

San Diego Mesa College Classified Senate Meeting Notes

Thursday, September 14, 2017 10:00 a.m. – 11:00 a.m., I4-402

| | Executive Officers | Attendees |
|---|--------------------------------|--------------------|
| | Trina Larson, President | Naayiali Bravo |
| | Yolanda Catano, Vice President | Jacqueline Collins |
| | Alan Goodman, Administrator | Leanne Kunkee |
| A = = = = = = = = = = = = = = = = = = = | Charlie Lieu, Treasurer | Olivia Picolla |
| ATTENDEES/ | Angie Avila, Member at Large | Danielle Short |
| PROXIES | Senators | |
| | Johanna Aleman | |
| | Kathy Fennessey | |
| | Eva Parrill | |
| | Dawn Whiting (excused) | |

Agenda Item 1: Call to Order:

| DISCUSSION | The meeting was called to order by Larson at 10:02a.m. |
|------------|--|
|------------|--|

Agenda Item 2: Review and Approval of Minutes:

| DISCUSSION | May 25, 2017 minutes – approved July 27, 2017 minutes – approved |
|------------|---|
|------------|---|

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|------------------------------------|--------------------|---------------------|
| upload minutes | • Alan | Before next meeting |

Agenda Item 3: Welcome/Introductions:

| DISCUSSION | • n/a |
|------------|-------|
|------------|-------|

Agenda Item 4: Executive Board & Senator Reports:

DISCUSSION

President-Trina Larson

- SDCCD Travel Ban Resolution the Board of Trustees of the San Diego Community College District hereby declares that San Diego Community College District funds and resources shall not be used to fund, sponsor, or support employee or student travel to states that are subject to the travel ban, with the exception of those situations specifically exempted in the legislation, as determined by the Chancellor. (see ATTACHMENT #1)
- Bylaws Josh Taylor & Trina & Danielle to be on subgroup will make recommendations to bring to entire senate to vote

Vice President- (vacant)

- DACA students see Chancellor's message (ATTACHMENT #2) about funding for renewals refer any students with questions to EOPS
- 2 workshops will be held
- Sept 14 DACA students speak before SDCD Board of Trustees
- Sept 22 Meeting with City College President & VPs for Dream Center proposal

Administrator- Alan Goodman

No Report

Treasurer- Charlie Lieu

- New Treasurer Approval with bank
- As of 7/1/17, Treasurer Charlie Lieu is approved for addition to our California Coast bank account, "SDMC Class Senate" or "SDMC Classified Senate" to transact all bank business, including but not limited to check writing, check depositing, cash withdrawal, and receipt of bank statements.
- Once written notification has been made to California Coast Credit Union, Neil Bhatia is to be removed from our California Coast bank account, "SDMC Class Senate" or "SDMC Classified Senate," and will no longer be authorized to conduct bank business on our behalf.

Member at Large- Angie Avila

First "Veterans Celebration" – good attendance and very successful

Senator Reports

- Kathy
 - Next week is spirit week office decorating contest- judging takes place Wednesday, Sept 20, 3-5pm
 - Saturday, Sept 23, football game with tailgate 4-6pm, game at 6pm;
 get in free with Wish List item for The Stand

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|--------------|--------------------|----------|
|--------------|--------------------|----------|

Agenda Item 5: Unfinished Business:

DISCUSSION

Annual Projects - Timeline and Leadership

Project Management System (tabled)

Outreach – next steps

- Step 1 find out who is in our areas
- Begin with list from last year (Olivia) Google Sheet make a tab for each person – then each person will go verify their area – do by next meeting
- Leanne has current up to date list as of today

Classified Ink: Editorial Board and Articles (see handout)

- Produce an electronic version rather than print
- Mission Statement draft: The San Diego Mesa College Classified Senate shall represent classified professionals in the governance process and in the life of the college to create an engaged, inclusive, and equitable environment for students, Classified, and faculty, promoting professional learning and inspiring leadership within our diverse community. (proposed edit from handout highlighted in yellow)
- Vision Statement draft: To <u>lead</u> in realizing the transformative mission of the community college at Mesa. (proposed edit from handout highlighted in yellow)
- Values add Equity, remove Safety
- 2017-2018 goals
- ALL ABOVE APPROVED CONSENSUS
- Sections:
 - "The Classifieds" section births, deaths, announcements, & shoutouts – Kathy with Naayelli to shadow
 - Opportunities open committees, Yolanda
 - o AFT section Danielle
 - "Fun" section games & puzzles Olivia
 - Make submissions by next meeting Sept. 28

Vote: CS Joint Resolution 2017-001: Classified Professionals

- CONSENSUS
- Parking pass labels? ("Staff") Trina to check with other CS presidents

Cookbook Samples

- To have story, recipe, and picture
- Editor Johanna, conduit to get the stories behind the recipes

| Deadline Classified | d Appreciation week | |
|---|---------------------|---------------------------------------|
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Begin with list from last year, make tab for each person | • Olivia | Next meeting |
| Verify list for your area | • All | Next meeting |
| Input edits to Classified Ink | Trina | Next meeting |
| Make submissions to Classified Ink | • Any | Next meeting |
| Check with other CS presidents | Trina | In advance of new |
| about "staff" verbiage on parking | | parking passes print |
| passes | | deadline |

Design team – Angie, Olivia on design team

Manufacturing – Leanne

Agenda Item 6: New Business:

| DISCUSSION | September Election look into anonymous voting system by district also need to elect Dawn's position | |
|------------|---|--|
| | Election Committee Chair Kathy will serve through 2019 as ad-hoc position | |
| | Spirit Week Reps • announcement at pep rally on the 21st between 11:30-12:30pm | |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|-----------------------------------|--------------------|-----------------|
| look into anonymous voting system | • Trina | Before election |

Agenda Item 7: Announcements/Events:

| DISCUSSION | Classified Appreciation Week, May 7-11 | |
|------------|---|--|
| Discossion | Classified Awards Luncheon, May 9, 2018, MC-211 A/B | |
| | Classi-Con, June 5-7 | |
| | Teach-In – topic :Free Speech vs Hate Speech – looking for date | |

Agenda Item 8: Roundtable:

Angie – Students continue to add flags to the flag tree Eva – online form to apply for funds for professional learning from travel committee; contact Eva with questions about successful submission Leanne – chair of ClassiCon again this year; popular classes will be back next year (maybe also do a monthly version of Learning Contract and Understanding CalPERS), trying to do more per month to accommodate who can't make it in April-June Johanna – please donate food if you can, running low on supplies; bring a non-perishable to get into Homecoming game free; see Amazon wishlist

Agenda Item 10: Next Meeting:

| DISCUSSION | • September 28, 2017 – 10-11:30am, I4-402 |
|------------|---|
| | |

Danielle – AFT conference in Anaheim next month

"The Stand at Mesa College"

Agenda Item 11: Adjournment:

| DISCUSSION | The meeting was adjourned by Larson at 11:28 a.m. |
|------------|---|
|------------|---|

| Taken by Alan Goodman, Administrator |
|--|
| Submitted by Alan Goodman, Administrator |
| Approved on: |

ATTACHMENT #1

Resolution of the Board of Trustees San Diego Community College District

The San Diego Community College District Board of Trustees supports the travel restrictions identified in AB 1887.

WHEREAS, the San Diego Community College District prides itself on a strong commitment to equity, inclusion, and diversity in the education of students and employment of faculty, staff, and administrators, without regard to race, ethnicity, heritage, national origin, immigration status, marital status, religion, age, gender, sexual orientation, gender identity, gender expression, genetic information, medical condition, or disability; and

WHEREAS, effective January 1, 2017, Assembly Bill (AB) No. 1887 prohibits California state-funded and state-sponsored travel to states that have implemented laws that authorize or allow discrimination on the basis of sexual orientation, gender identity, gender expression, same-sex relationship, or same-sex marriage; and

WHEREAS, this new law requires the California Attorney General to develop, maintain, and publish a list of states that are subject to the travel ban; and

WHEREAS, the California Attorney General has determined that certain states, including Alabama, Kansas, Kentucky, Mississippi, North Carolina, South Dakota, Tennessee, and Texas, and as may be further amended by the California Attorney General, are subject to the travel ban as these states have implemented laws that authorize or allow discrimination on the basis of sexual orientation, gender identity, gender expression, same-sex relationship, or same-sex marriage; and

WHEREAS, the travel ban restrictions set forth in AB 1887 apply only to state agencies, departments, boards, authorities, commissions, The California Community Colleges, the University of California, and the California State University, but may impact local public agencies such as the San Diego Community College District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the San Diego Community College District hereby declares that San Diego Community College District funds and resources shall not be used to fund, sponsor, or support employee or student travel to states that are subject to the travel ban, with the exception of those situations specifically exempted in the legislation, as determined by the Chancellor.

Maria Nieto Senour, Ph.D.

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President

Bernie Rhinerson

Executive Vice President

Mary Graham

Vice President for Institutional Effectiveness

Rich Grosch

Vice President for Educational Collaboration

Peter Zschiesche

Vice President for Community Development

Passed and adopted by the Board of Trustees of the San Diego Community College District in San Diego, California, this 24th day of August, 2017.

Constance M. Carroll, Ph.D.

ours

Chancellor



ATTACHMENT #2

Update on Special Scholarship Support and Other Information regardin...

https://mail.sdccd.edu/owa/?ae=Item&t=IPM.Note&id=RgAAAAAD5...

Update on Special Scholarship Support and Other Information regarding DACA Students

Constance Carroll

Wednesday, September 13, 2017 6:07 PM

Dear Board Members and Colleagues:

I have received many requests to keep our District faculty and staff up-to-date regarding the DACA program. As you know, DACA is the acronym for Deferred Action for Childhood Arrivals, a program initiated by former President Obama to protect young people who were brought to this country as children, allowing them to study and work. President Trump has announced his plan to terminate the program altogether in six months unless Congress takes action to instate it officially through legislation. Meanwhile, we are working to ensure protections for our students and to urge Congress to take the necessary action.

We have also just received the following information and good news from the California Community Colleges Chancellor's Office:

Today Mission Asset Fund, a San Francisco-based nonprofit with a long history of supporting Dreamers, along with generous support from the Weingart Foundation, announced it is now providing \$495 scholarships so DACA recipients can safely renew their status. Any individual whose DACA status is set to expire between now and March 5, 2018, may still apply for renewal. The application deadline for these renewals is Oct. 5. Dreamers can apply for the scholarship at LC4DACA.org and receive a check made out to the Department of Homeland Security within 48 hours. These grants are available to community college, California State University and University of California students. Please help get the word out to students about this resource as quickly as possible. A communications tool kit is available at the following link. Please contact programs@missionassetfund.org with any questions.

Earlier this week, California Legislative Leadership and Governor Brown announced a deal to provide \$30 million to support California's undocumented immigrants. The proposal provides \$20 million in additional funding for immigration legal services under the One California program, and an additional \$10 million in financial aid for Dreamers in the California Community Colleges, California State University and University of California systems. CSU will receive \$2 million and UC will receive \$1 million to support the existing Dream Loan Program. The California Community College Chancellor's Office will receive \$7 million. This funding will be made available to local colleges so that they can provide emergency financial aid resources to students affected by President Trump's decision to rescind the DACA program. More details will be made available as enabling legislation and guidance becomes available.

On the legal front, last week UC filed suit in federal court against the Trump administration for violating the rights of the University and its students by rescinding the DACA program. On Monday, California Attorney General Javier Becerra, joined by the Attorneys General of Maine, Maryland and Minnesota, filed suit in the same federal court against the Trump administration related to the rescission of DACA.

The Chancellor's Office legal team is in contact with both the UC and AG and is exploring options to support their efforts.

We continue to provide updates on the "resources for undocumented students" section of our web site http://www.ccco.edu/ResourcesforUndocumentedStudents.aspx. Talking points in English and Spanish are available there, and translations into additional languages are forthcoming. Paid and earned media efforts are under way to remind undocumented students that our colleges continue to welcome and serve them and that financial aid is available through the California Dream Act.

We will be getting the word out to our students and we will keep you informed.

Dr. Constance M. Carroll Chancellor

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SAN DIEGO COMMUNITY COLLEGE DISTRICT

CLASSIFIED INK HANDOUT:

SAN DIEGO MESA COLLEGE CLASSIFIED SENATE

MESA CLASSIFIED

PUBLISHED SEPTEMBER, DECEMBER, MARCH, AND JUNE

SEPTEMBER ISSUE VOL. 1718.1

YOUR SENATE

NEWS & INFO

MESA(1) orld

OPPORTUNITIES

FOR FUN

THE CLASSIFIEDS



Welcome to the first issue of Mesa Classified Ink! This year, the Classified Senate wants to build our communications and feedback loop with you, and this quarterly publication is designed to support that goal. We hope you enjoy it. Have ideas for it? Let us know. This is a group project!

We're also making the move to social media. Click the Facebook, Twitter, and Instagram icons, below, and meet up with us over there.

Classified Senate Liaisons

A dedicated Senate representative will now serve as a liaison to your area to help us gain a better understanding of schools, departments, and Classified across campus. In part, it's our effort at flipping Kennedy's famous script, asking not what you can do for your Senate, but what your Senate can do for you. We want to represent and support you well. Look for a hello email from your liaison in the coming weeks.

Professionalizing the Classified

The Classified Senate continues the work of building a culture in which we are recognized as professionals. Check out the SDCCD Joint Classified Senate Resolution 2017.001. It's part of a state-wide effort to institute a practice that Mesa has already begun, by acknowledging classified employees as "classified professionals." The resolution is simple: it proposes that the Classified Senates use this convention and encourages other units and SDCCD-wide leaders to do so, as well.





Spaghetti Marshmallow Tower Challenge in preparation for ar icebreaker the Classified Senate conducted with CRUISER's in five summer cohorts. One tower built by students is still standing



| Senate Member | P: | Liaison to |
|--------------------|------|---------------------------------|
| Glan Goodman | 2809 | B, C, J Bldgs |
| Angie Avila | 2896 | Admis, Outrch, SS Admin |
| Brandon Terrell | 2755 | Evening Staff |
| Charlie Lieu | 2527 | A East & Z Bldgs |
| Dawn Whiting | 2721 | A West & G Bldgs |
| Eva Parrill | 5000 | LRC 3rd & 4th Floors |
| Jacqueline Collins | 2554 | J Bldg, MC 1st Floor |
| Johanna Aleman | 5940 | DSPS, EOPS, SSE, STAR |
| Kathy Fennessey | 2700 | Acct, Child D, SA, Cafe |
| Leanne Kunkee | 2857 | P, L, SB, MC 2 nd FI |
| Naayieli Bravo | 2718 | FA, SSC 2 nd Floor |
| Olivia Picolla | 2473 | Counseling, TCE |
| Trina Larson | 2678 | M+S |
| Yolanda Catano | 5034 | LRC 1st & 2nd Floors |

MESA CLASSIFIED INK IS PRODUCED BY THE SDMC CLASSIFIED SENATE. FOR MORE INFORMATION, TO CONTRIBUTE TO THE NEXT EDITION, OR TO NOTIFY US OF ANY ERRORS OR OMISSIONS, PLEASE CONTACT US.

EDITORIAL LEADS: Trina Larson (tlarson@sdccd.edu) Yolanda Catano (ycatano@sdccd.edu)

WEB LEADS: Alan Goodman (agoodman@sdccd.edu) NAAYIELI BRAVO (NBRAVO@SDCCD.EDU)





Current Senate

Executive Board

Trina Larson, President Yolanda Catano, Vice President Alan Goodman, Secretary Charlie Lieu, Treasurer Angie Avila, Member at Large

Senators

Johanna Aleman, Stu Services Kathy Fennessey, Stu Services Eva Parrill, Instruction Dawn Whiting, Executive Office

Ad-Hoc

Olivia Picolla, Outreach Naayieli Bravo, Comm Team Caterina Palestini, Elections Brandon Terrell, Evening

Vacancies

2 Admin Services 1 Instruction

Meetings 2017

Senate meetings are held on the 2nd and 4th Thursdays of the month from 10:00-11:30 in I4-402, unless noted. If you'd like to invite us to host the meeting in your area, let us know.

Sept 14 & 28* October 12 & 26 November 26 December 7

* Location TBA

What the Classified Senate Does

The Classified Senate represents all classified employees at San Diego Mesa College in the shared governance and decision-making processes throughout the College, District and State.

Some of the Senate's areas of focus include -

- Representing classified employees in participatory governance and decisionmaking issues not related to collective bargaining and/or contract negotiations.
- Supporting and promoting professionalism of classified employees.
- Encouraging individual and collective leadership, contribution, and professional learning among classified employees.
- Appointing classified representation within the committee framework as part of the democratic processes prevalent at Mesa College and the San Diego Community College District.
- Providing a centralized method of effective communication throughout the college community.
- Collecting and disseminating relevant governance information to classified employees.

Mission (Draft)

The San Diego Mesa College Classified Senate shall represent classified professionals in the governance process and in the life of the college to create an engaged, inclusive, and equitable environment, promotting professional learning and inspiring leadership within our diverse community.

Vision (Draft)

To partner in realizing the transformative mission of the community college at Mesa.

Values (Draft)

YOUR CLASSIFIED SENATE

Communication Diversity Equity Inclusion Leadership Participation Professionalism Representation Respect Safety Scholarship

2017-2018 Goals (Draft)

- To continue to build the foundation of a strong Classified Senate at Mesa
- To improve our outreach and communications
- To continue our equity work and our support of immigrant students
- · To investigate fundraising opportunities

Ve are PARB P

MMAP Project Removing Barriers

Classified member, Josh Taylor, has been instrumental in the development and implementation of the state-wide Multiple Measures Assessment Project here at Mesa.

A little more.

Treasurer's Report

Text.

Near-Term Votes

Special Classified Senate Elections

- Goal: Fill two Senator vacancies from Administrative Services and one from Instruction.
- Status: Elections Chair, Cathy Palestini, to work with Elections Committee for voting in September.
- <u>Timeframe</u>: Completion by September, if possible.
- Contact: Cathy Palestini x2799

Passage of Joint Resolution 2017.001

- <u>Goal</u>: Recognize the professional nature of the work Classified do and contribute to that developing culture.
- Status: Senate outcome XXX
- Next Steps: Will go to DGC for district-wide consideration
- Timeframe: Likely by early/mid-semester.

Updating the Classified Senate By-Laws

- Goal: Consider the composition of the Senate (are additional positions needed, for example), the professionalization of titles, and other updates, as needed.
- Consultation: With former Member at Large and attorney Josh Taylor.
- Status: Going to Subcommittee.
- Timeframe: Completion by December.
- Contact: Trina Larson x2678

Title III STEM Grant

Text

DACA

Text

Year-Long Projects

Classified Equity Taskforce Leadership Academy Equity Project

- Goal: An ongoing Classified inquiry into equity-minded
- Status: Cloris Johnson and Trina Larson to co-chair this effort, which will require campus-wide Classified representatives and those from Campus Professional Learning, the Classified Professional Learning Committee, and Student Success and Equity.
- Preparation: To support this work, Trina Larson will represent SDCCD at a state-wide leadership academy designed to help districts develop equity-based projects for campus consultation and implementation.
- Timeframe: Classified Leadership Academy, September 18-21; workgroups to meet shortly thereafter. Are you interested in participating?
- Contact: Cloris Johnson x2721 or Trina Larson x2678

Support for Immigrant Students

- Goal: To support students in protecting their rights while on campus and elsewhere.
- Status: Yolanda Catano serves as the Classified representative to a district-wide group that meets at City College. We hope to implement something more homegrown and specific to Mesa after some groundwork is laid. Are you interested in participating?
- Timeframe: Ongoing
- Contact: Yolanda Catano x5034

Classified Cookbook

- Goal: To celebrate our diverse culinary heritages, to fundraise, and, if funding allows, provide a copy to each Classified member during Classified Appreciation Week.
- Status: We're looking at costs and thinking about logistics. Are you interested in participating?
- Contact: XXXX.











Department Spotlight

CRUISE & Peer Navigators

Text & Pic - Focus on collaboration with.

Event Spotlight

2nd Annual Teach-In: Xxx

Text & Pic. Focus on Classified role.

November XX, Mesa Commons, 12:00-3:00

MESA World

Save the Dates

2nd Annual Teach-In

November XX

President's Holiday Party

December X

Classified Appreciation Week

May XX-XX

Classified Awards Luncheon

May XX

Scholarship Banquet

May XX

Commencement

May XX

Class-Con 2018

June XX-XX





Committees Seeking Classified Representatives

Committee Name Meeting Days

Chair Times

PurposePurposePurposePurposePurposePurposePurpose

PurposePurposePurpos

Committee Name

Chair Times

Meeting Days PurposePurposePurposePurposePurposePurposePurpose

PurposePurposePurposePurpose

Classified Equity Task Force Forming

Committee Name Meeting Days

Chair Times

PurposePurposePurposePurposePurposePurpos sePurposePurposePurposePurpos INFO INFO **OPPORTUNITIES**





What's fun? Horoscopes, advice, puzzles

FOR FUZ



THE CLASSIFIEDS

Announcements
Births, Personal Events/Milestones, Deaths
What's for sale?
Space for shout-outs?



JOINT RESOLUTION 2017-001:

JOINT RESOLUTION 2017-001

A Resolution of the Classified Senates of the San Diego Community College District, regarding Classified Professionalism.

WHEREAS, the classified service in the California Community College system includes all employees who serve their respective colleges and districts in a variety of professional and specialized positions, as defined by specific classifications; and

WHEREAS, a "professional" may be defined as one who exhibits a particular competency and aptitude for a given role, especially as such relates to the support of teaching and learning; and

WHEREAS, classified personnel throughout the San Diego Community College District are recognized for their commitment to excellence in serving our respective campuses and communities; collaboration with colleagues on matters of student success; and continuity of institutional knowledge;

THEREFORE, BE IT RESOLVED, THAT the Joint Classified Senates of the San Diego Community College District shall henceforth refer to all classified personnel as "Classified Professionals," or simply "Classified"; and

BE IT FURTHER RESOLVED, THAT we encourage the District to adopt the same practice, in recognition of classified professionalism.

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