

SAN DIEGO MESA COLLEGE

Classified Senate

Thursday, September 08, 2022 | 11:00 am – 12:30 pm | Zoom & LRC 432
Minutes

| <u>ATTENDEESS/PROXIES</u> | <u>Executive Officers</u> | <u>Senators</u> | <u>Ad Hoc Positions</u> |
|----------------------------------|--|----------------------------|--------------------------------|
| | Sahar King, President | Ellen Engels | Jacqueline Collins (excused) |
| | VACANT, Vice President | Carla Grossini-Concha | Danielle Short (excused) |
| | Anda McComb, Senate Manager | Anabel Pulido (excused) | |
| | Alan Goodman, Treasurer | Aracely Bautista (excused) | <u>Attendees</u> |
| | Catherine Cannock, Member at Large | Andrea Leham | Bridget Herrin |
| | Eva Parrill, Immediate Past President (excused) | Celine Ahearn | |
| | | Zulma Heraldez | |

Agenda Item 1: Call to Order/Welcome/Check in

Discussion: The meeting was called to order by Sahar **King**, Senate President, at 11:03 am. **King** welcomed all attendees and provided an agenda overview.

Agenda Item 2: Approval of Minutes

Discussion: Approval of August 25, 2022 Minutes- M/S Aracely **Bautista** and Ellen **Engels**. Classified Senate approved with no objections.

Action: Anda **McComb** to upload minutes to the website after next meeting

Agenda Item 3: Continuing Business

1. Bring a new classified colleague to CS meetings
2. Committee reports
3. Time with President Hands

Discussion: Sahar **King** encouraged the Senate members to invite new colleagues to the Classified Senate meetings going forward and help create more engagement and participation. For the Classified Senate meetings, we are trying to collect committee reports from various committees across campus. Next meeting we will take a look at a google form we will use to collect the meeting report outs. The second meeting of the month will be dedicated to the report outs. Classified Professionals submitting committee reports will be encouraged to attend Classified Senate meetings and provide additional information regarding their report on an as needed basis. Classified Senate members brainstormed and captured notes on the questions for the listening tour.

Presentation Link: [Listening Tour Form](#)

Action: Classified Senate members to add more information to the President Hands Listening Tour document above.

Agenda Item 4: New Business

1. Program Review Report and Resource Request Process (Bridget **Herrin**)

Discussion: The Program Review Request process for the upcoming year was developed to align the requests for BARC, FHP, and CHP. This alignment is both horizontal among research requests as well as vertical with the strategic plan. Bridget Herrin provided an overview of the Program Review Process and the questions on the resource request form. More information can be found on the link below. Mesa will be using a new system for Program Review called Nuventive. The plan is to complete this year's Program Review in the new system and have a prioritization list for each of BARC, FHP, and CHP requests created in the Spring of 2023. Classified Senate members supported the new program review and resource request alignment process and workflow.

Action: Classified Senate members to review and provide feedback on the Program Review Report and Resource Request Process Document.

Presentation Link: Program Review Report and Resource Request Process Document [LINK](#)

Agenda Item 5: Executive Board & Senator Reports

1. President: Sahar King
2. Vice President: Vacant
3. Senate Manager: Anda McComb
4. Treasurer: Alan Goodman
5. Member at Large: Catherine Cannock
6. Immediate Past President: Eva Parrill
7. Senator Reports
8. AFT Liaison: Danielle Short, JD
9. Ad Hoc Reports

Discussion: Sahar **King** provided budget updates from DGC. The District is reviewing the frozen position and their funding source to determine which ones should be up for hiring soon and which ones should be re-imagined. Alan **Goodman** provided an update on the budget report. There is a decrease in revenue from dues. Catherine **Cannock** is in the process of creating two fundraiser events, one for October and one for November, and encouraged the Senate members to bring ideas. Carla **Grossini-Concha** announced that there is a SHIFT Workshop on Friday Sept 9 that is designed for managers and supervisors. Ellen **Engels** announced that the CHP committee is in need of classified professionals as representatives.

Agenda Item 6: Committee & Department Reports

1. Program Review/PIEC
2. Mesa Pathways
3. Professional Learning
4. COA
5. Technology
6. BARC

Discussion: From Mesa Pathways, the SST Pilot is working on helping students in their first year connect with Mesa resources and enroll in transfer level English and math.

Agenda Item 7: Announcements/Events

- 1) Classified Events Calendar
- 2) Special Election

Discussion: Sahar King announced that the Classified Senate is in need of new members and a Special Election is in progress. The special Election Committee also needs a volunteer. Classified Senate members should volunteer to fill that committee spot.

Agenda Item 8: Roundtable

Discussion: None

Agenda Item 9: Next Meeting: *September 22, 2022, 11am-12:30pm, Zoom*

Discussion: No Discussion.

Adjournment

Discussion: The meeting was adjourned at 12:30 pm

Taken by Anda McComb

Submitted by Anda McComb, Senate Manager

Approved on: 09/22/2022