



For Approval: December 3, 2012

**San Diego Mesa College
Academic Senate
November 5, 2012: H117/H118 (2:15PM-4:00PM)
Minutes**

PRESENT:

Anar Brahmbhatt, Aulani Chun, Leslie Cloud, John Crocitti, Chris Dawes, Michael Fitzgerald, Dwight Furrow, Madeleine Hinkes, Bill Hoefer, Katie Holton, Sharon Hughes, Leroy Johnson, Terry Kohlenberg, Ken Kuniyuki, Georgia Laris, Danielle Lauria, Angela Liewen, Laurie Mackenzie, Guillermo Marrujo, Joe "Mac" McKenzie, Jonathan McLeod, Phyllis Meckstroth, Devin Milner, Kirsten Pogue-Cely, Francisca Rascon, Robert Sanchez, Barbara Sexton, Steven Siegel, George Svoboda, Terrie Teegarden, Tracey Walker, Chuck Wandall, Walter "Duane" Wesley, Lois Wittner, and guests Bill Brothers and Rob Fremland

ABSENT:

Mark Abajian, Becca Arnold, Kris Clark (Excused), James Gappy, Lupe Gonzales, Martina Hesser, Erika Higginbotham, Thekima Mayasa, Claude Mona (Excused), Michelle "Toni" Parsons (Excused), Ron Ryno (Proxy to Madeleine Hinkes), Joe Safdie, Shannon Shi, Tobey Tam, Manuel Velez, and Farshid Zand

I. CALL TO ORDER and WELCOME by Academic Senate President Madeleine Hinkes @ 2:29PM.

II. **Approval of Today's Agenda:** No changes were made to the agenda.

III. PUBLIC PRESENTATIONS:

A. Associated Student Government (ASG) Representative: (Chuck Wandall)

1. Chuck reported the ASG and Student Affairs will sponsor a polling station on campus tomorrow:
 - a. You can only vote for the General Election and the state initiatives, if this is not your voting precinct.
 - You can get free pizza with your "I Voted" sticker.

B. Classified Senate Representative: (President Angela Liewen)

1. Angela reported the Classified Senate is currently holding two fundraisers to raise money for the San Diego Center for Children and the Classified Senate Scholarships:
 - a. Dudley's Bread Fundraiser
 - b. San Diego Charger's Tickets Opportunity Drawing Fundraiser
2. Robin Watkins reported on the proposal for the Mesa College Campus Wellness Committee.
 - a. The post survey for the 2012 Classified Staff Development Retreat showed that Staff would like to continue the health and wellness activities that were offered during the retreat throughout the year.
 - b. The committee will work closely with VEBA to coordinate its activities.
 - c. The committee will work to secure FLEX credits for participation in health and wellness activities.

IV. GUESTS: None

V. Approval of the Senate Minutes for October 22, 2012:

Motion to approve the minutes:

M/S

Holton/Hughes

Unanimous

VI. Senate Exec Committee Reports:

A. President-Elect: (Terry Kohlenberg)

1. Committee on Committee Decisions on Filling Committee Vacancies:
 - a. Terry thanked the Senators for their advice regarding the approval of new committee members.
 - The committee enlisted the Senate Exec's assistance to approve Faculty members for the TaskStream Assessment Task Force.
 - b. Budget Allocation Resources Committee (BARC) Membership:
 - The committee needs to put together a slate of candidates for the two Faculty positions.

B. Treasurer: (Ken Kuniyuki) – No Report

C. Senator at Large #1: (Georgia Laris)

1. Georgia reported that postings were removed from departments' bulletin boards in the G100 building.
 - a. Dean Andy MacNeill found out that a College Police volunteer removed the postings on his own.
2. Georgia also reported she is serving on the Mesa College Foundation and the foundation is currently working on the following:
 - a. Writing a new mission statement.
 - b. Finding new ways to fund raise.
 - c. Cataloging the college's African art collection.

D. Senator at Large #2: (Katie Holton) – No Report

E. Secretary: Office is Vacant

F. President: (Madeleine Hinkes)

1. Your votes can make a difference in the passage of Props 30 and defeats of Props 32 and 38 tomorrow.
2. Vice President of Administrative Services Search:
 - a. Second interviews were held for the finalists earlier today.
3. Academic Senate for CA Community College (ASCCC) Fall Plenary (11/08/12 - 11/10/12) Irvine Marriott:
 - a. Madeleine thanked Math department Faculty for their comments on the resolutions on Science/Technology/Engineering/Mathematics (STEMs).
4. Committee on Committees:
 - a. There is an error in the committee composition in the Senate Rules, Article II, Section 5(A), of the current version of the Senate Constitution.
 - The Constitution will be corrected to list the Chair of Chairs as a committee member in the Bylaws under Section 7(E).
5. President's Cabinet:
 - a. President's Cabinet will hold its retreat on November 9th.
 - b. The Participatory Governance Task Force is ready to begin its work and look at committee structures, reporting, and alignment with the San Diego Community College District (SDCCD) governance handbook, the Collective Bargaining Agreements (CBAs), and AB1725.
 - Rob Fender and Rob Fremland will serve as the Faculty representatives on the task force.
 - c. *Printers:* TBA
 - Information gathering on the issue will most likely be delegated to Information Technology (IT) and Facilities for recommendations.
 - Madeleine has all the email comments from Faculty on file.
 - The decisions regarding printers will be based on the budget, convenience, and sustainability.
 - If you currently have a printer in your office, please bring it to your new office.
6. Planning and Institutional Effectiveness (PIE) Committee:
 - a. PIE is beginning its work on the 2013 Midterm Report for Accreditation under the leadership of Dean Jonathan Fohrman.
 - The report is part of a continuous process and will include lots of input from Faculty and Staff.
 - b. PIE is also working on the college's Educational Master Plan.
 - c. The Learning Assessment Task Force is working on the following:
 - What does "Sustained Continuous Quality Improvement" look like?
 - Improvements to the college's website including finding ways to communicate to a wider audience.

VII. COMMITTEE REPORTS:

A. Academic Affairs: (Co-Chair John Crocitti)

1. The committee will continue to review the college's Curriculum Balance during academic year 2012-2013.
 - a. Brianna "Bri" Hays, Mesa College Campus Based Researcher, will be the committee's guest today.

B. Professional Development Committee (PDC): (Chair Sharon Hughes)

1. The next deadline for submitting Professional Development paperwork is November 28th.
2. The next salary class advancement deadline is January 30, 2013.

C. Committee of Chairs (COC): (Chair Laurie Mackenzie)

1. The Chairs will meet on November 14th:
 - a. Articulation Officer Juliette Parker will discuss SB 1440 including Transfer Model Curriculums (TMCs).
 - b. The Chairs will hold a discussion on shaping Curriculum and defining "CORE Classes".

D. Curriculum Review Committee (CRC): (Co-Chair Toni Parsons) Toni is absent today.

E. Basic Skills Committee: (Coordinator Chris Sullivan)

1. The committee met last Friday.
2. Brianna "Bri" Hays reported on the preliminary data for the Accelerated English course.

- a. The numbers look good, but the sample is relatively small.
- 3. The committee is looking at the possibility of utilizing "Mandatory Tutoring" for some courses as a tool for improving student retention and success.
 - a. Laurie Mackenzie asked how this would affect regular tutoring.
 - We would have to choose between having mandatory or regular tutoring due to the budget.
- 4. Terrie Teegarden reported offering an accelerated Math course that combines two courses will free up some FTE for scheduling additional classes.

F. Program Review Committee (PRC): (Co-Chair Kris Clark) Kris is absent today.

VIII. OLD BUSINESS:

A. Resolution 12.9.1 – Hiring of Tenured Contract Faculty: (Bill Brothers/Susan Lazear)

- 1. The Hiring of Contract Faculty is a necessary part of Mesa College's planning process:
 - a. We have an aging Contract Faculty population.
 - 70% of our Contract Faculty members are over 50 years old.
 - Many departments only have one or two Faculty members and some are ready to plan for retirement.
 - * It takes at least five years for a Faculty member to learn how to coordinate a program.

Motion to approve the resolution with a friendly amendment from Jonathan McLeod:

M/S **Teegarden/Holton** **Unanimous**

B. Board Policy 3306 – Course Materials Adoption & Procurement Revisited: (Madeleine Hinkes)

- 1. Terrie Teegarden recalls the Senate supporting the policy, especially since most of the policy recommendations came from Mesa College.

Motion to approve the Spring 2012 draft revisions:

M/S **McLeod/Hughes** **Unanimous**

IX. NEW BUSINESS:

A. Resolution 12.11.1: SDCCD Process of Approving and Implementing SB 1440 Transfer Degrees: (Leroy Johnson)

- 1. The Mesa College Counselors are requesting that a Transfer Degree be approved by the state before our Counselors are required to advise Mesa College students on the transfer degree.
 - a. Senate President Madeleine Hinkes reported Toni Parsons and the Curriculum Review Committee (CRC) agree with the Counselors' position.

Motion to bring the item forth for discussion and vote at the December 3rd Senate meeting:

M/S **Holton/Teegarden** **Unanimous**

B. Massive Open Online Courses (MOOCs) Review and Study: (Madeleine Hinkes)

- 1. MOOCs are courses that are open to everyone at no cost, but provide no college course credits, and have extremely high enrollments.
- 2. The District MOOC Task Force will look at emerging trends in MOOCs and submit a report by Fall 2013.
 - a. The task force composition will be as follows:
 - Chair
 - Faculty: Eight (8) - Two each from City, Mesa, and Miramar Colleges and Continuing Educations
 - Classified Representative: One (1)
 - Student Representative: One (1)
- 3. Chancellor Carroll has placed a moratorium on MOOC grant applications pending the results of the study.
- 4. The District Governance Council (DCG) will discuss the task force at their meeting this Wednesday.

C. Board Policy on Academic Integrity in Distance Education:

- 1. Although students must have a username and password in order to access BlackBoard, there is always a possibility that the student who is enrolled in the course is not the person accessing BlackBoard.
 - a. Dwayne Wesley said you also do not know if the person attending your class on campus is actually the student who is enrolled in the class.

D. Budget Allocation and Resource Committee (BARC): (Madeleine Hinkes) Tabled

X. Announcements:

- A.** The next Committee of Chairs meeting is scheduled for November 14th in H117/H118 @ 2:15PM.
- B.** The next Chancellor's Office Hours is November 26th from 3:00PM - 4:00PM at Mesa College in room A101.
- C.** The next Academic Senate meeting is scheduled for December 3rd in H117/H118 @ 2:15PM.

XI. ADJOURNMENT @ 3:57PM.

Submitted by Sue Saetia

Approved by the Senate: December 3, 2012