



**San Diego Mesa College
Academic Senate
Academic Affairs Committee
September 19, 2022
4:15PM – 5:30PM
MINUTES**

Present: Chair Mary Gwin, Dean Linda Hensley, Lisa Burgert, Amanda Johnston, Das Nugent-Odasso, Miriam Pacheco, Sean Ricketts, Leslie Seiger, Oscar V. Torres and Ngoc “Kim” Tranfa

I. Call to Order & Attendance @ 4:18PM.

II. Review and Approval of Draft Agenda:

A. Additions to Agenda and Member Suggestions Welcomed:

1. Chair Mary Gwin added Round Table Item “September 15, 2022 Board of Trustees (BOT) Meeting” to the agenda.

**III. Review of Draft Minutes: August 29, 2022
M/S**

Ricketts/Nugent-Odasso

Abstain

Burgert
Seiger
Tran

IV. Guest:

A. Mesa Pathways: Marisa Alioto

As reported by Marisa Alioto:

Mesa College will be receiving its first installment of one-time Guided Pathways funding from the Chancellor's office to ensure that Mesa continues its integration of Mesa Pathways into our structures and practices equity.

Priority areas for the Guided Pathways funds are:

- SEA Program
- Associate Degrees for Transfer (ADTs)
- Zero Textbook Cost (ZTC) Programs
- Adult Education
- Strong Workforce

Mesa is required to submit an Acknowledgement of Assurance by September 30, 2022 to certify that the college agrees to comply with the program requirements. The Mesa Pathways Committee (MPC) will also be working on a Guided Pathways 2022-26 Work plan to be submitted by March 2023. We are awaiting the content and structure from the Chancellor's Office.

Student Success Teams (SSTs):

Our Student Success Team continues to strategically and intentionally communicate with the pilot SST group with targeted email communications on a biweekly basis. Additionally, a plan for upcoming contacts with students has been created and continues to be updated. The theme of the third contact with students focused on focusing a sense of belonging, encouraging participation in Club Rush and SST virtual office hours. Students were also introduced to Career Compass, the Pathways Fellows who are on the Student Success Teams, and the Job Board. Additional ideas and themes are being discussed for future emails to students, including financial aid resources and registration reminders.

Data Coaches Project Team:

The Data Coaching training program is underway with nine participants, including faculty and classified professionals

from across campus. Meetings are scheduled through late-November, and will consist of in-person meetings and asynchronous materials offered through Canvas to help guide participants to work on mini-data projects that will be presented at the end of the training course. The goal is to prepare data coaches to assist with projects across campus starting in Fall 2023. Additionally, a meeting is scheduled with Dr. Al Solano to learn what other campuses have done/are doing with regard to data coaches.

Academic & Career Pathways (ACPs):

We are pleased to share that our Academic & Career Pathways (ACP) icons and descriptions are now posted on the Mesa Pathways website, and work continues in the marketing of our ACPs to the greater campus community:
<https://www.sdmesa.edu/mesa-pathways/acp-icons-descriptions.shtml>

V. Upcoming Fall 2022 Mesa College and SDCCD Meetings: Gwin

A. Academic Senate: September 26, 2022 (Mondays) 2:20PM – 4:20PM (MC 211 A/B)

1. September 12, 2022 Academic Senate Meeting:

- a. The first hyflex Academic Senate meeting came with some confusion and some glitches.
- b. Reconsideration of AB 361 (AB 2449) that allowed the Academic Senate to meet on Zoom during the pandemic will receive a vote on September 26, 2022.

B. Committee of Chairs: September 14, 2022 (Wednesdays) 2:30PM - 4:00PM (MC 211 A/B)

1. Chair Mary Gwin found the CoC meeting to be very informative.
2. There seems to be a campus wide issue with Add Codes and there does not seem to be enough add codes available.
3. There is an issue with early cancellations of face-to-face classes for all schools.
4. We need to be able to build up our face-to-face class offerings again.
5. Counseling Department Chair Cynthia Rico reported the next two weeks is a good time for Students to schedule an appointment to meet with a Counselor.
 - a. It will be more difficult to schedule an appointment after the spring 2023 schedule is published on October 17th.
 - b. The line is short right now for Drop-In Appointments.
6. Librarian Lisa Burgert spoke to the Department Chairs in spring 2022 about the requirement for Faculty to place a textbook order every semester.
 - a. Faculty needs to submit their textbooks orders right away for spring 2023.
 - Students must have access to accurate and current textbook information for their classes.
 - Faculty can send in their textbook orders via an email message to Textbook Buyer Matthew "Scott" Krause if you cannot access the order form online.
 - * Scott Krause will also take your textbook orders over the phone.
 - * Kim Tran reported the updated version of Firefox is unable to load the textbook order form.
7. The Career Technical Education (CTE) Faculty Co-Chair Position is listed as a Senate Exec Committee Member in the current Academic Senate Constitution.
 - a. President Hands does not support providing Academic Senate reassigned time for the position.
 - b. Rachel Russell currently receives reassigned time as the Strong Workforce Faculty Co-Chair.
 - c. The Academic Senate needs a representative to attend the Strong Workforce and CTE meetings and provide the Academic Senate with information about the meetings.
 - d. We need clarification for the special election for the CTE Faculty Co-Chair position.
 - Oscar V. Torres suggested that Elections Chair Scott Suarez wait for Faculty to respond.
 - Oscar V. Torres will introduce Scott Suarez to District Dean Victor Devore whose office supports elections in the district.

8. Campus wide question about when the mask mandate for inside district buildings will end.
 - a. Students who are in long science lab classes must also wear other protective equipment during their lab.
 - b. The Mesa College President and Vice President of Administrative Services do not know when the district will end the district indoor mask mandate.
 - c. The majority of places outside of the district do not have a mask mandate.
 - d. Only medical buildings seem to have a mask mandate at this time.
 - e. Oscar V. Torres said the Mesa College indoor mask mandate is well defined.
 - There are signs and mask dispensers are all over campus.
 - f. Chair Mary Gwin reported she is having an issue with one Student who is not happy about the indoor mask mandate.
 - g. The Mesa College President and Vice President of Instruction (VPI) are reporting that there are issues with the indoor mask mandate.
 - h. Learning Resources and Academic Support (LR/AS) has a high number of Students access their building and there are issues with adherence to the indoor mask mandate.
 - i. Leslie Seiger reported College Police had to escort one of her Students out of her classroom for not wearing a mask.
 - Leslie worked in public health before she came to Mesa College and she has found that social pressure can trump science.
 - * SDSU removed the requirement for Covid 19 Vaccine Boosters and our district retracted the Covid 19 Vaccine Requirement to try to increase enrollment.
 - * Leslie feels disrespected that science is not being taken seriously when it comes to Covid 19.
 - j. Amanda Johnson said she would have to be off campus for 10 days if she receives a positive Covid 19 test result, but Students can return to class.
 - * The SDCCD Covid 19 policy must be the same for Faculty and Students.

C. President's Cabinet: Tuesdays (2:15PM-3:45PM) Room MC 211 A/B ([Zoom Link](#))

1. The first fall 2022 meeting was introductory and no action was taken.

Fall 2022 Meeting Schedule – Room MC 211 A/B:

- September 20, 2022 (**Relocated to Room LRC 435**)
- October 4, 2022
- October 18, 2022
- November 1, 2022
- November 15, 2022
- December 6, 2022

D. Senate Executive Committee: September 19, 2022 (Mondays) 2:30PM – 4:00PM

1. September 19, 2022: Chair Mary Gwin
 - a. There will be three resolutions to forward to the ASCCC in response to AB 928 on the September 26, 2022 Academic Senate meeting agenda.
 - b. The Application to Update to Ethnic Studies Minimum Qualifications is due on September 30, 2022 and Articulation Officer Juliette Parker and Professor Candace Katungi will ask for the rules to be suspended in order to vote to support the application on September 26, 2022.
 - c. There will also be a resolution requesting adherence to the Collective Bargaining Agreement (CBA) for providing up-to-date Information Technology equipment for Faculty on September 26, 2022.

E. Senate Executive Officers Meeting with President Hands and the Mesa College Vice Presidents:

(Wednesdays)

1. The meeting went well.
2. There were more participants for this meeting in the past.
3. Academic Senate President John Crocitti, President Elect Andrew Hoffman and Academic Affairs Committee Chair Mary Gwin attended the meeting.
 - a. Vice President Sakeenah Gallardo could not attend the in person meeting and the Zoom option was not available.
 - b. Administrators President Hands, Vice President of Administrative Services (VPA) Lorenze Legaspi, Vice President of Instruction (VPI) Isabel O'Connor and Acting Vice President of Student Services (VPSS) Larry Maxey were present for the meeting.
4. Mesa College's individual schools receive less pay for short-term online classes.
 - a. We are all losing money for teaching online short-term classes.
 - b. We only receive full pay for 16-week face-to-face classes.
 - c. Dean Linda Hensley reported the policy is part of the "Accounting Principles" document.
 - We do not receive full pay for asynchronous classes.

VII. Old Business:

A. Change to Academic Affairs Committee Leadership Structure: Gwin

1. Please send your questions and suggestions to Chair Mary Gwin.

VIII. New Business:

A. Veronica Gerace proposed the creation of an Ad Hoc Academic Senate Committee on Civility: Gwin

1. The Mesa College Academic Senate constitution only has a section on dissolving a committee.
 - a. It does not have a section for the creation of an Ad Hoc Committee.
2. Judy Sundayo wants to revise the [Academic Senate Constitution](#) to address the issue of Civility.
3. Would an Academic Affairs Committee Member want to serve on the Ad Hoc Committee on Civility or work on updating the constitution to address the issue of Civility?
4. Dean Linda Hensley reported that she was at a meeting where Dean Bridget said this is a good time for committees to review their purpose and bylaws.
 - a. Chair Mary Gwin is not opposed to reviewing the Academic Affairs Committee's purpose.
5. Acting VPSS Larry Maxey brought up the idea of creating a taskforce to work on "Civility" during the fall 2022 convocation.

B. Chair Mary Gwin attended the [AB 1111](#) and [AB 928](#) (CALGETC) webinars: Gwin

1. Many people across the state are nervous about the impacts of AB 1111 and AB 928.

IX. Round Table Discussion/Announcements by Membership:

A. September 15, 2022 Board of Trustees (BOT) Meeting: Gwin

1. Chair Mary Gwin attended the district BOT meeting last Thursday.
 - a. The BOT sent out a survey as part of the meeting documents.
 - The BOT sent the survey to the district's employees and only received 32 responses.
 - * One of the questions is "What is the greatest challenge to our district that the BOT needs to address?".
 - b. Outgoing Executive Vice Chancellor of Business & Technology Services Bonnie Dowd reported on the district's Budget Challenges during the BOT meeting.

B. Enrollment Task Force: Gwin

1. Chair Mary Gwin will find out if she can share the Enrollment Taskforce's PowerPoint presentation with the Academic Affairs Committee.

X. Next Academic Affairs Committee Meeting: October 3, 2022

A. Fall 2022 Academic Affairs Meeting Schedule:

XI. Adjournment @ 5:31PM.

Submitted by Sue Saetia:

Approved by the Academic Affairs Committee: October 3, 2022