



**San Diego Mesa College
Academic Affairs Committee**

October 18, 2021: Via Zoom (4:15PM-5:00PM)

Link (<https://cccconfer.zoom.us/j/93838962989>) hold "Ctrl" and click to open

Draft Minutes

I. Call to Order and Attendance by Chair: Oscar V. Torres, 4:15 PM

II. Review and Approval of Draft Agenda:

Member suggestions welcomed – No additional items added to the agenda by members.

Roll of attendance: Leslie Seiger, Oscar V. Torres, Jennifer Sime, Mary Gwin, Das Nugent-Odasso, Bryan Malinis, Sean Ricketts, Linda Hensley, Amanda Johnston. Guests: Marisa Alioto (Mesa Pathways). Absent: Steve Sanchez, Miriam Pacheco (Excused).

III. Reports from:

Chairs Committee

Wednesday, October 13, 2021

At Chairs Committee, a memo from District was distributed entitled "Revised Credit Distance Education FTES" on October 8, 2021. Academic Affairs committee members reviewed the memo as it is important for faculty to be updated on current District policies, standards, and procedures. The memo reflects changes to FTES calculations in association with DE courses and is of significance as these adjustments relate to potential increases in future revenue. Conversation developed regarding the current definition of which courses (full DE, asynchronous remote, synchronous remote, or hybrid) are used when implementing the new alternative accounting method and multiplier. At Chairs, there was the removal of Basic Skills Committee, Budget and Allocation of Resources, and Catalog Committee from making regular reports. Chairs seemed somewhat exhausted as scheduling had just concluded and course offering recommendations had been recently submitted to Deans for review.

Academic Senate

Monday, October 11, 2021

At Senate, there were no public presentations, public comments, or special guests. The Professional advancement committee reported that faculty had questions about credit based on watching archived videos of conference sessions from 2020-2021. Currently 30 hours of viewing related conference material equates to 1 unit of credit. The Program Review committee stated that trainings is available per request for faculty, this is important as BARC requests and/or requests for new faculty hires are due this semester. CDAIE reported that small grants [unspecified USD amounts] were available for events to bring in speakers in relation to equity. The Academic Affairs committee reported exploring the topic of a testing/proctoring center and details. Some Senators did raise concerns and questioned if this was indeed a priority of the Senate, and where funding would even come from? CDAIE asks if any Senator would like to collaborate with them regarding non-classroom faculty [counselors] being required to return to campus and draft a potential document to AFT relating to this concern.

Senate Officers with VPS

Any questions for Administration and Vice Presidents please forward to Torres.

IV. Review of Draft Minutes: 10-04-21

Torres - Committee members were emailed minutes prior to today's meeting on 10-11-21. The committee reviewed the minutes. Our special guest VPI, Dr. O'Connor, had also reviewed her portion of the minutes from our previous meeting. Two members had requested edits to the minutes via email. These edits were reviewed.

V. Special Guest(s):

Mesa Pathways: **Marisa Alioto**

1) Mesa Pathways received 13 funding request proposals 2) The final Student Success Team mixer is Wednesday 10/20 11:30am-12:30pm (Flex# 10464), with possibly another 1-2 to be added. Please feel free to email me with any questions: malioto@sdccd.edu

VI. General Updates from Campus and SDCCD

Committee members reviewed several District documents in order to provide faculty with further understanding of the operating structure, functioning, and business of our Academic Institution. These included the Report on Student Survey for DE preference (Mesa data only), Report on student demographics enrolled onto F2F courses across the District for fall 2021, Board Retreat Student COVID-19 Vaccination demographics, Board Retreat Chancellor's Goals and Objectives presentation, and a Board Resolution relating to the Brown Act (AB 361) and their spring 2022 meeting schedule.

VII. Old Business:

A. Minutes and constitutional updates

Minutes from the Academic Affairs meeting from 2018 – 2021 were moved from the google drive and uploaded onto our Mesa website. Concerns were raised that there are two Academic Affairs websites. Grammatical errors on one of the websites were being examined. The request to update our Senate Constitutional, based on resolution from spring 2021, and upload it onto the Senate Mesa website were made at Senate. This is the second time the request was made.

VIII. New Business:

A. Providing support for Chairs

It was discussed at Committee of Chairs a potential request for Academic Affairs to develop documentation which would support the further input of faculty expertise when considering scheduling, course modality, and duration of classes (16-week vs 8-week, etc.). This topic was discussed during our 10-04-21 Academic Affairs meeting, and faculty members were overall supportive of the notion. Thus, a potential senate resolution was drafted and reviewed herein. Discussion points and questions centered around the time frame of the document, the need for such a resolution, and the utility of such a documentation. With major edits and revisions to the document, a

consensus was provided by members; however, members felt more discussion was necessary and the topic was tabled for our next meeting.

B. Assessment of testing/proctoring center on campus

Previously, the Senate Executive committee charged the Academic Affairs committee to develop documentation in relation to a testing/proctoring center for students at Mesa College. Committee members Oscar Torres and Leslie Seiger met virtually over the weekend and worked a draft for a plan to move forward with the proctoring center idea. The document reflects Leslie's research on what nearby colleges are doing regarding their respective testing centers and how these institutions are meeting their student needs. The paper was emailed to Academic Affairs members and Leslie reviewed her findings herein. Further ideas including developing a survey for assessing the need of such a center and reaching out to faculty/administration for quick interview relating to previous attempts when developing a proctoring center were brought into discussion.

C. Resolution regarding TPR, as well as PAC, and their association with the Senate

Accepted into new business was the resolution to remove Tenure and Promotion committee, as well as the Professional Advancement committee, from the Senate. Academic Affairs members discussed the topic and provided context as to the origins of the resolution. Discussion points and questions centered around the future of these committees, their potential benefits of staying, and limitations if they were to exit the Academic Senate structure of governance.

IX. Round Table Discussion/Announcements by Membership:

A. Open item for discussion: faculty campus return (possible flex workshops):

(Item not discussed because of time limitations)

B. Sub-committee composition of Academic Affairs – Members discussed any sub-committees remaining under the Academic Affairs committee structure. Emails were sent out to faculty regarding the governance structure of their sub-committees. Members were also asked to reach out to other faculty and gather information linked to sub-committee reporting process within the Senate arm of governance in relation to upcoming accreditation.

C. Open item for discussion: Academic Affairs in Spring 2022/ meeting modality:

(Item not discussed because of time limitations)

D. The Executive Committee wants to provide two Academic Senate scholarships for students.

E. Upcoming Academic Senate topics include financial aid fraud by students.

F. New edits to the Senate Constitution in relation to a "Mesa Library Advisory Committee" was sent to Academic Affairs as an additional task to revise.

X. Next Meeting: November 1, 2021

XI. Adjournment Time: ____5: 39__PM____