

**SAN DIEGO MESA COLLEGE (SDMC)  
ACADEMIC SENATE (AS)  
September 11, 2023  
Room MC 211 A/B  
2:20PM – 4:20PM  
MINUTES**

**Present:**

Academic Senate President Andrew Hoffman, Carlynne Allbee, Isaac Arguelles-Ibarra, Michael Brewer, Henry Browne, John Crocitti, Nellie Dougherty, Justin Estep, Rob Fremland, Veronica Gerace, Helen Greenbergs, Alison Gurganus, Mary Gwin, James Hinton, Cathy James, Geoff Johnson, Janue Johnson, Jesse Keller, Emmett "Chip" Lancaster, Sam Lee, Thekima Mayasa, Dina Miyoshi, Ryan Mongelluzzo, Jennifer Moreno, Jill Moreno Ikari, Katherine Naimark, Scott Plambek, Alison Primoza, Anthony Reuss, Michelle Rodriguez, Robert Sanchez, Jessica Sardo, Kristian Secor, Judy Sundayo, George Svoboda, Judy Sundayo, Ngoc "Kim" Tran, Karen Wait and Guests Marisa Alioto, Ronn Edmondson and SDMC Counseling Department Intern Alondra Osuna

**Absent:**

Janna Braun (Excused), Jennifer Cost, Laura Maki and Olga Pilipets

**I. CALL TO ORDER & WELCOME** by Academic Senate President Andrew Hoffman @ 2:23PM:

Parliamentarian – Veronica Gerace/Timekeeper – TBD/Speaker Coordinator – TBD

**II. APPROVAL OF DRAFT AGENDA:**

Motion to Approve with the Removal of Guest DSPS Chair Erika Higginbotham from the agenda:

**M/S**

Allbee/G. Johnson

**UNANIMOUS**

**III. PUBLIC PRESENTATIONS:**

**A. Associated Student Government (ASG):** ASG President Ixchel Diaz/David Merino (No Report)

**B. Classified Professionals:** Co Presidents Sahar "Mona" King & Ayana Woods/Vice President Courtney Lee (No Report)

**IV. PUBLIC COMMENTS:**

**A. Carlynne Allbee:**

"As reported by Carlynne Allbee:

"Carlynne Allbee asked all Senators to remind anyone in their organization or department that was sending out an emailed flyer to be shared with students, to please format that flyer in such a way that that it can be copied and then pasted in to Canvas as an announcement. Over the years, she has discussed the emails with students and they do not want to receive them, both 1) because they don't want to receive them from all of their teachers and 2) such emailed flyers are difficult to read on the phones where they receive their email."

**B. Alison Gurganus:**

As reported by Alison Gurganus:

"Alison Gurganus spoke about the need for faculty who would rather have laptops than desktops to be given that option. The school of Learning Resources and Academic Support (LRAS) has had three new faculty members come on board in the last 12 months and all of them have working meetings around campus that require the use of a laptop. They have requested them and either, not had their request fulfilled or been given a laptop that is so old it is extremely hard to use effectively. Most are currently using laptops they bring from home. It is hard to explain to these new faculty members

why they are not being properly supported by IT when there is a clear need that is being left unmet. This faculty need is not only seen in the school of LRAS but in various departments around campus. The idea that faculty work is primarily done in one's office is becoming antiquated and no longer meeting the needs of a large number of faculty. Dr. Gurganus asked if there is any way the Senate can show support for the need of faculty members to get new laptops from SDCCD/Mesa for their work."

**C. Geoff Johnson:**

As reported by Geoff Johnson:

"Geoff Johnson stated that he was wanting get adjunct academic senators from City, Mesa and Miramar together to share on adjunct issues and do discuss larger senate-related issues that have an impact on adjuncts, like DEIA, Dual enrollment, CAL-GETSI, the implementation of AB1111 (Course numbering), and the narrowing of curricular offerings, etc., and he also referred to the upcoming ASCCC Fall Plenary in November with the hope that adjunct academic senators would consider attending."

**V. APPROVAL OF DRAFT MINUTES:** May 8, 2023 (Please send your changes to Sue Saetia @ ssaetia@sdccd.edu)

Motion to Approve:

**M/S**

Primoza/Sardo

**6 ABSTAIN**

- Gwin
- Hinton
- James
- G. Johnson
- Lancaster
- Rodriguez

**VI. GUESTS:**

**A. Updates - SDMC Campus wide Testing Center (I 400 Building):** Dean Leticia Diaz

PowerPoint Presentation: [LINK](#) (Please copy and paste the link.)

1. The expanded SDMC Test Proctoring Center officially opened today in room 1400 405 Disability Support Programs/Services (DSPS) Office).
  - a. The center has 19 work stations and 3 private rooms.
2. Available Proctoring Services:
  - a. Disability related exam accommodations (as authorized by DSPS Counselors).
    - DSPS Students have priority.
  - b. On Campus Proctoring for Computer Based Exams.
  - c. On Campus Proctoring for Paper & Pencil Exams.
  - d. Instructor Approved Make-up Exams.
  - e. On Campus Proctoring for Course Challenge Exams.
3. Please review the PowerPoint Presentation for additional information:
  - a. [LINK](#) (Please copy and paste the link.)

**B. SDMC Mental Health Counseling Services:** Counselor Derrick White (SDMC Mental Health Web Page: [LINK](#))

1. Mental Health Counselor Derrick White has worked with members of the Homeless Community.
2. He had also been a mental healthcare provider for jails and prisons.
3. Derrick White asked Faculty to report their concerns about a Student's mental health status to him right away.
  - a. A Student's mental health status can deteriorate very quickly.
4. Derrick White reported that he tries to stabilize his patients as soon as possible.
5. He also reported that some of our Students are dealing with very traumatic issues.
6. Derrick White also reported that his sessions with Students can go well beyond the standard allotted time due to the Student's needs.
7. Counselor Judy Sundayo thanked Counselor Derrick White for the services he is providing to our Students.

**VII. REPORTS:**

**A. Committee Reports:**

1. Senate Executive Committees:

a. *Academic Affairs (AA) Committee:* Chair Mary Gwin

As reported by Mary Gwin:

"Academic Affairs is currently working on a report about generative AI. We are surveying policies at the institutional and course level, as well as looking at journal policies. Additionally, we will invite Erika H. back to Senate to talk about DSPS accommodation policies."

b. *Professional Advancement Committee (PAC):* Chair Janna Braun (No Report)

c. *Committee of Chairs (COC):* Chair of Chairs Jill Moreno Ikari

As reported by Jill Moreno Ikari:

"Our first COC meeting for the semester will be Wednesday, Sept. 13 at 2:30 p.m. in LRC 435. We will have Erika and Leticia presenting on the Test Proctoring Center, Justin Estep will present on catalog/curriculum, and we will discuss Chairs' Academy (open to all, not just chairs) scheduled for Friday, Sept. 29 at 11 a.m. in LRC 435."

d. *Curriculum Review Committee (CRC):* Faculty Co-Chair Justin Estep

As reported by Justin Estep:

"CRC met last week. CIC meets this week.

We need representation from Mesa on Policies and Procedures. Meetings are 2<sup>nd</sup> and 4<sup>th</sup> Thursdays and are Hyflex (Zoom/District).

Catalog Committee is forming. Meetings are Wednesdays 12:00-1:00 by Zoom. Catalog Review for Chairs and Deans will open tonight (9/11) through September 25. Chairs/Deans will receive an email tonight.

If interested in Policies and Procedures or Catalog Committee, please email Justin Estep.

Thank you!"

- e. *Program Review Committee (PRC)*: Acting Faculty Co-Chair Dina Miyoshi

As reported by Dina Miyoshi:

"Program Review for this academic year has officially begun. The Kick-Off was last Friday, September 8<sup>th</sup> and lead writers can access program review in Nuventive. The timeline is similar to what it was pre-COVID, with a draft due in early December and the final deadline in early February (i.e., February 5<sup>th</sup>). Trainings are scheduled throughout the semester and the training schedule is posted on the Program Review website. If you have any questions, let me know."

2. Other Committees:

- a. *The Committee for Diversity Action, Inclusion & Equity (CDAIE)*: Chair Judy Sundayo

As reported by Judy Sundayo:

- CDAIE met for the first time this academic year on 9-1-23, with 21 persons attending.
- The committee supports the celebration of Latinx Heritage Month (Sept. 15 - Oct. 15<sup>th</sup> ), International Day of Peace (Sept. 21<sup>st</sup> ) and after a reminder from the Senate floor, California Native American Day (Celebrated the 4<sup>th</sup> Friday in September, this year falling on Sept. 22<sup>nd</sup> )
- CDAIE has announced that Prof. Jorge Villalobos, long-standing committee member, is joining the committee leadership as Co-Chair.
- CDAIE'S subcommittee on Personal and Professional Development having completed the Land Acknowledgement and will be working on an event to raise the Kumeyaay flag on campus, on Indigenous People's Day, Monday, Oct. 9<sup>th</sup>
- CDAIE is co-sponsoring the 5<sup>th</sup> Annual Advocacy Fair to take place on campus on Wednesday, October 11<sup>th</sup>, from 10 am - 2 pm on the Quad. Last year was extremely successful with over 300 attending and 200 students being registered to vote.
- Latinx heritage events are being planned. Stay tuned.
- AANAPESI and KAPWA events are also scheduled to take place. Please support these events when you receive notices.
- Noche de la Familia, Sept. 21, 4:30 – 7 pm, Mesa Math & Science Bldg.
- Parent Cafe, Sept. 6, 13, & 20; Oct. 4, 11, & 18; Nov. 1, 8, & 15, AS Conference Rm. I4-409A
- African American Farmers / Black Agriculture event, Oct. 5, 11:10 – 12:35 pm,
- CDAIE will meet next on **Friday, October 6, 2023, from 9 am - 11 am** via zoom.

b. *Mesa Pathways Committee (MPC):* Co-Coordinator Marisa Alioto

As reported by Marisa Alioto:

Mapper:

Mesa will be working with the Foundation for California Community Colleges on an implementation plan for the Program Pathways Mapper (PPM) at Mesa College and will be provided at no cost.

The PPM will enable students to:

- Explore education programs and degree types across education systems
- Save education program maps and use for course planning with advisor
- Removes the barrier of "hidden curriculum" for first year students
- Reduces excess credits, credit loss during transfer, and overall student debt
- Clarifies the enrollment and transfer process
- Provides access to program information and career data so students can make informed decisions about their future

Read more about the Program Pathways Mapper: <https://foundationccc.org/our-work/student-success/strengthening-pathways-to-student-success/program-pathways-mapper/>

Academic and Career Pathways: Call for Participation

Your Academic and Career Pathway (ACP) needs YOU to help implement a greater sense of community for students in your ACP with equity impact. Our Academic and Career Pathways are designed to help students explore related programs in areas that interest them and connect students to relevant resources and support.

Check out our ACPs here: <https://www.sdmesa.edu/academics/v2/academic-career-pathways/>

Join us to learn more! The ACP Workgroup meets bimonthly during our Mesa Pathways working meetings. Our next meeting is Wednesday, September 13th from 12:45 - 2:15pm.

If you are interested in becoming involved, please reach out to Marisa Alioto ([malimoto@sdccd.edu](mailto:malimoto@sdccd.edu)) or to Howard Eskew ([heskew@sdccd.edu](mailto:heskew@sdccd.edu)).

Mesa Success Coaches:

Over the summer, the Mesa Success Coaches workgroup implemented their planned expansion of the Mesa Success Coaches Program, which included the following milestones:

- Recruitment of 35 coaches.
- Development of a Canvas shell for the coaches with templates for communication and a directory of campus resources.
- An orientation to onboard coaches.

With the start of the academic year, the program has formally begun, and with the help of the Office of Student Success and Equity, 220 students (and counting), all of whom self-identify as Black/African American or Latinx, have requested a coach. Due to the overwhelming demand, an additional 11 coaches have been recruited and oriented to the program in one on one meetings.

As of the end of Week 2, every student has been matched with a coach. Most coaches have been matched with five students, though some have more or fewer. All coaches have made initial contact with their students and success stories are already being reported! Coaches will meet as a cohort on a monthly basis to touch base, share insights and offer support.

Kudos to core workgroup members: Ian Duckles, Gina Abbiate, Pahua Vang and Leslie Shimazaki for their hard work to make this program a reality!

#### College of Continuing Education (CCE):

The College of Continuing Education Workgroup is working on details for a second CCE Day at Mesa, which will be held in Spring 2024.

Program videos for English and Math have been edited and the ESL video is in the process of being edited. Upon completion of all, these videos will be added to the newly revamped web page, the expected launch date is TBD.

The CCE Workgroup meetings are the first Friday of each month from 10:00 - 11:00 am. If you are interested in the work of the CCE Workgroup, please contact Cat Prindle ([cprindle@sdccd.edu](mailto:cprindle@sdccd.edu)) or Jen Park ([jpark002@sdccd.edu](mailto:jpark002@sdccd.edu)) for additional information.

#### Technology:

The Technology Workgroup meets on the first and third Wednesday of each month from 11:15am-12:15pm. They held their first meeting on Thursday, September 6th. This group is currently identifying and clarifying projects for the academic year.

For additional information, please contact Ian Duckles ([iduckles@sdccd.edu](mailto:iduckles@sdccd.edu)) or Jennifer Kearns ([jkearns@sdccd.edu](mailto:jkearns@sdccd.edu)).

Next Mesa Pathways Working Meeting: Our next Mesa Pathways Working Meeting will take place on September 13th from 12:45 - 2:15pm (meetings are held online via Zoom).

*To learn more about Mesa Pathways: <https://www.sdmesa.edu/mesa-pathways/>*

#### c. *Other Committee Reports:*

- Environmental Sustainability: Rodriquez (Report not submitted.)

#### 3. Senate Executive Officer Reports: Vacancies - Secretary/Two (2) Senators at Large/Career Technical Education (CTE) Liaison

##### a. Vice President: Veronica Gerace

As reported by Veronica Gerace:

"As Vice President, Veronica Gerace is compiling a list of committees that fall under the purview of the Academic Senate. She will be reaching out to chairs for details about their committees. A call to fill faculty committee vacancies will be shared within the next two weeks. She encouraged faculty to join committees and to spread the word to others because there are several committees with vacancies and faculty are critical members in the shared governance process. Veronica requested senate input as to whether faculty would like committee membership published on the AS website. The consensus of the group was that committee information should be published on the Academic Senate webpage. Veronica recommended that AS committees take photos to post on the website and to other places in order to highlight faculty actively engaged in the shared governance process, as there are little to no such photos currently. The photos could serve to help highlight the important work of the senate."

##### b. Secretary: Vacant

- c. *Treasurer*: Thekima Mayasa (Report not submitted.)
- d. Senators at Large: Two (2) Vacancies
- e. CTE Liaison: Vacant
- f. *Immediate Past President*: John Crocitti (No Report)
- g. *President*: Andrew Hoffman
  - Fall 2023 SDMC AS Retreat: August 15, 2023 (16 SDMC AS Members attended the event.)
    - \* The participants brainstormed about various issues they felt would be of concern to the senate in the upcoming year. Topics included the challenge of Artificial Intelligence (AI) to academic integrity and how to effectively integrate AI into our teaching; transparency of money across campus and the district, with an eye towards helping faculty find money that will improve student experiences; improved “marketing” of the academic senate to the full faculty by improving the AS website; advocating for the importance of foreign language instruction in the wake of the new CalGETC pattern that removes the foreign language requirement; and further discussion about instruction in multiple modalities (Face-to-face; hybrid; asynchronous).
    - \* Veronica Gerace led a review of proper procedures during meetings, including using parliamentary procedures.
    - \* We had a quiz on the SDMC AS Constitution.
    - \* American Federation for Teachers (AFT) Local 1931 President Jim Mahler was a guest. (Thank You to Jim for giving his time to answer questions about union versus senate responsibilities.)
    - \* Carlynne Allbee reported the attendees received a wonderful gift.
    - \* Thank you to Vice President Veronica Gerace for coordinating the event!
  - Parking Enforcement – New License Plate Readers:
    - \* The four (4) Academic Senate Presidents met with the Vice Chancellor of Facilities Services.
    - \* The license plate readers are being purchased with the remaining Prop. S & N funds.
    - \* The license plate readers will allow Parking Enforcement to drive through the parking lots to enforce parking.
    - \* The district will no longer need to purchase parking permit stickers.
    - \* Administrators, Faculty, Staff and Students will no longer have to display a parking permit on their vehicle.
    - \* Administrators, Faculty, Staff and Students can enter multiple vehicles for their parking permit and make updates at any time.
    - \* More than one vehicle listed for a single parking permit cannot be in our parking lots at the same time.
    - \* We can hold a “Round Table” session to discuss questions you may have regarding the new parking enforcement system.

**VIII. NEW BUSINESS:** None

**IX. OLD BUSINESS:**

**A. Filling Fall 2023 SDMC AS Senators at Large/Secretary/Career Technical Education (CTE) Liaison**

**Vacancies:** Hoffman

1. We need to fill four (4) important Faculty positions on the SDMC AS Executive Committees.
2. It is very discouraging that we do not have Faculty Members who are willing to step up.
3. Please reach out to your Department Faculty and encourage them to volunteer to serve.
4. We do not need to hold a special election to fill these four (4) vacancies.
  - a. The SDMC AS Executive Committee can appoint a volunteer to the position.
  - b. We will hold our regular election in spring 2024.

**X. ROUND TABLE TOPIC:** None

**XI. ANNOUNCEMENTS:**

- A.** The next SDMC Academic Senate meeting is September 25, 2023 @ 2:20PM in Room MC 211 A/B.
- B.** The next Academic Affairs Committee meeting is September 18, 2023 @ 4:15PM in Room A117.
- C.** The next Committee of Chairs (CoC) meeting is September 13, 2023 @ 2:30PM in Room MC 211 A/B.
- D.** The next Curriculum Review Committee Meeting is on the 21<sup>st</sup> from 2:15PM-4:00 in Room LRC 435.
- E.** The next SDMC AS Executive Committee meeting is September 18, 2023 @ 2:30PM in Room A117.
- F.** The next Professional Advancement Committee meeting is September 20, 2023 @ 2:30PM in Room A117.
- G.** Senator for Adjunct Faculty Chip Lancaster reported Professor Ron Sandvick created a walking path on campus and asked if the SDMC AS would like Ron Sandvick to report on the path.

**XII. ADJOURNMENT @ 4:00PM.**

Motion to Adjourn:

**M/S**

Gerace/Primoza

**UNANIMOUS**

Submitted by Sue Saetia:

Approved by the SDMC AS: September 25, 2023