



**San Diego Mesa College
Academic Senate
Academic Affairs Committee
August 29, 2022
4:15PM – 5:30PM**

Minutes

<https://sdccd-edu.zoom.us/j/99492068635>

Present: Chair Mary Gwin, Dean Linda Hensley, Amanda Johnston, Das Nugent-Odasso, Miriam Pacheco and Oscar V. Torres

Absent: Leslie Seiger and Sean Ricketts

I. Call to Order & Attendance @ 4:25PM.

II. Review and Approval of Draft Agenda:

A. Additions to Agenda and Member Suggestions Welcomed: None

III. Review of Draft Minutes: May 22, 2022

Motion to approve contingent upon receipt of changes from spring 2022 committee members Bryan Malinis and Jennifer Sime:

M/S

Nugent-Odasso/Hensley

UNANIMOUS

IV. Special Guest:

A. Mesa Pathways: Marisa Alioto

As reported by Marisa Alioto:

Mesa Pathways Retreat:

On Thursday, August 11th, Mesa Pathways hosted an in-person retreat at the College of Continuing Education - North City campus from 9am-3pm. The retreat was facilitated by Dr. Al Solano, and over 30 Mesa College faculty, administrators, classified professionals, and students participated in various activities centered in campus culture, change and inclusive leadership. The afternoon portion allowed our workgroups and project teams to work together to complete a gap analysis and action planning with a focus on strategies to move their Pathways work forward in this upcoming year. We are in the process of transcribing all of the work that was completed in this substantive retreat, and look forward to sharing the details with the Mesa community.

Student Success Teams:

The Student Success Team project team core members met regularly this past summer to plan for and launch an SST pilot this fall. Many forms and tracking tools have been developed, as well as a Canvas Shell for SST members to keep track of campus resources. The pilot team includes a Faculty Lead (Ian Duckles), a Data Coach (Gina Abbiate), a counselor (Gabriel Adona), a Student Services/Equity Coach (Pahua Vang), and an Administrator (Leslie Shimazaki).

The team identified 57 students for a pilot group, as well as a similar cohort to serve as a control. Students in the pilot group will receive targeted communications and interventions from the SST, and students in the control group will not. Students in the pilot group received their first communication on 8/17/22 to introduce them to the team, and to encourage students to enroll full-time, including a recommendation to enroll in the appropriate ENGL + MATH courses.

This project team will continue to meet throughout the semester to monitor and/or modify their communication and intervention plan, and will be providing updates to MPC throughout the semester. Special thanks to the project team leads: Ian Duckles, Gina Abbiate and Pahua Vang, as well as the pilot team, for their efforts to successfully launch this pilot.

Data Coaches:

The Data Coaches will begin its semester long training program beginning September 8th. The cohort consists of faculty, classified professionals, and administration members. The goal of the program is to build a sustainable practice of data-informed decision-making within the campus community. Data coaching is meant to unite administrators, professors, and classified professionals to act in response to disparities in equity. We are proud to support the launch of this program. Thank you to the project leads Gina Abbiate and Anda McComb for their leadership on this project and to project assistant Stephanie Oldengram and the rest of the Data Coaches project team for the great work on this project.

Academic & Career Pathways (ACPs):

We are pleased to share that our Academic & Career Pathways (ACP) icons and descriptions are now posted on the Mesa Pathways website, and work continues in the marketing of our ACPs to the greater campus community:
<https://www.sdmesa.edu/mesa-pathways/acp-icons-descriptions.shtml>

We will be promoting our ACPs during Club Rush, September 20-22th from 11am-1pm on Sunrise Plaza. Faculty, including counselors, our Pathways Fellows, and Career Ambassadors will be present to talk about our ACPs, and provide information, giveaways and swag to students. We hope to see you that week!

Call for Members: Pathways Workgroups and Project Teams: If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to MesaPathways@sdccd.edu.

Next MPC Meeting: Our next MPC Meeting is scheduled for Wednesday, August 31st from 12:45 - 2:15 pm (future meeting format TBD, but meetings are currently held online via Zoom)
To learn more about Mesa Pathways: <https://www.sdmesa.edu/mesa-pathways/>

V. Upcoming Fall 2022 Mesa College and SDCCD Meetings:

A. Academic Senate: September 12, 2022 (Mondays) 2:20PM – 4:20PM (MC 211 A/B)

B. Committee of Chairs: September 14, 2022 (Wednesdays) 2:15PM-3:45PM (MC 211 A/B)

C. President's Cabinet: Tuesdays (2:15PM-3:45PM) Room MC 211 A/B ([Zoom Link](#))

- September 6, 2022
- September 20, 2022 (Room LRC 435)
- October 4, 2022
- October 18, 2022
- November 1, 2022
- November 15, 2022
- December 6, 2022

D. Senate Executive Committee: September 19, 2022 (Monday) 2:30PM – 4:00PM

1. August 29, 2022: Chair Mary Gwin

a. Classrooms and Faculty Offices Technology Problems:

- There are issues with Panic Buttons and Technology.
- Deans' Council has been working on the issues, but progress is very slow.

b. Draft Rubric for BARC CHP and FHP:

- Academic Senate President John Crocitti wants the Academic Senate to review the draft rubric.

c. Special Elections:

- Secretary: The letter to hold a special election is not ready.
- Senator at Large (Two Vacancies): The letter to hold a special election is not ready.
- Senators for Adjunct Faculty: The letter to hold a special election is ready.

* Oscar V. Torres report reported the rules do not match up with the one year term. (Adjunct Faculty Members only have to be working in some capacity in order to serve as a Senator for Adjunct Faculty.

d. Senate Executive Committee Member - CTE/Strong Work Force Committee Chair:

- This needs to be an elected position that receives reassigned time. (The position will serve as the Academic Senate Representative to all CTE/Strong Workforce meetings.)
- e. Plan in Regards to the Spring 2022 Senate Exec Meeting Incident:
 - Oscar V. Torres reported the special committee met over the summer and drafted a plan for Andrew Hoffman to receive individualized training on the related issue.
 - * Oscar V. Torres suggested that the Senate Executive Committee first utilize a no cost option for the training. That was rejected in favor of a more costly option.
 - Mary Gwin reported that Treasurer Thekima Mayasa Expressed concern about the Academic Senate covering the entire expense.
 - * Andrew Hoffman volunteered to increase his Academic Senate dues for several months in order to help pay for the fee.
 - * Several Senate Executive Members thanked Andrew Hoffman for displaying leadership qualities and volunteering to cover to fee.
 - * Treasurer Thekima Mayasa suggested that Andrew Hoffman and the Academic Senate share the expense.

E. Senate Executive Officers with President Hands and the Mesa College Vice Presidents: September 24, 2022 (Wednesday)

VII. Old Business:

A. Change to Academic Affairs Committee Leadership Structure:

1. Chair Mary Gwin is going on sabbatical in spring 2023.
 - a. The Academic Affairs Committee needs someone to serve as the Committee Chair in spring 2023.
 - b. Possible changes to the current Academic Affairs Committee Chair position that would require approval via an Academic Senate Resolution:
 - Two (2) Academic Affairs Committee Faculty Co-Chairs split the reassigned time and each Co-Chairs attends half of the meetings each semester.
 - Two (2) Alternating Academic Committee Faculty Co-Chairs (One Chair serves fulltime during the fall semester and One Chair serves fulltime during the spring semester.) This option was rejected.
 - c. A third option was discussed-Mary Gwin will vacate the chair spring 2023, the committee will vote on a replacement for either the remainder of the term or until Mary Gwin returns fall 2023.
 - d. Chair Mary Gwin is willing to serve as Academic Affairs Committee Chair when she returns from her sabbatical in fall 2023.
 - e. The committee will continue the discussion on September 19th.

VIII. New Business:

A. Document Listing FTEF Returned to the District by Each College: Chair Mary Gwin and Committee Member Oscar V. Gwin shared an earlier document; Torres shared the most recent document with the committee.

1. Mesa College returned 51.6 FTEF to the district after multiple classes were cancelled.
 - a. Enrollment is down.
 - b. What happens to the FTEF that Mesa/City/Miramar Colleges returned to the district?
 - c. Oscar V. Torres:

Fall 2022 Classes: Student Enrollment is approximately 17,000. (Student Enrollment was previously approximately 21,000.)

 - Face to Face – 938 Classes
 - Online - 700 Classes
 - Hybrid – 200 Classes

2. Most classes are three (3) units and .2 FTEF, but some classes are four (4) or five (5) units with higher FTEF.
 - a. The number of units for each class determines how many classes were cut.
3. Dean Linda Henley reported a lot of Enrollment Work Groups are being created at this time.
 - a. The School of Humanities had to cancel several fall 2022 English classes due to very low enrollment.
 - b. Dean Pearl Ly and Chemistry Chair Donna Budzynski are Co-Chairing an Enrollment Management Committee.

B. Board Doc: Chair Mary Gwin sent the document to the committee members.

1. SDCCD Pandemic Recovery Document:
 - a. San Diego Mesa College Enrollment Plan.
 - There is high interest in addressing our low enrollment numbers.

IX. Round Table Discussion/Announcements by Membership:

A. Fall 2022 Academic Affairs Committee Project?

1. Chair Mary Gwin reported Academic Affairs currently does not have a fall 2022 project.
 - a. Please provide your suggestions to the committee.

B. Community Wellness Clinic:

1. Amanda Johnston reported the Community Wellness Clinic is officially open
 - a. We need clients for Physical Therapy Services.
 - There are currently three (3) appointments available openings on the September 15th.
 - b. Stress Management Treatment is Available
 - c. Please contact Amanda.
 - d. [Physical Therapy Assistants Website](#)

X. Next Academic Affairs Committee Meeting: September 19, 2022

A. Fall 2022 Academic Affairs Meeting Schedule:

XI. Adjournment @ 5:34PM:

Motion to adjourn:

M/S

Hensley/Johnston

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Submitted by Sue Saetia:

Approved by the Academic Affairs Committee: September 19, 2022