



**San Diego Mesa College (SDMC) Academic Senate (AS)**

**Committee of Chairs**

**October 9, 2024**

**Room MC 211**

**MEETING MINUTES**

**DRAFT**

**Present:**

Acting Chair of Chairs Nathan Resch, Valerie Abe, Juan Bernal, Donna Budzynski, John Crocitti, Ida Cross, Todd Curran, Nellie Dougherty, Ian Duckles, Erin Evans, Tasha Frankie, Paula Gustin, Michael Harrison, Erika Higginbotham, Candace Katungi, Gloria Kim, Ken Kuniyuki, Tara Maciel, Bryan Malinis, Guillermo Marrujo, Annette Miner, Dina Miyoshi, Ryan Mongelluzzo, Bruce Naschak, Hannah Padilla Barajas, Connie Renda, Wendy Smith, Jennifer Snyder, Irena Stojimirovic, Robert Wong, George Ye and Guests  
SDMC AS President Andrew Hoffman

**Excused Absences:**

Anar Brahmhatt, Todd White and César López (Excused – Fall 2024)

**I. CALL TO ORDER AND WELCOME by Acting Chair of Chairs Nathan Resch @ 2:30PM.**

**II. APPROVAL OF DRAFT AGENDA:**

Move to Approve:

**M/S**

Duckles/Budzynski

**UNANIMOUS**

**III. GUESTS: None**

**IV. APPROVAL OF DRAFT MINUTES: September 25, 2024**

Move to Approve:

**M/S**

Marrujo/Evans

**3 Abstained**

Abe  
Johnston  
Kalchik

**V. OLD BUSINESS:**

**A. The Next Chairs' Academy: ([REGISTER](#)) FLEX ID# 25733 - Friday (October 18, 2024) 9:30AM – 11:30AM**

(Location – Room BT 206)

**1. Acting Chair of Chairs Nathan Resch reported on the agenda for the upcoming Chairs' Academy.**

As reported by Nathan Resch:

- "Draft Agenda
- 9:30-9:40 welcome (President Hands/VPI O'Connor)/bfast
- 9:40-10 Justin Estep, Juan Bernal; Curriculum, CCN Templates (Chair guests from Phase 1 Templates?)
- 10-10:30 Chris Kinney – Meta; Course revision, reporting/COR (for syllabi)
- 10:30-11 Liza Rabinovich Outcomes, outcomes assignments process, assessments, reports
- 11- 11:25 Nancy Cortes (IE) – Dashboards, Enrollment Management Dashboards
- 11:25-11:30 closing"

## VI. NEW BUSINESS:

### A. Draft Plan to address Accreditation Recommendation 2: Hoffman/Miyoshi/Resch

1. Acting Chair - Program Review Steering Committee (PRSC): Accreditation Standard II Presentation

As reported by Dina Miyoshi:

"In order to address Accreditation Recommendation 2, the college must provide evidence they "systematically and regularly improve programs and courses according to their established assessment processes". The college already has established assessment processes so we need to provide evidence we are following these processes by October 1, 2025. For this reason, the Program Review Steering Committee approved one edit in the current 2024-25 Program Review to the Outcomes item in the "Year 3 Updates (2024-2025)". The new prompt will state, "Review Outcomes Report. Review the unit's outcomes assessment process. Discuss connections to unit goals/action plans/resource requests." This edit has been submitted to Nuventive and it is hoped they can make this edit in Nuventive in the next week or so. The purpose of this edit is to document connections between assessment results/findings and the unit's goals, action plans, and resource requests to improve the program and courses."

2. Acting Chair of Chairs Nathan Resch reported on Outcomes and Assessments for the School of Exercise Science, Health Education and Athletics. ([Presentation](#))

### B. Discussion Regarding Impact of a 32-Hour Work Week on Instructional Classified Professionals: Resch

1. We are at the very beginning of contract negotiations for this item. (No Distract/AFT Agreement in Place.)
2. The Department Chairs shared their concerns about the impact that a 32-Hour Contract Classified Professionals Work Week would have on their programs.
3. Bryan Malinis:

As reported by Bryan Malinis:

"Bryan Malinis shared that he values all classified professionals and the essential work they perform for the college, but has growing frustrations with the reduced productivity in processes, such as new faculty onboarding. We are being told we are short-staffed, but are simultaneously calling for a 32-hour work week. Thus, he is concerned there will be even less productivity unless the contract change also comes with assurances for additional hiring to offset the reduction in committed work hours."

4. Nathan Resch:

As Reported by Nathan Resch:

- "Issues where hiring takes 2-3 months, many of our NANCE applicants who start the hiring process find jobs by the time District completes the hiring process. Will this take longer with 32-hour work week?
- Concerns that less hours will impact athletics. We have a requirement to cover contests with Certified Athletic Trainers. We recently hired a 3<sup>rd</sup> athletic trainer when other similar sized athletics programs have 5-6 FT athletic trainers. Cutting 8X3=24 hours from our AT schedules could impact our ability to host contests particularly on Saturdays, evenings, Fridays when student-athletes do not usually have class."

5. Comments submitted by Todd Whites via Outlook:

"In regards to the 32-hour work week, our major concern is having our ILT (lab prep) coverage available for lab classes throughout the day/week. These are often specialized positions for different types of labs (Ex. Microbiology vs physiology). To be able to run the volume of labs we currently do, we would need to increase the number of ILT that can handle prep for these specialized labs."

**VII. DEPARTMENT REPORTS:**

- A.** Erika Higginbotham announced an upcoming DSPS/Disability Club/Honors Society event with a blind Para Olympian Lex Gillette: Wednesday (October 16, 2024) SDMC Room D101 (1:00PM – 2:00PM.)

**VIII. PLANNING/COMMITTEE REPORTS:**

- A. Academic Affairs:** O dasso (No Report)

- B. Academic Senate:** Hoffman

As reported by Andrew Hoffman:

"The Academic Senate welcomed President Ashanti Hands to its meeting of September 23. She spoke on the same issues that she spoke on at the last Committee of Chairs meeting on September 25, so the chairs heard basically the identical presentation that the Senate heard.

The CRC chair, Justin Estep, introduced a bundle of revisions to Board Policies and Administrative Procedures that were accepted as New Business. They will be voted on at the next Senate meeting on October 14.

VPI Isabel O'Connor will be the guest at the October 14 meeting of the Senate."

- C. American Federation of Teachers (AFT):** Duckles (No Report)

- D. Curriculum Review Committee (CRC):** Resch

As reported by Nathan Resch:

- "Catalog review completed on 10/3. The 2025-2026 will be the first iteration of the electronic catalog.
- District GE Friday meetings are continuing 10/11 from 9-10:30AM via zoom; looking for participation from anyone interested in curriculum, GE
- AB 1111 continues with Phase 2 surveys. Phase 1 courses currently with faculty, collaborating between colleges in the district, using templates to integrate into curriculum.
- Outcomes discussion included an update from district that Meta will be accurate with Outcomes with Nuventive CLO data by end of October."

- E. Student Services:** Dougherty/Higginbotham/Marrujo/Parker

1. The spring 2025 class schedule will be available on October 16<sup>th</sup>.
2. Please encourage your Students with priority registration to enroll in their classes right away.

- F. Enrollment Management and Instructional Strategic Planning Committee:** Budzynski

1. Donna Budzynski provided a reported.

- G. Planning & Institutional Effectiveness (PIE) Committee:** Hoffman/Resch

As reported by Nathan Resch:

"Worked on updating the goals/deliverables for 2024/2025 including: Accreditation, Program review/outcomes, Governance, roadmap oversight and updating the integrated planning calendar"

**H. President's Cabinet:** Hoffman/Resch

As reported by Nathan Resch:

- "SB 895 for Nursing baccalaureate degrees was vetoed by the governor
- SB 1348 was signed which creates a designation for colleges to become Black Serving Institutions in January 2025. Requirement is that at least 10% black students or 1500 black students; Mesa may qualify if this is an annual count of students as opposed to by semester.
- Dreamscape learn: 24 people will be sent to Arizona state university from around the district to see the technology; a link to the webinar will be sent out from the original meeting recording
- "Ready to work" funds to establish a process for paying for license and testing fees and getting certifications; reimbursement for 1000 students
- Bond HH \$3.5B
- Raise awareness about our bond through social media posts/marketing created by Mesa public information office; to be distributed
- Register to vote effort through student affairs
- Single sign-on will be supported through admissions extending support through 6pm and allowing for one-stop shop support for tech issues
- Dual enrollment presentation highlighted work of admissions and alignment with goals and strategic objectives of the college
- Productivity of college at 15.5%; 20,388 headcount; 2<sup>nd</sup> 8-week courses strong productivity at 18.95%; district still scrubbing for fraud
- 10/16 schedule comes out; 11/4 registration opens for priority reg
- Student Success Teams retention rate reached 76% when 54% for campus"

**I. Program Review Committee (PRC):** Acting Faculty Co-Chair Dina Miyoshi

As reported by Dina Miyoshi:

"See the report for "Draft Plan to address Accreditation Recommendation 2"

**J. Strong Work Force Committee:** Johnston/Wong (No Report)

**IX. ANNOUNCEMENTS/ROUND TABLE/FOR THE GOOD OF THE ORDER:**

**X. NEXT CoC MEETING:** October 23, 2024 (Room MC 211 A/B) 2:30PM-4:00PM

**XI. Adjournment @ 4:03PM.**

Submitted by Sue Saetia:

Approved by the SDMC AS Committee of Chairs (CoC):