



**San Diego Mesa College  
Academic Senate  
Committee of Chairs**

October 12, 2022  
Hyflex Meeting  
Room LRC 435 & Zoom

**MINUTES**

**Present:**

Chair of Chairs Jill Moreno Ikari, Mark Abajian, Anar Brahmabhatt, Donna Budzynski, Jarred Collins, John Crocitti, Todd Curran, Nellie Dougherty, Ian Duckles, Christie Dupraw, Helen Greenbergs, Michael Harrison, Erika Higginbotham, Paula Hjorth-Gustin, Amanda Johnston, Ken Kuniyuki, Tara Maciel, Bryan Malinis, Thekima Mayasa, Dina Miyoshi, Bruce Naschak, Alison Primoza, Nathan Resch, N. Scott Robinson, Jennifer Snyder, Irena Stojimirovic, Leslie Styles, Chris Sullivan, Manuel Vélez, Todd White, Robert Wong, George Ye and Guests Cristina Crosby, Howard Eskew, Tasha Frankie, and Mary Gwin

**Excused Absence:**

Jennifer Sime

**I. CALL TO ORDER AND WELCOME** by Chair of Chairs Jill Moreno Ikari @ 2:35PM:

**II. APPROVAL OF DRAFT AGENDA:**

Motion to approve:

**M/S**

Budzynski/Sullivan

**UNANIMOUS**

**III. GUEST:** None

**IV. APPROVAL OF DRAFT MINUTES:** September 28, 2022

Motion to approve:

**M/S**

Crocitti/Budzynski

**1 ABSTAIN**

Sullivan

**V. OLD BUSINESS:** None

**VI. NEW BUSINESS:**

**A. Faculty Evaluations:** Miyoshi & Crosby

1. Updates to the Faculty Evaluation Form:

As reported by Dina Miyoshi:

We will continue to use the [mesafacultyevals@sdccd.edu](mailto:mesafacultyevals@sdccd.edu) email for this semester's promotional faculty evaluations (so same process as what we have been using since Fall 2020). All student evaluations will continue to be completed using the online portal. We are currently working with District to develop a new interim online process that will hopefully allow us to decrease the use of that email account until we are able to move to a more permanent online system in Peoplesoft. Christina Crosby is here with me to discuss the MOST Course Check Up document that the MOST team has created.

MOST Form:

Cristina Crosby provided a copy of the MOST form to the Department Chairs."

As reported by Cristina Crosby:

"Thanks again for allowing time to discuss this at yesterday's meeting!

Use the [MOST Course Check-up](#) to assist with evaluations of online course elements. This helpful checklist provides guidance when evaluating others or when being evaluated per examples of how components from the faculty appraisal guide may appear in online courses (WEB, remote, hybrid, or even in-person courses that make use of online elements). This checklist has been created by faculty across multiple disciplines via [MOST \(Mesa's Online Success Team\)](#). If you have any questions, please reach out to us ([mesamost@sdccd.edu](mailto:mesamost@sdccd.edu)), we're happy to help!"

**B. District Mask Mandate Policy:** Moreno Ikari

1. There was a Sense of the Committee of Chairs to support Resolution 2022.10.1 – Removal of Indoor Mask Mandate by a vote of 26 in support and 4 to not support.
2. As reported by John Crocitti:  
"I stated that the Senate resolution calls on SDCCD to follow its own policy that was announced last June."
3. As reported by Chemistry Department Chair Donna Budzynski:  
The Chemistry department supports the Senate resolution that states the district should list the mask mandate following the policy it stated this summer of suspending the mask mandate when transmissions in the county are low. It is very difficult for instructors and students in 3-6 hour chem labs wearing full PPE along with masks. Our labs have very high air turn over rates, making that environment similar to being outside.

**C. Committee of Chairs Canvas Shell:** Moreno Ikari

As reported by Jill Moreno Ikari:

" I announced that Intersession and Spring 2023 Canvas shells will be available Dec. 1."

**VII. DEPARTMENT REPORTS:** None

**VIII. PLANNING/COMMITTEE REPORTS:**

**A. Academic Affairs:** Gwin

1. The committee has not taken any action this semester.

**B. Academic Senate:** Crocitti

As reported by John Crocitti:

- "1. I announced the end of the Distribution Lists. Only unspecified people would have access to DL and announcements would have to be submitted to a central office.
2. I mentioned the search for a new state Chancellor and encouraged people to participate in the survey related to the search.
3. I answered a question about whether Mesa/SDCCD would be part of the online consortium. I told chairs that SDCCD had to join the consortium to keep receiving the Emergency Condition Allowance (\$18 million)."

**C. Curriculum Review Committee (CRC):** Resch

As reported by Nathan Resch:

- "There is a new City Designator moving through curriculum and CRC approved to support: Cyber Defense and Analysis (CYDA)  
There are now websites established for AB 928 and AB 1111.  
<https://www.ab928committee.org/>

<https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/common-course-numbering-project>

- AB 928 October 13<sup>th</sup> meeting; available as a webinar, public comments only allowed in person  
<https://www.ab928committee.org/meetings/october-13-2022>
- Mesa College Articulation Officer Juliette Parker and professor Thekima Mayasa provided information on several ethnic studies related proposals as well as resolutions moving through academic senate:
  - One deals with providing correction and clarity to the educational training and minimum quals necessary to teach ethnic studies by rectifying the list of the four core disciplines (African American Studies, Latina/o Chicana/o, Asian American Studies, and Native American/American Indian Studies).
  - One resolution insists that the California State University Chancellor's Office (CSUCO) cease and desist from denying CCC course proposals for Area F inclusion based solely on the lack of "verbatim" core competency language in the COR.
  - A third resolves to establishing a well-structured, equitable Ethnic Studies Area F review process with integrity, appropriate guidelines, timelines, and qualified reviewers from the CSU and CCC in each of the four Ethnic Studies disciplines."

**D. Student Services:** Dougherty/Higginbotham

1. Transfer Center:

- a. Erika Higginbotham reported October 13, 2022 is Transfer Day in celebration of Transfer Month.
  - Representatives from 40 transfer institutions will be available to answer our Students' questions.

2. DSPS:

As reported by Erika Higginbotham:

"DSPS has updated the test proctoring booking process.

For more information, visit: <https://www.sdmesa.edu/student-services/disability-services/proctoring.shtml>"

3. EOPS:

As reported by Nellie Dougherty:

"UndocuAlly Training / In-Person Training

- When: Tuesday, October 18 from 9am-12pm
- Where: LOFT
- Registration Link: [https://bit.ly/UndocuAlly\\_Fall2022](https://bit.ly/UndocuAlly_Fall2022)

UndocuAlly Training Fall 2022:

The Dreamer Resource Center and Borderless Scholar Program will be training faculty and staff to better support and serve undocumented students. The purpose of the UndocuAlly training is to increase faculty and staff awareness, understanding, and self-efficacy working with undocumented students and to stimulate action to make the campus more responsive to the challenges and contributions of undocumented students. Attendees will receive 3 hours of FLEX credit for attending the training and a certification as an UndocuAlly. Deadline to RSVP is Wednesday, October 12th by the end of the day. You must register to receive the zoom link."

**E. Mesa College Facilities Committee/District Review of Services Committee:** No Report

**F. Enrollment Management and Instructional Strategic Planning Workgroup:** Budzynski

As reported by Donna Budzynski:

"There will be a Townhall for the entire college on Enrollment Management on Dec 1. On Dec. 2, there will be a meeting for all the workgroups to summarize their Fall 22 report. For fall, the groups are focusing on looking at where we are at now, and determining what areas may need improvement or updating. The overall report will be presented at PCab on Dec 6."

**G. Planning & Institutional Effectiveness (PIE) Committee:** Crocitti/Moreno Ikari (No Report)

**H. President's Cabinet:** Crocitti/Moreno Ikari

As reported by Jill Moreno Ikari:

"All PCs to be replaced; they have already been ordered - backup schedules to come out- only two technicians doing all the work."

**I. Program Review Committee (PRC):** Miyoshi

As reported by Dina Miyoshi:

"No new updates for Program Review other than still working on the "Nuventive" implementation."

**J. Mesa Pathways Committee:** Alioto/Eskew

Report Sent by Howard Eskew:

"ACP Event:

The Mesa Pathways team participated in the Club Rush from September 20<sup>th</sup> – 22<sup>nd</sup> to meet students and introduce them to our new Academic and Career Pathways. Students shared their contact information so that they could receive more information on the ACPs as well as more upcoming events around ACPs. Student received Pathways swag, snacks, and took a turn at the prize wheel to win various Pathways prizes. Be on the lookout for more ACP events coming soon.

Special thanks to the faculty, counselors, our Pathways Fellows, and Career Ambassadors for coming out to meet with our students, provide information, to help with the giveaways and swag to students.

NOVA: Acknowledgment of Assurances – Phase 1 Report Plan + 2022-2023 Funding and Requirements (2022-2023):

A presentation was made to MPC regarding the one-time funding in support of continuing Guided Pathways. SDCCD received \$1,381,160 of the \$47,500,000 distributed amongst all California community colleges. Mesa's portion of the \$1,381,160 is \$542,098. There are three phases of funding. For Phase 1, each college is required to agree with the program requirements that were outlined by the Chancellor's Office (Acknowledgement of Assurance) with emphasis on projects such as: SEA Program, Associate Degrees for Transfer (ADTs), Zero Textbook cost (ZTC) Programs, Adult Education, and Strong Workforce. Mesa College has submitted its Acknowledgement of Assurances. Phase II will be out in later this Fall and will consist of work plan for our Mesa Pathways work for the years 2022- 2024. The CCCO is still developing the work plan content and structure. Phase III will be out in June 2023; the Chancellor's Office will make a determination based on the Phase II required work plans. If your constituency group would like the information presented, please contact Howard/Marisa.

Student Success Teams:

The Student Success Team project team core members are actively engaging with students and meeting with great success. Students are being informed about activities on campus as well as supports that are available through the college. Students are contacted every two weeks.

Students were directed to the Career Compass, were introduced to the Pathways Fellows who are on the Student Success Teams. The Pathways Fellows developed an activity that will remind students to enroll in the 2nd eight-week class for a transfer level math/English.

This project team will continue to meet throughout the semester to monitor and/or modify their communication and intervention plan, and will be providing updates to MPC throughout the semester. Special thanks to the project team

leads: Ian Duckles, Gina Abbiate and Pahua Vang, as well as the pilot team, for their efforts to successfully launch this pilot.

Data Coaches:

The Data Coaches training program has launched with nine participants. Every other week there will be an in-person meeting with a presentation and then the following meeting with asynchronous materials to access through Canvas. The goal is to prepare the teams to go across campus and have them assist with different projects such as growing into a larger group of coaches, how to utilize their skills across campus, and there will be ongoing trainings as needed. Maybe in the future have a survey on how data is being utilized across campus and measure the efficiency of the program.

Thank you to the project leads Gina Abbiate and Anda McComb for their leadership on this project and to project assistant Stephanie Oldengram and the rest of the Data Coaches project team for the great work on this project.

Call for Members: Pathways Workgroups and Project Teams: If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to [MesaPathways@sdccd.edu](mailto:MesaPathways@sdccd.edu).

Next MPC Meeting: Our next MPC Meeting is scheduled for Wednesday, October 12th from 12:45 - 2:15 pm (meetings are held online via Zoom)

*To learn more about Mesa Pathways: <https://www.sdmesa.edu/mesa-pathways/>*

**IX. ANNOUNCEMENTS/ROUND TABLE/FOR THE GOOD OF THE ORDER:** None

**X. NEXT COC MEETING:** October 26, 2022 – **MC 211 A/B & Zoom** ([Fall 2022 CoC Meeting Schedule](#))

**XI. ADJOURNMENT** @ 4:03PM.

Submitted by Sue Saetia:

Approved by the Committee of Chairs: October 26, 2022