



**SAN DIEGO MESA COLLEGE  
ACADEMIC SENATE**

**Virtual Meeting**

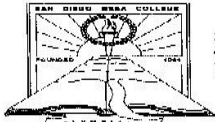
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**October 11, 2021: 2:20PM – 4:20PM**

**AGENDA**

**Draft**

- I. CALL TO ORDER & WELCOME** by Academic Senate President John Crocitti:  
Parliamentarian – Inna Kanevsky/Speaker Coordinator & Timekeeper – Waverly Ray
- II. APPROVAL OF DRAFT AGENDA:**
- III. PUBLIC PRESENTATIONS:**
  - A. Associated Student Government:** President Natalia Trinh
  - B. Classified Professionals:** President Eva Parrill
- IV. PUBLIC COMMENTS:** (6 Minute Maximum Discussion per Item/Topic)(3 Minute Maximum Discussion per Participant)
- V. APPROVAL OF DRAFT MINUTES:** September 17, 2021 (Please send your changes to Sue Saetia @ [ssaetia@sdccd.edu](mailto:ssaetia@sdccd.edu))
- VI. GUEST:** None
- VII. COMMITTEE REPORTS:**
  - A. Senate Executive Committees:**
    - 1. Academic Affairs Committee: Chair Oscar V. Torres
    - 2. Professional Advancement Committee (PAC): Chair Janna Braun
    - 3. Committee of Chairs (COC): Chair of Chairs Paula Gustin
    - 4. Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman (2 Minutes)
    - 5. Program Review Committee (PRC): Acting Faculty Co-Chair Dina Miyoshi (2 Minutes)
  - B. Other Committees:**
    - 1. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo (5 Minutes)
    - 2. Mesa Pathways Committee (MPC): Co-Coordinators Marisa Alioto & Howard Eskew (5 Minutes)
    - 3. Other Committee Reports: (1 Minute)
- VIII. OLD BUSINESS:**
  - A. Campus wide Testing Center:** Crocitti
  - B. Requirement for Non Classroom Faculty to Work on Campus during the Pandemic:** Sundayo
  - C. Reassigned Time for a Campus Equity Officer:** Sundayo
- IX. NEW BUSINESS:**
  - A. Resolution 2021.10.1 – Remove PAC and TPRC from the List of Standing Committees:** Crocitti
  - B. Reconsideration of the State of Emergency Circumstances (AB 361):** Crocitti
  - C. Sustainability Administrative Procedure:** Ray
- X. ROUND TABLE TOPIC:** None
- XI. SENATE EXECUTIVE OFFICER REPORTS:**
  - A. Vice President:** Sakeenah Gallardo
  - B. Secretary:** Waverly Ray (No Report)
  - C. Treasurer:** Mary Gwin
  - D. Senator at Large (1):** Alison Gurganus
  - E. Senator at Large (2):** Pegah Motaleb
  - F. Immediate Past President:** Manuel Velez
  - G. President:** John Crocitti (10 Minutes)
- XII. ANNOUNCEMENTS:**
  - A.** The next Academic Senate meeting is October 25, 2021 from 2:20PM – 4:20PM.
  - B.** The next Academic Affairs meeting is October 18, 2021 from 4:15PM – 5:30PM.
  - C.** The next Committee of Chairs (CoC) meeting is October 13, 2021 from 2:30PM – 4:00PM.
  - D.** The next Professional Advancement meeting is October 20, 2021 @ 2:30PM.
- XIII. ADJOURNMENT:**



**SAN DIEGO MESA COLLEGE  
ACADEMIC SENATE  
Virtual Meeting  
September 27, 2021: 2:20PM – 4:20PM  
MINUTES  
Draft**

**Present:**

Academic Senate President J. Crocitti, G. Abbate, E. Adelson, C. Allbee, I. Arguelles-Ibarra, M. Brewer, H. Browne, D. Budzynski, L. Cresswell, N. Dougherty, I. Duckles, R. Escamilla, H. Eskew, Helen Greenbergs, M. Gwin, J. Hernandez, A. Hoffman, P. Gustin, G. Johnson, J. Johnson, I. Kanevsky, C. Katungi, J. Keller, K. Lacher, C. López, N. Mapes, D. Miyoshi, P. Motaleb, R. Nichols, A. Primoza, W. Ray, R. Sanchez, J. Sardo, K. Secor, I. Stojimirovic, J. Sundayo, O. V. Torres, M. Vélez, K. Wait, and Guest T. Mayasa

**Absent:**

J. Braun (Excused), S. Gallardo (Excused), V. Gerace (Proxy to H. Eskew), A. Gurganus (Proxy to J. Johnson), K. Naimark (Proxy to G. Abbate), A. Reuss (Proxy to J. Sundayo), G. Svoboda (Excused) and W. Wesley

**I. CALL TO ORDER & WELCOME** by Academic Senate President John Crocitti @ 2:22PM  
Parliamentarian – Inna Kanevsky/Speaker Coordinator & Timekeeper – Waverly Ray

**II. APPROVAL OF DRAFT AGENDA:**

- A.** John Crocitti added AB 361 to extend the Emergency Brown Act Items that allows us to hold meetings on Zoom to New Business.
- B.** Judy Sundayo added Support for a Proposal to the American Federation of Teachers Local 1931 to provide reassigned time for a Campus Equity Coordinator to New Business.

Motion to approve with the addition of the two items to New Business:

**M/S**

Duckles/G. Johnson

**1 Abstained**

Naimark

(Proxy to Abbate)

**III. PUBLIC PRESENTATIONS:**

**A. Associated Student Government:** President Natalia Trinh

Natalia Trinh submitted the following report via email:

- Emails for A.S. elections are out for students to vote for this school year's student government
- Hunger and Homelessness awareness week is coming soon
- Shared Governance assignments are being sent out to AS for members to choose a committee
- There have also been many discussions on ways to support low-cost textbooks and an Asian American Studies curriculum.
- Thank you.

**B. Classified Professionals:** President Eva Parrill (No Report)

**IV. PUBLIC COMMENTS:** None

**V. APPROVAL OF DRAFT MINUTES:** September 13, 2021

Motion to approve with a changes from Ian Duckles, Paula Gustin and Andrew Hoffman:

**M/S**

G. Johnson/Velez

**1 Abstained**

Gerace

(Proxy to Eskew)

**VI. GUEST:** None

**VII. COMMITTEE REPORTS:**

**A. Senate Executive Committees:**

1. Academic Affairs Committee: Chair Oscar V. Torres  
As reported by Oscar V. Torres.  
"Oscar V. Torres, Ph.D.: The Academic Affairs committee heard from the Mesa pathways committee a report based on their "student success teams" and reviewed past minutes from previous meetings. The committee also discussed the various educational factors that impact and should be considered when thinking and developing the spring 2022 semester in terms of the instructional modalities either being face to face or distance education. In lieu of that conversation we also invited, our Vice President of instruction Isabella Connor to attend our next meeting. I invite anybody from the Senate or from the Faculty really who wants to join that conversation."
2. Professional Advancement Committee (PAC): Chair Janna Braun (Excused)  
Janna Braun sent the following report via email.
  - a. The last fall 2021 Salary Advancement submission deadline is 4:00PM on September 29<sup>th</sup>.
3. Committee of Chairs (COC): Chair of Chairs Paula Gustin
  - a. The CoC met on September 22<sup>nd</sup>.
    - VPI O'Connor reported on the spring 2022 schedule development process.
    - The Department Chairs are very concerned about ensuring equity and transferability for our Students.
    - The Department Chairs have been working with our Department Faculty and School Deans.
    - We will offer more face to face classes during spring 2022.
    - The Fashion Department shared their fall 2021 on campus teaching experience.
    - The Department Chairs expressed disappointment regarding how few classrooms are available on campus during fall 2021 and the lack of availability of smart classroom equipment.
    - Decisions about reopening seem to be evolving weekly.
    - Please read the district emails/updates about the pandemic.
4. Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman
  - a. Justin Estep is our new district Curriculum Instructional Council Policies & Procedure Subcommittee Faculty Representative.
    - Waverly Ray reported the Academic Senate's Committee on Committees should approve every Mesa College Faculty appointment to Mesa College and district committees.
  - b. We have a new Student Representative.
    - Thank you to ASG President Natalia Trinh for recruiting the new representative.
  - c. Chris Kinney or Andrew Hoffman will be contacting Faculty regarding the two-year or six-year review of their courses.
  - d. We can schedule courses that have received Emergency Distance Education Approval during the pandemic in spring 2022.
  - e. It is important for us to start considering moving courses back to face to face.
5. Program Review Committee (PRC): Acting Faculty Co-Chair Dina Miyoshi
  - a. We are not assigning Liaisons during this cycle but if a lead writer wants one, please email me or the IE Office.
  - b. There will be training available for the resource allocation requests (FHP, CHP and BARC).
  - c. Program Review questions can be addressed to Dean Bridget Herrin's office (IE Office)
  - d. The online Resource Allocation Request-form links have not yet been activated in Taskstream.
  - e. There are only four questions for this cycle.
  - f. Specific contact name(s) are listed for each specific component of Program Review on our web page and in Taskstream.

## B. Other Committees:

### 1. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo

As reported by Judy Sundayo.

- CDAIE congratulates the KAPWA Learning Community and the APIA Advisory Committee and Work-Based Learning on their "**Careering While Asian Panel: In Pursuit of Our Full Humanity & Shared Liberation**" which took place on Sept. 27th at 12:35-2:10 and included a panel of both professionals and students who shared their experiences on combating systemic inequities and the importance of centering work around values.
- CDAIE invites our campus community to continue to support activities celebrating **Latinx Heritage Month**, celebrated annually between Sept. 15 - Oct. 15th. Upcoming events include "**Developing Effective Bilingual Educators with Resources**" this Thursday, Sept. 30th at 11 am via <https://cccconfer.zoom.us/j/96023240700>, and the Mesa Library's presentation on "**Latinx Heritage Month Resource Guide**" also this Thursday, Sept. 30th at 1 pm via <https://bit.ly/DrEdeama>
- CDAIE is co-sponsoring a District-wide collaboration along with our DSPS Department for **Disability Awareness and Trans Visibility Awareness Month** presenting Kay Barrett, an award-winning, transgender, mixed-race, Filipinx American poet/performer, who also has a disability. This event will include a keynote presentation on ableism and disability justice, and will take place on October 14th from 2:30-4:00 pm. Look out for an e-mailed invitation coming soon!
- CDAIE is collaborating with our District as well as other local colleges to bring **Jose Antonio Vargas**, Pulitzer Prize winning journalist, film maker and author, to present on intersecting identities for **Filipinx American History Month, LGBTQIA History Month & Undocumented Student Week of Action**. This event is slated for October. 21st. Look out for an e-mailed invitation coming soon!
- CDAIE is open for small funding requests for honorariums or activities supporting diversity, equity and inclusion. Please e-mail [jsundayo@sdccd.edu](mailto:jsundayo@sdccd.edu) if interested for your classroom or department.
- CDAIE is calling for a broadening of responsibilities and a re-naming of the Cultural Events Coordinator Position at Mesa College to a **Diversity, Equity and Inclusion Coordinator (DEI)** at Mesa to oversee the implementation of the 13 Pt. Strategic Action Plan for Accountability in DEI among other duties.
- CDAIE meets next this **Friday, October 1st** from 9 am - 11 am. Anyone wanting to attend as a guest may send an e-mail to [jsundayo@sdccd.edu](mailto:jsundayo@sdccd.edu) for the Zoom link.

### 2. Mesa Pathways Committee (MPC): Co-Coordinators Marisa Alioto & Howard Eskew

As reported by Marisa Alioto.

- Pathways Project Funding: The Mesa Pathways Committee will provide up to \$50,000 to fund projects related to advancing our Mesa Pathways efforts here on campus. Details, including application information about the funding process can be found: <https://www.sdmesa.edu/mesa-pathways/pathways-projects.shtml>. *Applications are due Friday, October 15, 2021.*
- Technology Project Group: Our technology project team has just been launched and is charged with developing a project plan and timeline for integrating all of Mesa College's student support services and technologies into a seamless, efficient, and effective resource to enhance the overall student experience.
- Student Success Teams Workshops: This Fall, the campus will have opportunities to learn and share ideas about Student Success Teams at one-hour workshops, which are open to the entire Mesa community. Flex credit is available, and participants will be entered into an opportunity drawing. For more information, please see: <https://www.sdmesa.edu/mesa-pathways/events-presentations.shtml> or contact Ian Duckles: [iduckles@sdccd.edu](mailto:iduckles@sdccd.edu)
- Call for Members: Pathways Workgroups and Project Teams: If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to [MesaPathways@sdccd.edu](mailto:MesaPathways@sdccd.edu)

**Pathways Project Grants Funding:** <https://www.sdmesa.edu/mesa-pathways/pathways-projects.shtml>

**Student Success Team Workshops:** <https://www.sdmesa.edu/mesa-pathways/events-presentations.shtml>

3. Other Committee Reports: None

## **VIII. OLD BUSINESS:**

### **A. Additions to the Senate Rules: Crocitti**

#### 1. Change to the Meeting Agenda Format:

- a. Ian Duckles supports adopting the format to see if it works well.
- b. John Crocitti said anyone can ask for a report to be removed from the agenda.
- c. Waverly Ray asked if a verbal report can be given if a draft summary report was not submitted.
- d. Judy Sundayo said it seems the goal of the proposal is to make sure we stick to the time limit for our reports.
  - Can we have a time keeper?
- e. Candace Katungi expressed concern about the pressure this change would create for Committee Chairs and Senate Executive members.
- f. Oscar Torres asked if providing bullet points is sufficient when the committee has not met.
- g. Andrew Hoffman said Committee Reports and Exec Reports have not been the agenda items that have taken up excessive meeting time during the past three and half years that he has served as the CRC Faculty Co-Chair.
- h. Geoff Johnson said we may want to adopt time limits for discussions and stick to the time limits.

Motion to adopt a Consent Agenda and publish draft committee and Exec reports prior to each Academic Senate meeting:

**M/S**

Duckles/Stojimirovic

**3 Approve**

**23 Disapprove**

**3 Abstain**

#### 2. Change to the Resolution Discussion Format:

- a. Alternate discussion between comments in support and comments in opposition.
- b. Meeting attendees will enter one of three comments in the Zoom Chat Box:
  - I have a comment in support.
  - I have a comment in opposition.
  - I have a parliamentary question.
- c. Parliamentarian Inna Kanevsky and Secretary Waverly Ray reported that the Academic Senate would need to determine the time limits for discussions.

Motion to approve:

**M/S**

Eskew/ Vélez

**22 Approve**

**5 Disapprove**

**3 Abstain**

### **B. Fall 2021 Academic Senate Priorities Survey: Ray**

1. Waverly Ray sent an informal survey to the Academic Senate Members.
2. The survey asked the responders to select from one of three priorities that that were identified by Academic Senate President John Crocitti after discussions with Faculty Members during summer 2021:
  - a. Campus wide Testing Center
  - b. Develop Instructional Faculty Student Mentoring Program
  - c. Develop more Learning Communities
3. Some of the responders wanted to add more options.
4. We received 24 responses.
  - a. 24 responses represents 53 % of the Academic Senate
  - b. 62.5% of the respondents support the Campus wide Testing Center.
5. Paula Gustin said we need to have a level of civility towards each other even in an anonymous survey.
6. John Crocitti said we should be able to start work that supports the creation of a Campus wide Testing Center this semester.
  - a. We can develop an Academic Senate resolution in support of the creation of a Campus wide Testing Center.
  - b. We can create an Academic Senate Task Force to research the steps needed to create a Campus wide Testing Center to support all class modalities across the campus.

- c. The concept existed long before the pandemic.
  - d. Howard Eskew reported Erika Higginbotham has conducted extensive research on the subject and she brought the issue to the Committee of Chairs.
  - e. Mesa College has needed a Campus wide Testing Center for many years.
  - f. Cheating and cheating in the online modality occurred before the pandemic.
  - g. Mesa College Student Athletes frequently have to compete for Mesa College during the time when their exams are scheduled and need to be able to take their exams at a different time.
  - h. Students may have extenuating circumstances and are unable to take a test when it is scheduled in the classroom.
  - i. Helen Greenbergs asked if the Academic Affairs Committee would be willing to research the topic.
  - j. Mesa Faculty Members have researched Campus wide Testing centers at other institutions.
  - k. The district has federal Covid funds that may be made available to fund a Campus wide Testing Center.
  - l. We do not have a final plan yet.
  - m. Oscar Torres said it would be a good idea for Academic Senate Members and Academic Affairs Committee members to work together and research how institutions with existing Campus wide Testing Centers are able to develop, fund and maintain their centers.
  - n. Gina Abbiate said scheduling make up exams was an equity issue before the pandemic.
  - o. Geoff Johnson said make-up exams often take place in the G100 Building's Adjunct Workroom, which not a good place for Students to take tests.
  - p. We will determine if we need to create a Taskforce to research the topic.
- There was a Sense of the Senate to focus on the creation of Campus wide Testing Center this semester.

## **IX. NEW BUSINESS:**

### **A. Requirement for Non Classroom Faculty to Work on Campus during the Pandemic: Sundayo**

1. Judy Sundayo brought up the issue during September 13, 2021 Announcements/For the Good of the Order:

"Judy Sundayo asked how we can look at equity between Instructional and Non Instructional Faculty.

1. Non Instructional Faculty are required to be on campus two days each week (16 hours).
2. Instructional Classroom Faculty do not have to be on campus.
3. Counselors are still only meeting with Students on Zoom only.
4. Academic Senate President John Crocitti recommended placing the item on the September 27<sup>th</sup> meeting agenda.
  - a. A resolution may be appropriate.
5. Candace Katungi thanked Judy Sundayo for bringing this to the Academic Senate.
  - a. She heard comments from Faculty on the topic during the last two Board of Trustees (BOT) meetings.
    - Footage is available from the two BOT meetings.
6. Alison Gurganus reported Learning Resources Academic Support (LRAS) Faculty are also required to be on campus.
  - a. We are not helping Students face to face.
    - Faculty and Staff are monitoring the LRC and asking unmasked Students to put their masks on.
    - We have free mask stations.
    - LRAS Faculty and Staff are happy to be on campus whenever necessary.
7. Isaac Arguelles-Ibarra reported DSPS Faculty are also required to be on campus.
  - a. We are not meeting Students face to face.
  - b. There are limited test proctoring available on campus.
  - c. Please contact us if your Students need Test Proctoring.
8. Academic Senate President John Crocitti asked Faculty to let him know if they are being required to do things that do not seem to make sense.
  - a. You can remain anonymous."



2. President John Crocitti recommended that Faculty Members who are concerned about the issue fcontact Jim Mahler at the American Federation for Teachers Local 1931.

Motion to move the item to the October 11<sup>th</sup> meeting as Old Business for discussion:

**M/S**

Sundayo/Primoza

**UNANIMOUS**

**B AB 361 - Extend Declaration for the Academic Senate to hold Zoom Meetings through October 30<sup>th</sup>:** Crocitti

1. The Academic Senate can continue to hold our meetings via Zoom and we do not have to post the meeting agenda on our doors.

Motion to suspend rules to vote today on the item today:

**M/S**

Duckles/Vélez

**1 Abstain**  
Gerace  
(Proxy to Eskew)

Motion to extend declaration through the month of October 2021:

**M/S**

Vélez/Eskew

**1 Disapprove**  
Greenbergs

**C Reassigned Time for a Campus Equity Coordinator Proposal:** Sundayo

1. There was discussion last year that we should ask the American Federation for Teachers for reassigned time for an Equity Coordinator Position.

Motion to move the item to the October 11 meeting as Old Business for discussion:

**M/S**

G. Johnson/Primoza

**1 Abstain**  
Eskew

**X. ROUND TABLE TOPIC:** None

**XI. SENATE EXECUTIVE OFFICER REPORTS:**

**A. Vice President.** Sakeenah Gallardo

**B. Secretary:** Waverly Ray (No Report)

**C. Treasurer:** Mary Gwin (No Report)

**D. Senator at Large (1):** Alison Gurganus (Proxy to Janue Johnson) No Report

**E. Senator at Large (2):** Pegah Motaleb (No Report)

**F. Immediate Past President:** Manuel Velez

1. Area D Meeting: October 16<sup>th</sup> (<https://asccc.org/content/area-d-meeting>)
  - a. Faculty leadership at the regional level will share the issues that are being discussed statewide and try to gain needed support from throughout the state.
2. Fall 2021 Academic Senate for California Community Colleges Plenary (ASCCC) Session:
  - a. You still have time to register.
  - b. There are scholarships available to attend the session.
  - c. This plenary session will be face to face and virtual.
  - d. I still serve on the ASCCC's Statewide Committee and I would like to update you on legislative activities at the state level that impacts California Community Colleges (CCC).
    - AB 375 - Increases Adjunct Faculty Assignments to .85 FTE (Needs Governor's Signature)
    - AB 421 – Career Development Courses Positive Enrollment Funding (Needs Governor's Signature)
    - AB 927 – Make CCC Baccalaureate Degrees Permanent (It is very exciting for Mesa College's HIMS degree.)
    - AB 928 – We are urging you to call the governor and ask him not to sign it.
    - AB 1002 – Provide Postsecondary Course Credit for Prior Military Education (Needs Governor's Signature)
    - Common Course Numbering System for CCC, CSU and UC Courses (Needs Governor's Signature)
    - Student Transfer Achievement Reformat (Create a Common Associated Degree for Transfer for California)  
It would automatically places CCC Students in an ADT unless they choose to opt out. (Has not passed)

- e. Cal Bright – Fully Online California Community College:
  - The governor refuses to give up on Cal Bright.
  - Geoff Johnson reported we have only been able to reduce the funding this year.
- f. AB 375 - Increases Adjunct Faculty Assignments to .85 FTE:
  - Adjunct Faculty qualify for health insurance with a .5 FTE assignment.
  - Increasing the Adjunct Faculty assignment limit from .67 FTE to .85 FTE will not increase the district's health insurance expenditures.

**G. President:** John Crocitti (No Report)

**XII. ANNOUNCEMENTS:**

- A.** The next Academic Senate meeting is October 11, 2021 from 2:20PM – 4:20PM.
- B.** The next Academic Affairs meeting is October 4, 2021 from 4:15PM – 5:30PM.
- C.** The next Committee of Chairs (CoC) meeting is October 13, 2021 from 2:30PM – 4:00PM.
- D.** The next Professional Advancement meeting is October 6, 2021 @ 2:30PM.

**XIII. ADJOURNMENT @ 4:21 PM.**

Motion to adjourn:

**M/S**

Vélez/G. Johnson

**UNANIMOUS**





**Resolution 2021.10.1 – Remove the Professional Advancement Committee and the Tenure Promotion & Review Committee from the List of Mesa College Academic Senate Standing Committees:** President John Crocitti

Move:

Second:

Whereas, the Tenure and Promotion Committee (TPRC) and the Professional Advancement Committee (PAC) are operational committees whose rules and procedures are overseen by the AFT Guild, Local 1931;

Whereas, operational committees do not conduct work in behalf of a legislative body, i.e. the Mesa College Academic Senate and therefore are not subject to the Brown Act;

Resolved, that the Mesa College Academic Senate Constitution be amended to delete TPRC and PAC from the list of Standing Committees of the Senate appearing in Article VI, Section 5.

Presented to the Mesa College Academic Senate: October 11, 2021

Approved by the Mesa College Academic Senate:

**DRAFT: APPROVED DCS 9/20/21**

**San Diego Community College District**

**Administrative Procedures - Sustainability**

These sustainability procedures provide goals and guidance to achieve sustainable practices across the San Diego Community College District ("The District"). Areas of focus include but are not limited to energy efficiency and conservation, energy independence, building operation for energy conservation, sustainable construction practices, physical plant management, grounds and landscape management, procurement, food service, transportation, environmental justice, educational initiatives and programs, participation in regional climate change coordinating efforts, and sustainability integration across the District. Recommendations to support District sustainability will be made by the District Committee on Sustainability (DCS).

**A. Energy Efficiency and Conservation**

The District will seek continuous improvement in energy efficiency from year to year. All major capital projects should at a minimum meet CALGreen Tier 1 Voluntary Standards for nonresidential buildings and aim to achieve Tier 2 whenever possible for new construction. All major renovation projects should at a minimum outperform the current Title 24 Standards by at least ten percent (as determined by the designers based on required standard engineering protocols).

The District shall develop a policy that takes advantage of all incentives available for these projects, including those available from the California Community College Chancellor's Office (CCCCO). To do so, the District will submit to the System Office an annual report updating the energy savings by campus for the most recently completed fiscal year and an energy modeling document for each project submitted for state funding prepared by the project architect.

**B. Energy Independence**

The District will develop a strategic plan for energy procurement and production to reduce energy-capacity requirements from the electricity grid, to promote energy independence using available economically feasible technologies, and for on-site generation. The District will endeavor to develop self-generated energy capacity and procure energy through cost-effective alternatives that contribute to the state of California and California Public Utilities Commission Renewable Portfolio Standard requirements to meet or exceed forty percent use of renewable energy by 2014.\*

\*References: Executive Order S-12-04 Government Code §§15814.30, 15814.31

### **C. Building Operation for Energy Conservation**

All District buildings and facilities, regardless of the source of funding for their operation, should be operated in the most energy-efficient manner without endangering public health and safety and without diminishing the quality of education.

The District should actively seek all available sources of funding for implementing energy-efficiency improvement and utilities infrastructure renewal projects. Funding sources should include federal and state budget appropriations, federal, state, and private sector grant opportunities, and other unique public/private sector financing arrangements that have been made available through legislative actions in California and the United States Congress.

The District should cooperate with federal, state, and local governments and other appropriate organizations in accomplishing energy conservation and utilities-management objectives throughout the state, and inform students, faculty, staff, and the general public of the need for and methods of energy conservation and utilities management.

To accomplish the energy conservation goals, the District shall designate an energy/utilities manager or sustainability coordinator with the responsibility and the authority for carrying out energy conservation and utilities-management programs. The manager/coordinator should solicit and evaluate feedback from faculty, staff, students, and community organizations to monitor the effects of energy conservation efforts on instructional programs and the environment. Training on new energy management concepts and programs should be a regular part of staff development for physical plant staff.

### **D. Sustainable Construction Practices**

New construction, remodeling, renovation, and repair projects should be designed with consideration of optimum energy utilization, low-life-cycle operating costs, and compliance with all applicable energy codes and regulations. Energy-efficient and sustainable-design features in the project plans and specifications need to be considered in balance with the academic program needs of the project within the available project budget. In an effort to reduce the creation of greenhouse gases, capital planning for facilities and infrastructure should consider features of a sustainable and durable design to achieve a low life-cycle cost. Principles and best practices established by leading industry standards or professional organizations should be implemented to the greatest extent possible.

New construction and major remodeling projects shall be designed to achieve at least CALGreen Tier 1 Voluntary Standards for nonresidential buildings and aim to

achieve Tier 2 whenever possible. The following elements should be considered in the design of all buildings:

1. Site and design considerations that optimize local geographic features to improve sustainability of the project, such as maximizing use of vistas, microclimate, and prevailing winds.
2. Durable systems and finishes with long life cycles that minimize maintenance and replacement.
3. Optimization of layouts and design of spaces that can be reconfigured with the expectation that the facility should be renovated and re-used versus demolished.
4. Systems designed for optimization of energy, water, and other natural resources.
5. Optimization of indoor environmental quality for occupants.
6. Utilization of environmentally preferable products and processes, such as recycled-content materials and recyclable materials.
7. Procedures that monitor and report operational performance, as compared to the optimal design and operating parameters.
8. Space should be provided in each building to support an active program for recycling and reuse of materials.

In order to implement the sustainable building goal in a cost-effective manner, the process should identify economic and environmental performance measures; determine cost savings; use extended-life-cycle costing; and adopt an integrated-systems approach. Such an approach treats the entire building as one system and recognizes the individual building features, such as lighting, windows, heating, and cooling.

#### **E. Physical Plant Management**

In order to conserve purchased energy resources, the District will establish appropriate energy-efficiency set points for heating and cooling of District facilities. These limits do not apply in areas where other temperature settings are required by law or by specialized needs of equipment or scientific experimentation.

The District will develop and maintain a computerized energy-management system to provide centralized reporting and control of campus energy-related activities.

Scheduling of building and/or facility usage should be optimized consistent with the approved academic and nonacademic programs to reduce the number of buildings operating at partial or low occupancy. To the extent possible, academic and



nonacademic programs should be consolidated in a manner to achieve the highest building utilization. Further, the scheduling of buildings should be implemented in a manner to promote central plant and individual building air-conditioning-system shutdown to the greatest extent possible during the weekend and other holiday periods.

Campus energy/utilities managers should make all attempts to change or update building operating schedules to match the changes in the academic programs on a continuing basis.

## **F. Grounds and Landscape Management**

Sustainable practices will be pursued in all matters of grounds and landscape management including optimization of water efficiency through the use of irrigation controls, low-water plants, and reclaimed water; reduction of quantity and improvement in quality of runoff; the elimination of aggressive invasive species from campus plants; minimization of the grounds-keeping waste stream; elimination of the release of hazardous materials into the campus environments on a regular basis and minimization of such releases on an emergency basis; management and application of proper storage considerations for hazardous materials; maximization of energy efficiency in grounds-keeping equipment; and development of a wildlife and native plant management strategy that supports habitat conservation, management and biodiversity within our campuses and their surrounding areas.

## **G. Procurement**

Sustainable Procurement will integrate requirements, specifications and criteria that are compatible with the protection of the environment and the society.

## **H. Food Service**

In foodservice, sustainability is directly related to water and energy efficiency, use of green building materials, heating, ventilation and air conditioning (HVAC), responsible procurement of sustainable food products with increased focus on local purchasing of plant-based products, processing procedures, packaging and selling as well as material recycling and waste management. In accordance with California SB 1383, campuses should be working towards meeting goals for the reduction of short-lived climate pollutants (SLCP). SDCCD campuses should work towards implementing composting programs to divert organic waste away from refuse streams.

## **I. Transportation**

The district will prioritize facilities and policies that support the increase of more sustainable forms of transportation to and from our campuses. This includes public

transportation, like buses and the trolley, low-carbon vehicles such as electric cars, and active transportation including electric and non-electric bicycles, scooters, skateboards, and walking.

Prioritizing facilities and policies includes a) researching the ease and cost of use of public transportation and bicycles to and from our campuses and working with regional transportation agencies to make these options more useful and attractive for our campus communities, b) ensuring related facilities are available and prioritized on our campuses to the extent feasible, such as bus stops, car and e-bike charging stations, and paths and storage options for e-bikes, non-electric bicycles, scooters, and skateboards, and c) adopting policies that recognize, welcome, and celebrate the use of such forms of transportation to, from, and on our campuses.

Conversely, the district will de-prioritize facilities and policies that support the increase of less sustainable forms of transportation to and from our campuses.

## **J. Environmental Justice**

In its planning, adoption, and implementation of facilities, policies, and programs for sustainability, the district will prioritize equity and social justice, and it will strive to recognize and celebrate communities that already practice and embrace sustainability.

Prioritizing equity and social justice includes: a) researching the impact of sustainability (both the lack of sustainability and efforts to increase it) on historically marginalized communities, for example through considering the impact of procurement decisions on students with low incomes, and through using data about uneven access to sustainable transportation alternatives and the disproportionate impact of pollution as shown in CalEnviroScreen; and b) ensuring that our sustainability steps address these inequities and social justice problems.

Recognizing and celebrating communities that already practice and prioritize sustainability includes: a) adopting policies that recognize that historically marginalized communities and those with lower incomes are often already living more sustainably than other communities and those with higher incomes, and exploring programs that seek to compensate these communities for their disproportionate contributions to sustainability; and b) incorporating the insights of Indigenous and other communities that embrace sustainability as part of their core values, and not only because there is a climate emergency that has been created by humans.

## **K. Educational Initiatives and Programs**

The District encourages the incorporation of sustainability and climate science literacy throughout the curriculum, including the sciences, liberal arts, applied fields, career-technical education; in professional development and training for educators, staff, and administrators; and in community events.

Curriculum should seek to a) provide information about the responsibility to work towards an environmentally sustainable future, and b) provide all community members with the knowledge and skills that will be important as the economy adjusts to new climatic and policy conditions, ensuring that students from historically marginalized communities in particular have access to the knowledge and skills that will be crucial to resilience, employment, water security, food security, and community building.

Progress within the District on educational initiatives and programs that include and improve sustainability and climate literacy will be reported regularly to the Board of Trustees.\*

\*Reference: Climate Literacy Resolution, passed and adopted by the Board of Trustees of the San Diego Community College District on November 8, 2018.

### **L Participation in Regional Climate Change Coordinating Efforts**

To the extent possible, the District should ensure compliance with and active participation in both local and regional climate change coordinating efforts. Local and regional efforts include meeting goals set forth in the City of San Diego's Climate Action Plan, the County of San Diego's Climate Action Plan, and the California Climate Action Plan. Additionally, the District should strive to collaborate with local universities, non-profit agencies, and non-governmental organizations on relevant and applicable climate change coordinating efforts.

Campuses are encouraged to develop Climate Action Plans specific to the unique challenges of each campus, based on the models of existing local and regional climate change efforts, and to coordinate with the district's climate action planning.

### **M. Sustainability Integration across the Entire District**

These sustainability procedures should be implemented in such a way that the entire learning institution can become a model of sustainability and a source of climate resilience for students, faculty, staff, administrators, and the community.

The district will ensure that there is a distinct and focused sustainability governance structure within the district to support an integrated approach to sustainability across all District functions and communities. This governance structure should



include faculty, staff, students, and administrators, provide structured support and leadership for student involvement in campus and community sustainability activities, and promote community outreach to generate community support for campus sustainability efforts and to promote and integrate sustainability practices into the community.