession and spring semester, including the creation of flyers and videos to present during school flex meetings. The group will also continue collaboration with CPL efforts at City and Miramar to identify aligned courses to begin joining efforts by scheduling a meeting in early-January with CPL leads to start the conversation.

Student Success Teams (SST):

The Student Success Team continues to communicate on a bimonthly basis with students in the pilot cohort. Recent communications have focused on registration for Spring 2023, encouraging students to meet with a counselor, register in at least 12 units at designated appointment times, and encourage registration in transfer-level math and English. The workgroup also reviewed mid semester data on the effectiveness of their interventions and is developing a survey to administer to the pilot cohort at the end of fall semester to further evaluate the effectiveness of their interventions.

Data Coaches:

The Fall 2022 Data Coaching pilot program successfully trained three data coaches over the course of the semester. A participant survey was conducted to collect feedback and improve the program in the future. A report recapping the pilot program is available here: Link to DC Debrief Document. Additionally, the Data Coaching workgroup is in the process of planning for spring 2023. Plans include the creation of additional modules for the Canvas Shell to accommodate Levels 1 & 3 for beginners and participants ready for advanced content, modifying some of the content to reduce meetings and facilitate self-pacing, and working on a marketing strategy to recruit participants, including finding opportunities to explain the purpose of the program and how taking the course can contribute to equity work in various departments across campus.

ACP Workgroup:

The ACP Workgroup met for a mini-retreat on Friday, December 2nd to discuss and better understand the scope of the work, determine what priorities to focus on, and to begin planning and implementation for spring semester in the form of action plans and monthly activities. The group determined that its work will be centered around two ACPs: Education & Guidance and Engineering, Math & Sciences.

Pathways Fellows:

The Pathways Fellows have had a busy semester connecting with Mesa students and participated in our Club Rush ACP Event in September, as well as coordinated the Student Leadership Summit in October, which focused on creating media and destigmatizing services for students with disabilities. They have also contributed helpful information to the Onramp to Online Learning Canvas shell, specifically the time management module, which is scheduled to launch in January, 2023. The Fellows have also added to their Student Stories playlist, which are focused on the student experience and their journey through higher education. You can follow the work of the Pathways Fellows on Instagram and TikTok.

Call for Members: Pathways Workgroups and Project Teams:

If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to Marisa Alioto (malioto@sdccd.edu or to Howard Eskew (heskew@sdccd.edu).

Note: The MesaPathways@sdccd.edu email address is currently inactive. If you have sent an email to this address since August, 2022, please resend the email to either of the Mesa Pathways Co-Coordinators.

Next MPC Meeting: Our final Mesa Pathways Meeting for the fall semester is scheduled for Wednesday, December 14th from 12:45 - 2:15 pm (meetings are held online via Zoom)

To learn more about Mesa Pathways: https://www.sdmesa.edu/mesa-pathways/"

IX. **ANNOUNCEMENTS/ROUND TABLE/FOR THE GOOD OF THE ORDER**: None

X. **NEXT COC MEETING**: February 8, 2023 – Room MC 211 A/B (In Person Only)

XI. **ADJOURNMENT** @ 4:13PM:

Submitted by Sue Saetia
Approved by the SDMC AS Committee of Chairs: February 8, 2023