



SAN DIEGO MESA COLLEGE ACADEMIC SENATE
 7250 MESA COLLEGE DRIVE, SAN DIEGO, CA 92111-4996 (619) 595-2733 FAX (619) 595-2929

**SAN DIEGO MESA COLLEGE
 ACADEMIC SENATE**

Virtual Meeting

<https://cccconfer.zoom.us/j/99023841887>

September 12, 2022

2:20PM – 4:20PM

AGENDA

DRAFT

CALL TO ORDER & WELCOME by Academic Senate President John Crocitti:
 Parliamentarian & Timekeeper – TBD/Speaker Coordinator – TBD

APPROVAL OF DRAFT AGENDA:

PUBLIC PRESENTATIONS:

- A. Associated Student Government:** President Phoebe Truong
- B. Classified Professionals:** President Sahar "Mona" King

PUBLIC COMMENTS: (6 Minute Maximum Discussion per Item/Topic)(3 Minute Maximum Discussion per Participant)

APPROVAL OF DRAFT MINUTES: May 16, 2022 (Please send your changes to Sue Saetia @ ssaetia@sdccd.edu)

GUESTS:

- A. Mesa College President Ashanti Hands:**
- B. Election Chair Scott Suarez – Special Academic Senate Election:**

REPORTS: 2:50PM

A. Committee Reports:

1. Senate Executive Committees:

- Academic Affairs Committee: Chair Mary Gwin (1 Minute)
- Professional Advancement Committee (PAC): Chair Janna Braun (2 Minutes)
- Committee of Chairs (COC): Chair of Chairs Jill Moreno Ikari (1 Minute)
- Curriculum Review Committee (CRC): Faculty Co-Chair Justin Estep (2 Minutes)
- Program Review Committee (PRC): Acting Faculty Co-Chair Dina Miyoshi (5 Minutes)

2. Other Committees:

- The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo (5 Minutes)
- Mesa Pathways Committee (MPC): Co-Coordinator Marisa Alioto (5 Minutes)
- Other Committee Reports: (1 Minute Per Committee)

3. Senate Executive Officer Reports:

- President Elect: Andrew Hoffman (No Report)
- Vice President: Sakeenah Gallardo (No Report)
- Secretary: Vacant
- Treasurer: Thekima Mayasa (2 Minutes)
- Senator at Large (1): Vacant
- Senator at Large (2): Vacant
- President: John Crocitti (10 Minutes)

NEW BUSINESS: 3:25PM

- A. Investigative Committee – May 2, 2022 Senate Executive Committee Incident:**
- B. Rubric for Budget Allocation of Resources/Classified Hiring Priorities/Faculty Hiring Priorities:**
- C. Reconsideration of the State of Emergency (AB361):**

OLD BUSINESS: None

ROUND TABLE TOPIC:

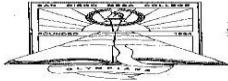
- A. CalGETC – ASCCC LINKS:** Alison Primoza

ANNOUNCEMENTS:

- A.** The next Academic Senate meeting is September 26, 2022 from 2:20PM – 4:20PM.
- B.** The next Academic Affairs meeting is September 19, 2022 from 4:15PM – 5:30PM.
- C.** The next Committee of Chairs (CoC) meeting is September 14, 2022 from 2:30PM – 4:00PM.
- D.** The next Professional Advancement meeting is September 21, 2022 @ 2:30PM.

ADJOURNMENT:

Please bring your own refreshments



SAN DIEGO MESA COLLEGE ACADEMIC SENATE
7250 MESA COLLEGE DRIVE, SAN DIEGO, CA 92111-4998 (619) 388-2733 FAX (619) 388-2929

**SAN DIEGO MESA COLLEGE
ACADEMIC SENATE**

**Virtual Meeting
May 16, 2022**

2:20PM – 4:20PM

MINUTES

DRAFT

Present:

Academic Senate President John Crocitti, Gina Abbiate, Carlynne Allbee, Isaac Arguelles-Ibarra, Janna Braun, Michael Brewer, Laura Creswell, Nellie Dougherty, Ian Duckles, Rob Fremland, Rosiangel Escamilla, Sakeenah Gallardo, Veronica Gerace, Helen Greenbergs, Mary Gwin, Alison Gurganus, Paula Gustin, Jennifer Hernandez, Andrew Hoffman, Geoff Johnson, Janue Johnson, Candace Katungi, Jesse Keller, Kim Lacher, Cesar López, Natalie Mapes, Dina Miyoshi, Ryan Mogelluzzo, Katherine Naimark, Roger "Rusty" Nichols, Alison Primoza, Waverly Ray, Anthony Reuss, Robert Sanchez, Jessica Sardo, Kristian Secor, Irena Stojimirovic, Judy Sundayo, George Svoboda, Oscar V. Torres, Manuel Vélez, Walter Duane Wesley and Guests Dean Bridget Herrin, Donna Budzynski, Jennifer Carmichael, Erin Evans, Erika Higginbotham, Inna Kanevsky, Thekima Mayasa, Danica Moore and Kelly Spoon

Absent:

Henry Browne, Howard Eskew (Excused) and Karen Wait (Proxy to Allen-Hydo)

I. CALL TO ORDER & WELCOME by Academic Senate President John Crocitti @ 2:23PM:

Parliamentarian & Timekeeper – Manuel Vélez/
Speaker Coordinator – Waverly Ray

II. APPROVAL OF DRAFT AGENDA:

A. President John Crocitti would like to move the President's Report to immediately following the approval of the meeting agenda.

Motion to approve with the change from President John Crocitti:

M/S

Primoza/G. Johnson

30 Approve

1 Abstain

Wait

(Proxy to Allen-Hydo)

III. PRESIDENT'S REPORT:

A. President John Crocitti reported Curriculum Review Committee Faculty Co-Chair Andrew Hoffman made an inappropriate comment during the May 2, 2022 Senate Executive Committee discussion about Students engaging in plagiarism.

1. Andrew Hoffman will begin his term as President Elect in fall 2022.
 - a. Andrew Hoffman is the Curriculum Review Committee Faculty Co-Chair until June 30, 2022.
2. The Senate Executive Committee held special meetings on May 11th and May 13th to discuss the incident.
 - a. John Crocitti and Andrew Hoffman attended both special meetings.
 - b. Every Senate Exec Committee member was able to attend at least one of the special meetings.
3. President John Crocitti contacted Claudia Perkins on May 9th about the possibility of resolving the Senate Executive Members' concerns about the incident via the Restorative Justice process.
 - a. Claudia Perkins suggested that John Crocitti contact Chris Mays at district Human Resources.
4. John Crocitti contacted Chris Mays in Human Resources on May 10th.
 - a. Chris Mays suggested that John Crocitti contact Jim Mahler at the American Federation of Teachers (AFT).
5. Jim Mahler suggested that the Academic Senate follow our constitution since the reassigned time for Senate Executive Members is no longer under the purview of the Faculty union.

6. Statement regarding the incident from Andrew Hoffman:

As reported by Andrew Hoffman:

"First of all, I want to apologize to the entire Senate for my words. My joke was inappropriate, and I make no defense of what I said. I am truly sorry.

Those who know me know that sometimes I try to use humor to lighten up a meeting, and this time my humor was off. It was inappropriate and hurtful. However, what I said did not come from a feeling of malice, hatred, or anger. It was directed at no particular individual. I was trying to make a joke, and failed horribly.

In hearing from others at our emergency Exec meetings, it was made very clear to me by some senators that my words fell hard on others, that people with life experiences different from my own were hurt in ways I did not anticipate or intend. For that I am truly sorry.

In real life, gun violence is a terrible problem. I hate guns. I do not own a gun. I have never fired a gun.

We are here at a college, where we tell our students it's ok to make mistakes, and that we need to learn and grow from them. I too make mistakes, and I intend to learn and grow from this experience. I understand the calls for action, that words and apologies are not enough. I want to participate fully and willingly in restorative justice or other measures that create growth and learning.

Again, I apologize to all who have been hurt by my words. I will do whatever I can to regain the trust of the Senate, and to be a better teacher and colleague."

7. Statement regarding the incident from Janna Braun:

As reported by Janna Braun

"Thank you. I want to address two things actually. First I want to speak regarding what Andrew said, because I am, as you know, part of the Senate Exec and I was at the meeting where he did make those comments and yes, they were not good comments. However, Andrew has continuously not only apologized and he didn't give a non-apology apology.

He said "I'm sorry." He didn't say "if I offended anyone." He said that because he knew he had offended people. But it isn't just that it's the fact that he's willing to learn from his mistakes and do whatever it takes to, like he said, regain our trust. Regardless of whether you know Andrew, you don't really know Andrew, how long you've known him what you think of him as a person, a human being, a professor, whatever... he was the only person whose name was on that ballot. I didn't see anyone else's name on there to step up when the call was put out for nominees for senate president.

I would hope that we would be perhaps given some grace, should we have made that same error. I hope, first of all, that I would never say anything like that, but I have been known to say a few inappropriate things in my time here on this campus that have gotten me into trouble, and I have learned from them and tried to make amends to those folks who I felt I have wronged.

So that's one thing I wanted to say. The next thing I want to address, however, is that our current academic senate president is supposed to act as a role model in all facets of life on our campus and to this extent, I do not believe has had done that in a civil and respectable manner and I do not believe he has the interests of the faculty in mind, nor do I believe that he possesses the temperament and demeanor required of an academic senate president. He conveniently left out what happened at our last senate exec meeting to one of the members of the senate exec. He called somebody a liar or, rather, he accused that person of calling him a liar, sorry, and that's inappropriate and that's just one example of how he speaks to other faculty members and people who are supposed to be leaders on this campus. So I want to make a motion to vote on whether or not he should continue as our senate president in

the following term because he has one more year left as president and one more year as past president and I don't see this senate body moving forward in a positive manner with him at the helm. Thank you."

Follow Up to Janna Braun's Statement:

Janna Braun's motion to add an item to New Business to remove John Crocitti as Academic Senate President did not receive a second.

8. Statement regarding the incident from Rosiangela Escamilla:
As reported by Rosiangela Escamilla:

"We have had a history in campus virtual leadership meetings with linguistic violence

It is my hope that we as a Faculty Senate body act courageously, that we act with sensibility and a cultural sensitivity to this historic moment where such linguistic violence should not be permissible nor tolerated/tolerable

This case with my colleague in the English Department should receive the same seriousness and consequences as the Kim Perigo case. I would like to think that gender difference is not the matter here and that we respond with the same parameters

Also important to me is that this is nothing personal against Andrew Hoffman, he is my office neighbor and we are in the same English Department. This is more to do with holding ALL of us accountable to an Academic Senate culture and campus worthy of our name, the College of Equity and Excellence

Also, in my call to commence a formal investigation of this matter is the defense and support of our colleagues that were directly affected by the verbatim words of Andrew Hoffman, as they actually wrote to us all in the statement they read. What resonates to me personally is not just the unfortunate timing of the violent expression with the Buffalo shooting, but that historic weight and dire cultural insensitivity it poses on our entire campus climate. We can and we have a historical responsibility to do better

I hope that at the very least, we ought to aim for reelections in the Fall. Otherwise the Senate leadership will continue to fall apart with further resignations as a result of how we respond to this important cultural climate matter"

9. Statement regarding the incident from Sakeenah Gallardo/Paula Gustin/Pegah Motaleb/Waverly Ray:
As reported by Sakeenah Gallardo:

"During the May 2nd Academic Senate Exec Meeting, during a conversation about student participation on Canvas and plagiarism we heard Andrew Hoffman, president elect say, "Back in my day, we used to take students [who plagiarized] out in the woods and shoot them in the back of the head."

These words were not only upsetting, but they harmed senate members based on the racialized nature of the words spoken. During the meeting, a member of Senate Exec shared in the chat that they felt uncomfortable about the comment and immediately left the meeting.

Since that meeting, there has been two additional special senate exec meetings (both of which have been recorded). The purpose of these meetings was to address what happened. Waverly Ray, Sakeenah Gallardo, Pegah Motaleb, and Paula Gustin denounced Andrew's comment and called for him to step down from his role as president elect.

One member of the Academic Senate Exec has resigned due to this incident.

Andrew's apology may have been sincere; however, we want accountability for what was said. We have lost confidence in his ability to represent Mesa faculty as academic senate president.

It is deeply troubling that a faculty leader would use violent language towards our students in a society with reoccurring gun violence."

10. Statement from Geoff Johnson:

As reported by Geoff Johnson:

"I believe I said that I was in support of comments made by others that Andrew's apology alone would not be enough in terms of resolving the matter, and I supported Judy and other's comments that their needs to be training, not simply for Andrew, but for the entire Senate. I'm not sure what that looks like, but I would trust in Judy being able to direct us in that regard. (Though I did not say it at the meeting, I do believe that Andrew needs to do more personally on his end, particularly regarding restorative justice). I am concerned that as this incident has in fact been preceded by the more widely known comments made by former Academic Senate President against a previous Mesa ASG president, that Andrew's comments further made the senate look as a body insensitive to student needs.

Not simply Andrew, but we as body need to deeply consider how we speak and act. We work and operate in an environment where words matter, and in light of the declining enrollment that our school is experiencing, such comments only give cause for students to look elsewhere for their education.

I'm still in a bit of shock because Andrew's comment, even though an attempt at humor, was so grossly ill-advised and painful, and it leaves trust in the senate, which is highly needed now that we are coming out of the COVID crisis, on very wobbly ground."

11. Statement regarding the incident from Kim Lacher:

As reported by Kim Lacher:

"I agree with Waverly that there needs to be accountability. This is not the first time that Andrew has made this j o k e , and I regret not having called him out in our department meeting. I'm not sure why he would ever think these words are funny."

12. Statement regarding the incident from Judy Sundayo:

As reported by Judy Sundayo:

"The comment made in Senate Exec, was horrifying, insensitive and inappropriate. But, we are like family and we have to find ways to resolve conflicts and work together with respect and civility, and I'm sure we would have the support of our Site Compliance Officer to find ways for us to do this.

It's easy to call someone "out" but how do we call each other "in"?

All human beings have dignity and worth, and both victims and offenders must share a mutual responsibility for the well-being of all our members, we need to:

- Identify the extent of the harm
- Identify ways to repair the harm
- Identify ways to rebuild relationships within the community"

13. Mesa College Academic Senate Constitution ([LINK](#)) Article V, Section 6 – Removal of Officers

"SECTION 6 – REMOVAL OF OFFICERS:

- A. An officer may be removed for failure or inability to perform his /her duties as determined by the Senate.
 1. When an allegation regarding failure or inability to perform is made, an investigative committee will be formed.
 2. The investigative committee will consist of:
 - a. The Senate President
 - b. The Vice President or President Elect
 - c. The Chair of the Academic Affairs committee
 3. If one of those officers is the object of the investigation, a third member will be chosen by the Senate Executive Committee.

- B. If the investigative committee determines that the allegations have merit, the officer will be given the opportunity to improve his/her performance after meeting with the Senate Executive Committee regarding the Senate's concerns.
 - 1. The investigative committee will describe, in writing, the metric for improvement of performance and develop a timeline and provide copies of the metric and timeline to the officer.
 - 2. At the end of the specified timeline, the investigative committee will report the findings to the executive committee and make recommendations.
 - C. An officer may be removed by a 2/3 majority vote of the Senators attending the Academic Senate meeting at which the recall is an agenda item.
 - 1. The officer in question does not vote.
 - 2. If an officer is removed, the Senate's Election Chair will conduct a special election to replace the officer.
 - 3. The new officer will complete the balance of the former officer's term."
14. Parliamentarian Manuel Vélez reported the Academic Senate needs one Formal Allegation to create an Investigative Committee.
- a. The Senate does not need to vote.
 - b. The Investigative Committee would form and develop a timeline for the investigation.
 - c. The May 11th and May 13th special Senate Executive Committee meetings were about Restorative Justice.
 - d. Outgoing Academic Affairs Committee Chair Oscar V. Torres and incoming Academic Affairs Committee Chair Mary Gwin are both prepared to serve on the Investigative Committee.
 - e. Rosiangela Escamilla made the formal allegation:
Motion to move the formal allegation forward:
M/S Fremland/Katungi

36 Approve
2 Disapprove
4 Abstain
 Arguelles-Ibarra
 Hoffman
 Nichols
 Wait
 (Proxy to Allen-Hydo)

IV. PUBLIC PRESENTATIONS:

- A. **Associated Student Government:** President Natalia Trinh (No Report)
- B. **Classified Professionals:** President Eva Parrill (No Report)

V. PUBLIC COMMENTS:

A. Janna Braun – Chancellor's Investiture Keynote Speaker:

As reported by Janna Braun:

"Hello Everyone,

Thanks for this opportunity. I want to express my grave concern and disappointment at our district and more specifically, our chancellor, for inviting a person to speak at the chancellor's investiture who has publicly made anti-Semitic comments multiple times.

I am of course referring to Alice Walker. No one in this room could possibly deny that Ms. Walker is one of the most celebrated American authors of our generation. There are, however, many other celebrated women of color writers who have not espoused the same anti-Semitic views and would be a much better choice. In the last year alone, anti-Semitic incidents in the United States have gone up 61% and happened in all 50 states, according to the Anti-Defamation League.

Ms. Walker is entitled to whatever opinions she may have, but our district does not have to publicly welcome her to such an important event. We would never allow someone who holds anti-LGBTQ, anti-immigrant, anti-science, or any sort of racist viewpoint on any of our campuses. So how is it okay to allow anti-Semitism? Local Jewish leaders have already spoken out against Ms. Walker's scheduled appearance and I would strongly encourage everyone here to let our chancellor and board know that you do not agree with their decision and will not attend. If you should decide to attend the chancellor's investiture, I would hope that you do not stay for Ms. Walker's remarks."

VI. APPROVAL OF DRAFT MINUTES: April 25, 2022

A. Rusty Nichols added a comment to the Round Table discussion.

Motion to approve with the change from Rusty Nichols:

M/S G. Johnson/Stojimirovic

32 Approve

Abstain

Arguelles Ibarra

Hernandez

J. Johnson

Wait

(Proxy to Allen-Hydo)

VII. GUESTs:

A. Co-Chairs Erin Evans/Janue Johnson/Kelly Spoon/Danica Moore – Faculty Professional Learning Committee (FPLC): [LINK](#)

As reported by Kelly Spoon:

"The Faculty Professional Learning Committee (FPLC) is a subcommittee of Campus Employee Learning (CEL). FPLC membership includes faculty across all schools on campus as well as representatives from committees and grants with professional learning goals such as the NFI coordinator and HSI STEM professional learning coordinator. The committee meets on the second Thursdays of each month from 2-3pm. Faculty interested in attending a meeting should reach out to one of the three chairs: Janue Johnson, Erin Evans, or Kelly Spoon.

Some current FPLC projects include:

- A monthly newsletter – most recent issue sent 5/17 by Erin Evans. FPLC asked Academic Senate to please provide input for teaching tips or faculty to spotlight by emailing Erin Evans (eevans@sdccd.edu).
- [Catalyst Teaching Conference](#) – a teaching conference held during Spring FLEX.
- [Teaching Tree](#) – a Canvas shell that has a chat support through Pronto managed by members of Mesa's Online Success Team (MOST) as well as spaces for share outs and resources for faculty. Additionally, Teaching Tree has provided synchronous meetings and workshops on Fridays.

FPLC encourages faculty groups looking for professional learning to attend a meeting to get feedback and support. FPLC will also help to connect PL happening on campus and amplify those opportunities through their newsletter and other spaces on campus.

[Slides from AS Presentation](#)

B. Veronica Gerace – Black Student Success Institute:

1. We are interested in moving the needle for Black Student Success in our district.
2. We will hold a virtual summit during the fall 2022 FLEX Week.
 - a. Black Students from each district campus will be in attendance.
3. The Black Student Success Institute is a collaborative districtwide effort.
4. We will need Faculty to participate in the work of the Black Student Success Institute.
5. Please send your suggestions for the institute to Veronica Gerace.
6. We will hold a planning meeting before the fall 2022 FLEX event.
 - a. Please let Veronica Gerace know if you would like to attend the planning meeting.
7. The Black Student Success Institute is one small part of district's effort to improve Black Student Success.
8. We are working on a Faculty Dashboard for the Black Student Success Institute.

C. Dean Bridget Herrin – Second 8 Week Classes – Enrollment Data:

The following summary was approved by Dean Herrin:

1. Dean Herrin reported she was asked to analyze the data for second 8 week class enrollment in March 2022.
2. Dean Herrin shared this data with the Enrollment Management Work Group.
3. Which Students are enrolling in second 8 week classes?
4. Are Students dropping a 16 week class and enrolling in the same class during the second 8 week session?
5. When are Students adding a second 8 week class?
6. Dean Herrin reviewed the data for fall 2019 through spring 2022.
7. Students taking second 8 Week classes represent about 15% of the total headcount.
8. The following Student populations are over represented in the second 8 Week enrollment data compared to general campus representation:
 - a. Black Students (+2%)
 - b. Female Students (+2-4%)
 - c. Latin X Students (+1-2%)
 - d. 18 – 24 Year Old Students (+4-7%)
 - e. Full Time Students (+12-15%)
9. Since the pandemic began, we've seen an increase in Students taking courses at more than one (1) campus in the district.
10. About one third of Students in our district are full-time within our district in a given term.
11. Over half of the Students enrolled in a second 8 week class are full time Students
12. The success rate for second 8 week classes are much more variable/volatile than the general campus rates.
13. With the exception of spring 2022, in most terms more than 70% of the Students enrolled in a second 8 week class are enrolled in the class before the beginning of the semester.
14. We saw a spike in second 8 week class enrollment after additional second 8 week classes were added to the schedule during the spring 2022 semester.
15. There is a success rate gap between full-time and part-time Students.
 - a. 3% - 8% higher for full-time Students.
16. There is a market for some first and second 8 Week course pairings.
17. Helen Greenbergs asked about the data for Students who withdraw after the census date for 8 week classes and 16 week classes.
 - a. Dean Herrin reported data is available on the Add/Drop Dashboard.

D. Erika Higginbotham – Mesa College Technology Plan: [LINK](#)

1. Please send your feedback or suggestions for the Mesa Technology Strategic Plan 2022-2025 to Erika Higginbotham.

VIII. REPORTS:

A. Committee Reports:

1. Senate Executive Committees:
 - a. Academic Affairs Committee: Chair Oscar V. Torres
 Oscar V. Torres Submitted the Report Via Email:
 "The Academic Affairs committee met on Monday, May 5th, at 4:15 pm. At the meeting, reports from CoC, CAB, and Senate Executive were given. The Academic Affairs committee also reviewed their minutes and updated their website. New items for discussion included the inventory of committees presented by PIE at PCAB. Previously, the Academic Affairs committee developed a similar list, and discussed if both list should be combined. The committee also reviewed data presented by the NACCC group at the PCAB retreat. The committee also examined the list from Mesa's Faculty Hiring Priority Committee and voted to support the list at next PCAB. Our meeting ended with a round table discussion which attempted to identify the most pressing issues for fall 2022, these included: HyFlex instruction, fall enrollment, duties and obligations of the next chair, and Web/DE courses.

- b. Professional Advancement Committee (PAC): Chair Janna Braun (No Report)
- c. Committee of Chairs (COC): Chair of Chairs Paula Gustin
Paula Gustin Submitted the Report Via Email for the April 27th and May 11th COC Meetings:

"Chairs continue to work with Deans on the Fall 2022 schedule.

Modality, length of courses, and enrollment issues continue to be discussed.

- Jill Moreno Ikari reported English will have 50% of classes on campus and 50% online One Quarter Hybrid/One Quarter Remote/Half Asynchronous.
- Chris Sullivan said English has a reasonable consistency with City and Miramar Colleges.
- Mark Abajian said Business will have 25% - 30% on campus. Hybrid classes did not work for us in the past. At least three (3) sections of core Business and Economics classes will be on campus.
- Todd Curran reported Exercise Science is going back to the way we scheduled classes in spring 2019.
- Exercise Science is pushing for our Fitness Center to reopen.
- We are hoping to receive support from the Vice President of Instruction.
- Donna Budzynski reported Chemistry will be 100% on campus again.
- Michael Harrison reported Languages is hovering at 50% on campus and 50% online. Half Hybrid/Half Asynchronous Online.
- Valerie Abe reported Architecture will be 100% face to face in order to give our Students the hands on experience they need.
- Ken Kuniyuki reported Mathematics is aiming for 75% on campus.
- Thekima Mayasa reported Black Studies will have 25% - 30% of our classes on campus.
- John Crocitti reported History will be 100% online in summer 2022 and we will be back on campus in fall 2022.

Academic Senate Vice President Sakeenah Gallardo came to discuss with Chairs how important it is to have diversity on our hiring committees. Chairs provided with her with their departments approaches to faculty serving on hiring committees.

Donna Budzynski summarized and reviewed raw data from the Institutional Effectiveness Office by subject.

- It is easier to review data for the fall semesters.
- Donna reviewed enrollment data for the top 15 subjects by the amount of FTE.
- There has been a downward trend since Fall 2014 prior to the pandemic.
- The pandemic is not the only reason for lower enrollment.
- Fall 2019 represents the first set of data during the pandemic.
- Fall 2020 enrollment was lower than the projection.
- There is a general downward trend when you include spring enrollment data.
- English and Math represent 17% of Mesa College's FTE.
- Math enrollment has gone down since Fall 2018. AB 705 had an impact.
- Biology, Chemistry, Physics and Psychology have seen big drops due to pandemic.
- Communication Studies did not drop as much as History and Spanish.
- Business and Accounting had similar trends.
- Fine Arts and Computer Information Sciences had similar trends.
- Exercise Science and Music has big dips. (Music had a smaller dip than Exercise Science.)

The bookstore group gave a presentation to Chairs. It was a dialog to remind faculty to submit textbook orders and give students clarity regarding the books required for the course. Mesa needs to be in compliance with State Law. Students should not be told that no textbooks are required only to discover that there are textbooks or codes required for purchase. For any questions, Rob Meyers and Scott Krause are available to discuss with f a c u l t y any questions regarding course materials. They wish to support and work with faculty.

Chairs discussed the potential effects of ICAS Recommended Singular General Education Pathway as required by AB 928 (Berman, 2021). This lead to a discussion that faculty need to be more involved in advocating for their programs at the State Level. Bryan Malinis recommends that faculty join Faculty Association of California Community Colleges (FACCC)."

- d. Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman
Andrew Hoffman Submitted the Report Via Email:

"I wish to remind everyone that the new deadline for catalogue changes has been moved up to September, which means that the next CRC meeting, to be held on Thursday, September 1, is the new catalogue deadline for the 2023-2024 academic year.

Mesa's CRC had its last meeting of the school year on May 5. The meeting was held by HyFlex, which meant that some members were in attendance on campus for the first time since Spring 2020. This was my last meeting as faculty co-chair, and I would like to thank all of the faculty who have served on the CRC over the last four years. This is a wonderful, hard-working, and important committee. I specifically would like to thank Chris Kinney, Juliette Parker, Arlis Svedberg, and Vice President of Instruction Isabel O'Connor for their hard work, dedication, and support. Justin Estep will be the new faculty co-chair, starting this fall, and I wish him all the best in his work. Curriculum never sleeps!"

- e. Program Review Committee (PRC): Acting Faculty Co-Chair Dina Miyoshi
Dina Miyoshi Submitted the Report Via Email:

"Resource alignment work groups are developing a rubric to align the resource allocation requests and program review. New software to replace Taskstream is still in the process of being finalized. Summer work groups are being formed to test this new technological structure in preparation for the upcoming academic year."

2. Other Committees:

- a. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo
As reported by Judy Sundayo:

CDAIE met on 5-6-22, with 32 people attending.

- This month, we join the entire campus in celebrating Asian Pacific American Islander Heritage Month, South Asian Heritage Month, Haitian American Heritage Month, Jewish American Heritage Month, Mental Health Awareness Month, and National Foster Care Month.
- President Pam Luster was acknowledged for her many years of support for diversity, equity and inclusion on our campus. Members expressed their appreciation for her leadership and everyone wished her well on her retirement.
- The committee also welcomed Kim Desmond, first Chief Race & Equity Officer for the City of San Diego. She introduced herself and spoke about her vision for DEI for the City of San Diego. She also suggested possible ways our campus might interface with her office.
- Efforts for the grand opening of the Pride Center in the fall is moving forward.
- The subcommittee reviewing lactation resources on campus reported that extra-large Lactation Pods will be purchased to add to the current lactation space on campus.
- The Fine & Performing Arts subcommittee announced about the spring speaker series and the Terra Firma Dance Concert on May 19 - 21st.
- There was a report reminding members of the Connecting the Dots: SDCCD Faculty & Staff Exhibition, April 26 - May 26, Art Gallery, FA 103.
- Also, it was announced that art pieces from the Mesa World Cultures Collection would be on display in G-105, and the Art Dept. is open to collaborations with other departments, e.g. English Dept. to do writing prompts related to these sculptures.
- There was an announcement about the upcoming KAPWA Scholars Summit on May 17 at 12:45 and the APIA End of the Year Celebration on May 20th from 3-5 pm in MC211.
- CDAIE member, Dr. Edeama Onwuchekwa is scheduled to present at the NCORE Conference May 31 - June 4 in Portland on the topic of Equity in the Library.
- CDAIE will have an Annual Review & Planning Meeting Friday, June 3, 2022 from 9 am - 11 am

- b. Mesa Pathways Committee (MPC): Co-Coordinators Marisa Alioto/Howard Eskew (No Report)
c. Other Committee Reports: None

3. Senate Executive Officer Reports:

- a. Vice President: Sakeenah Gallardo (No Report)
- b. Secretary: Waverly Ray (No Report)
- c. Treasurer: Mary Gwin

Report submitted via email:

"Our accounts total \$3836.91 as of 5/16/22, and it was an honor and pleasure to serve in the Mesa Academic Senate as Treasurer. I wish Thekima Mayasa all the best as Treasurer of the Academic Senate beginning fall 2022."

- d. Senator at Large (1): Alison Gurganus (No Report)
- e. Senator at Large (2): Vacant
- f. Immediate Past President: Manuel Velez (No Report)

IX. NEW BUSINESS:

A. Spring 2022 Academic Senate Elections Results: Torres

- 1. Scott Suarez is the current Election Committee Chair.
- 2. Oscar V. Torres volunteered to coordinate the election with Election Committee Chair Scott Suarez and district personnel.
- 3. Congratulations to the newly elected Senate Executive Officer!
 - a. Andrew Hoffman - President Elect
 - b. Thekima Mayasa – Treasurer
 - c. Inna Kanevsky – Senator at Large
- 4. Thank you to the newly elected officers for your willingness to serve!
- 5. Veronica Gerace reported that she did not receive information about the people running for office.
 - a. Follow Up: Oscar V. Torres checked the DL for Mesa College Contract Faculty for Veronica Gerace.
 - Veronica Gerace was not on the DL.
 - * Mila Zagyskiy added Veronica Gerace to the DL for Contract Faculty on May 17, 2022.
 - b. Please check the DL if you are not receiving messages and contact Mila Zagyskiy if your name is not on the DL.
- 6. The previous Election Committee Chair and sole committee member retired, but the Academic Senate did not receive notification.
 - a. Vice President Sakeenah Gallardo put out a call for Election Committee Members, but she did not receive a single response.
 - b. We were not able to conduct the spring 2022 election on time.
 - c. The annual election for the Senators for Adjunct Faculty did not take place in spring 2022.
 - The current Election Committee Chair Scott Suarez is working with the Senate Exec Committee to fill the five (5) Senator for Adjunct Faculty positions for the 2022-2023 academic year.
- 7. We need to make sure the Election Committee membership is in place to conduct the spring 2023 Academic Senate election on time.

B. Fall 2022 Class Scheduling Concerns: Sundayo

1. The Counseling Department has concerns regarding the fall 2022 class schedule.
2. A large percentage of classes will still be held online.
3. More and more Students are reporting that they want face to face classes.
4. Chair of Chairs Paula Gustin reported that 51% of fall 2022 classes will be online.
5. The Faculty Contract is making the development of online classes more attractive.
6. Judy Sundayo said cancelling a large number of classes makes it difficult for our Students.
7. Anthony Reuss reported Veteran Students will be required to take at least one face to face class on campus starting in summer 2022.
 - a. The high percentage of Mesa College classes being scheduled online is making it difficult for Veteran Students to enroll in a face to face class.
8. Chair of Chairs Paula Gustin reported the Department Chairs reported the following breakdowns for their fall 2022 schedules:
 - a. English: 50% Face to Face/50% Online
 - b. Exercise Science: Returning to 2019 Scheduling
 - c. Languages: 50% Face to Face/50% Online
 - d. Mathematics: 51% Face to Face/49% Online
9. Chair of Chairs Paula Gustin asked the Counseling Department to collect data for Veteran Students who are not able to enroll in a face to face class.
10. Chair of Chairs Paula Gustin reminded the Senate that Mesa College is in competition with our sister colleges and the local community colleges for Students.
11. Chair of Chairs Paula Gustin also reminded the Senate that Mesa College's enrollment was already dropping before the pandemic.
12. Judy Sundayo thanked Paula Gustin for providing the information.
13. Chair of Chairs Paula Gustin will have more information available after this week's Deans' Council meeting.
14. Chair of Chairs Paula Gustin reported Chemistry Department Chair Donna Budzynski has great data available on Mesa College's enrollment decline.
15. President John Crocitti reported some departments have not entered their fall 2022 schedule into the system.
16. Ryan Mongelluzzo asked for information that will help him negotiate with his School Dean when he develops the class schedule for Anthropology.

X. OLD BUSINESS: None**XI. ROUND TABLE TOPIC:****A. Change Academic Senate fall 2022 meeting start time to 2:30PM to make sure members with classes that end at 2:10PM have sufficient time to arrive on time for on campus meetings:**

1. President John Crocitti reported it is difficult to know if members of the Academic Senate want to meet on campus.
2. Please send your preference to President John Crocitti.
3. We may need to have a virtual vote on the issue.
4. Janna Braun reported she can attend the meetings starting at 2:20PM or 2:30PM.
5. The meetings would end at 4:30PM if we start the meetings at 2:30PM.
6. Geoff Johnson said he prefers the 2:20PM start time and he wants to see people in person.
7. Judy Sundayo reported she prefers the 2:20PM start time.
8. President John Crocitti said we will keep the 2:20PM start time for right now.
9. Alison Primoza asked if we can hold HyFlex meetings.
 - a. President John Crocitti said he does not know if Mesa College Information Technology has the necessary equipment for us to hold HyFlex meetings.
10. Computer Information Sciences Chair Duane Wesley said HyFlex meetings should be possible.
11. Waverly Ray said we should not plan to be out of compliance of the Brown Act.

XII. ANNOUNCEMENTS:

- A.** The next Academic Senate meeting is September 12, 2022 from 2:20PM – 4:20PM.
- B.** The next Academic Affairs meeting is August 29, 2022 from 4:15PM – 5:30PM.
- C.** The next Committee of Chairs (CoC) meeting is September 14, 2022 from 2:30PM – 4:00PM.
- D.** The next Professional Advancement Committee (PAC) meeting is May 18, 2022 @ 2:30PM.

XIII. EXTEND MEETING TIME:

Motion to extend meeting 20 Minutes:

M/S

Nichols/G. Johnson

**30 Approve 9
Disapprove**

Motion to extend meeting to 4:50PM.

M/S

Braun/Gallardo

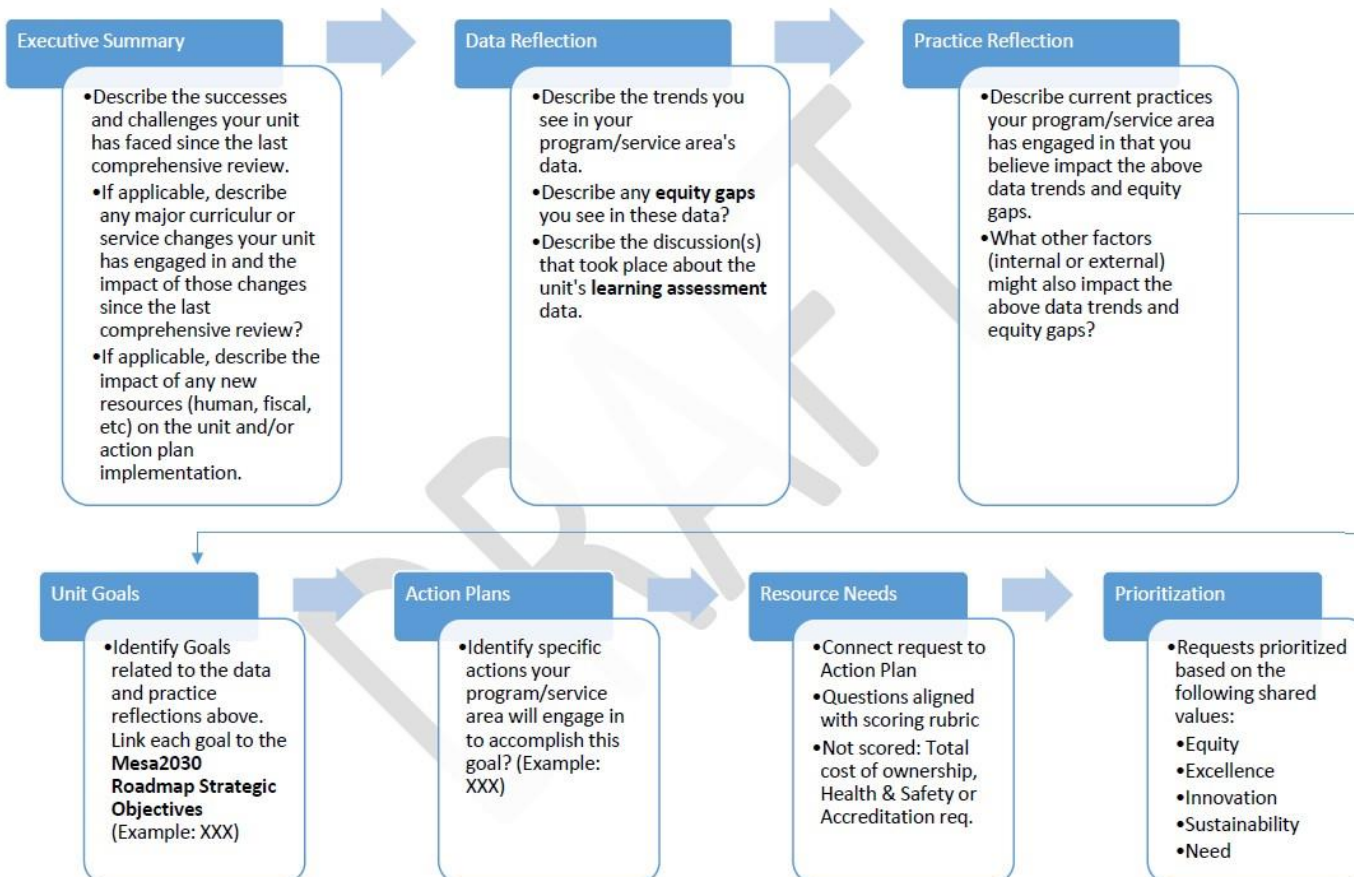
**29 Approve 3
Disapprove**

XIV. ADJOURNMENT @ 4:52PM.

Submitted by Sue Saetia

Approved by the Academic Senate:

Program Review Report and Resource Request Structure



Program Request Form Questions and Prioritization Process

Directions: Each response should include accurate and relevant data, meaningful analysis of those data, and a clear connection of those data to the program/unit action plan. Relevant data may include data beyond what is provided by the Office of Institutional Effectiveness. Writers should include any and all data they deem relevant to the request. Responses should include considerations around impact to campus practice, proportion of students/employees impacted, impact on equity, and specialized expertise needed to support programming.

Each question is scored from 0-10 on the following continuum. Additional guidance can be found below.

0	1	2	3	4	5	6	7	8	9	10
Did not address question	Minimally addressed the question		Addressed the question but did not include accurate or relevant data, data analysis, or make clear connection to Program Action plan			Question is well addressed but may be missing relevant data, analysis or narrative on how the data supports program Action Plan			Question is well addressed and includes accurate and relevant data, analysis and clearly connects to programs Action Plan.	

Form Question	Guidance
Explain how your request contributes to improvements in <u>Equity</u> for Disproportionately Impacted groups.	Request will intentionally support practices that have demonstrated success or are research supported in producing parity in outcomes across racial/ethnic student groups or other historically minoritized groups. Examples may include: <ul style="list-style-type: none"> • Student-facing practices, policies, programs • Policies, practices, programs that foster a culture of equity-mindedness • Policies, practices, programs that improve our ability to pursue equity through principles of inquiry and development of equity-minded systems.
Explain how your request addresses <u>Excellence</u> .	Request will intentionally support excellence and completion. Demonstration of excellence may include discussion of the following: <ul style="list-style-type: none"> • high-quality, culturally relevant teaching/learning experiences • supporting students toward timely completion of educational goals • eliminating barriers and providing support for students entering Mesa College, through to completion, and beyond to transfer and employment • partnerships within Mesa's internal and external communities to enhance access and completion efforts • New policies, practices, or structures that intentionally focus on institutional improvement and effectiveness
Explain how your request fosters <u>Innovation</u>	Request introduces something new and/or makes changes to something established. Examples: <ul style="list-style-type: none"> • Innovation in curriculum, pedagogy, student success efforts • New/more efficient or effective campus processes or infrastructure support • Ideas around scaling up an effective practice utilizing a new approach

Explain how your request promotes <u>Sustainability</u>	Request clearly demonstrates a commitment to sustainability of resources (physical, fiscal, and human). Examples include: <ul style="list-style-type: none"> • Commitment to and prioritization of policies or practices that improve environmental justice and sustainability • stewardship of resources (physical, fiscal, and human) • climate action education • Policies, practices, programs committed to reducing Mesa College's carbon footprint • replacement/maintenance of current resources • cross-functional/interdisciplinary request that improves efficiency of resources, practices, and programming
Using accurate and relevant data*, explain the <u>Need</u> for the request beyond what currently exists in the unit. *Some data will be provided but writers should include any and all data they deem relevant to the demonstration of need.	Request includes accurate and relevant data/evidence <ul style="list-style-type: none"> • Classroom requests should minimally include FTEs/FTEF, Adjunct FTEF, Full-Time Faculty Headcount • Other data could include: student utilization, faculty/employee utilization, growth/demand, time on task, efficacy of services, • Data/evidence is clearly connected to the need and justification for the resource(s) beyond what currently exists within the unit. Request may include discussion of how it will support a new policy, practice or requirement (internal or external). <ul style="list-style-type: none"> • The requirement is clearly articulated with relevant details describing how this request supports the requirement.

***Bold words are included in glossary that will be linked in the workspace**

Alignment and Implementation Steps for Resource Committees*

(*Faculty Hiring Prioritization, Classified Hiring Prioritization, Budget Allocation Recommendation Committee)

1. Meaningful Alignment
 - a. Develop tools and systems that align Program Review and resource allocation processes and practice with campus priorities and a shared vision.
 - b. Implement technology effectively
 - c. Provide samples
2. Radical Transparency
 - a. Communicate with campus the steps of the Program Review and Resource Allocation Process and how to effectively engage in the process to support your program/services area toward achieving goals that are aligned with the campus priorities
 - b. Provide ongoing technical training in multiple modalities to all Program Review lead writers and Liaisons so that they can navigate the system and are aware of expectations
 - c. Communicate with campus throughout the process and respond to feedback in a timely manner
 - i. Open forums, FAQs, what do you need to know to do this well?
 - ii. Chair of Chairs meeting presentations and reminders to attend training
3. Norming within the group
 - a. Within each committee, review and commit to shared values, identify barriers as you go, communicate with campus throughout and openly discuss challenges and ideas for improvement.