

**San Diego Mesa College**

**Academic Affairs Committee**

**February 07, 2022**

4:15PM - 5:00PM

<https://cccconfer.zoom.us/j/99492068635>

**MINUTES**

**Present**: Oscar V. Torres, Mary Gwin, Amanda Johnston, Bryan Malinis, Leslie Seiger, Jennifer Sime, Sean Ricketts

**Absent**: Gabriel Adona, Dave Odasso, Excused: Miriam Pacheco, and Linda Hensley

1. **Call to Order** and Attendance by Chair: Oscar V. Torres at 4:15 PM.
2. **Review and Approval of Draft Agenda**:
3. **Member suggestions welcomed**:

Oscar V. Torres added a Resolution on the Librarian Advisory Committee to the agenda. Members agreed to the addition.

1. Roll of Attendance was taken.
2. **Special Guest(s)**:
3. **Marisa Alioto - Mesa Pathways Committee (MPC)**:
4. Oscar V. Torres reported he has not received items purchased under the Mesa Pathways grant.
5. Marisa Alioto asked Oscar to send an email to VPI O’Connor, Marisa Alioto and Howard Eskew.
6. Our first spring 2022 meeting is this Wednesday.
7. The next Mesa Pathways retreat is this Friday.
8. We will look at our Student Success Teams and the work of our Data Coach Project Team.
9. Senior Secretary Pahua Vang will be the Mesa Pathways Committee Classified Representative.
10. We submitted the Guided Pathways Expenditure report.
11. We are still in the approval process for the Scales of Adoption Assessment document through all the constituency groups by March 1, 2022.
12. The team invites members of the Academic Affairs Committee to join the Mesa Pathways Committee.
13. **Review of Draft Minutes**: From the last Academic Affairs meeting from fall, December 6, 2021.
14. **Reports From**:
15. **President's Cabinet**: Tuesday, February 1, 2022 (presented by Oscar V. Torres)
16. Oscar V. Torres reported the 2022 Mesa College Commencement Ceremony is scheduled for May 27th.
17. Please remind your Students to apply for the Mesa College Scholarships.
18. The search for the next Mesa College President has begun.
19. Academic Senate President John Crocitti reported the interview questions have yet not been developed.
20. It was announced that SDCCD is considering a Covid 19 Booster Shot Mandate.
21. President Luster reported she attended a conference in Sacramento on legislation that tries to address Students’ basic needs.
22. Retired SDCCD Chancellor Constance Carroll is promoting a pilot Master’s Degree Program to train administrators to develop programs that help our Students meet their basic needs.
23. Classified Senate President Eva Parill reported the Classified Senate approved a resolution supporting the creation of an Asian American Pacific Islander (AAPI) Program at Mesa College.
24. The resolution is supported by the Associated Student Government (ASG).
25. VPI O’Connor reported Mesa College lost 37 FTES in fall 2021 and 51 FTES in spring 2022.
26. One (1) FTES is approximately five (5) classes given that most courses are (.2) FTEF.
27. Mesa College has approximately 17,000 Students enrolled in spring 2022, which is down from 20,000 – 21,000 prior to the pandemic.
28. N 95 masks were given to the school deans for distribution. Please ask you deans for these.
29. VPSS Hands reported there are seminars and orientations available to Students who want to apply for scholarships.
30. The next Pcab meeting is February 15th.
31. **SDCCD Board of Trustees (BOT) Meeting**: Thursday, January 27, 2022
32. The Annual Financial Audit and Compliance Report was released.
33. Improvement Recommendations:

* Administrative adherence to the rules for how Covid 19 Higher Education Relief Funds (HERF) and the CARES Act Coronavirus Relief Fund can be used.
* Create ability to ensure that Students who received Federal Student Assistance Title IX Funds actually attended SDCCD classes. (We are unable to confirm that one (1) out of 14 Mesa College Students who received funds actually attended a class. Having students log onto Canvas for DE courses does not confirm attendance.

1. Dean Brian Westin (Online and Distributed Learning) will present to the Academic Senate in March on changes to Distance Education Terminologies.
2. Faculty Members are required to report Students on our rosters who have not attended class 15 days after the start of the class, which impacts funding decisions.
3. Bryan Malinis asked if the SDCCD has asked other California community college districts how they are dealing with the statewide fraud that has worsened since the pandemic began.

* Oscar V. Torres reported the district is just trying to keep up with the problem and Faculty can help by reporting Students who have not attended their class right away.

1. Mary Gwin said requiring Students to submit work prior to the Census Date may help us address the fraud issue more accurately.
2. **Executive Team**: Monday, February 7, 2022
3. Student Survey – Campus wide Test Proctoring Center:
4. Oscar V. Torres reported the Academic Senate Executive Committee has made inquiries about the status of the survey.

* The questions from the survey were shared with the Academic Senate Exec Committee. The Exec team seemed fine with survey format, questions, and sending out the questioner to the DL

1. **Upcoming Meetings from Mesa Campus and SDCCD**:
2. Committee of Chairs: February 09, 2022, at 2:30 PM
3. AFT Guild Union Meeting: February 10, 2022
4. Academic Senate: February 14, 2022, at 2:20 PM
5. President's Cabinet: February 15, 2022, at 2:15 PM
6. Mesa College’s Commencement: May 27, 2022, at 4:00 PM

**VII.** **Old Business**:

1. **Campus wide Test Proctoring Center Survey**:
   1. Academic Affairs committee members reviewed the survey questions on last time before sending out the questionnaire across the DL for faculty. The Committee of Chairs is also willing to distribute the survey. Survey results will be interpreted at our next meeting.
2. **New Business**:
3. **Add the Mesa Library Advisory Committee to the Academic Senate Constitution**:
   * + 1. Learning Resources/Academic Support (LRAS) Department Chair Alison Gurganus reported the LRAS Faculty would like to replace the current Learning Resources Center (LRC) Liaison Committee with the Mesa Library Advisory Committee in the Academic Senate constitution.
       2. The Librarians also want the update the duties of the committee and the committee membership.
       3. The academic affairs committee edited, discussed, and gave a last review of the draft resolutions to be presented at Senate in three weeks.
4. **Dates for Chair Election**:
5. The Academic Affairs Committee discussed possible dates to run internal elections for the next chair of the committee. Elections will occur during the middle of spring 2022. This should provide enough time to successful transfer chair duties and responsibilities

**IX. Round Table Discussion/Announcements by Membership:**

1. Academic Affairs Minutes: These are now updated on our website from 2019, 2020, and 2021.
2. Information from Senate Leadership:
3. Possible Communication with the Asian American/Pacific Islander(AAPI) American Advisory Committee: [LINK](https://www.sdmesa.edu/about-mesa/governance/committees/asian-pacific-islander-american-advisory-committee.shtml)
   1. Bryan Malinis asked if the Academic Affairs Committee should invite members of the committee to an Academic Affairs Committee meeting.
   2. The committee supports the idea.
4. The Associated Student Government (ASG) and the Classified Senate support the creation of an AAPI Program at Mesa College. Academic Affairs wondered if their Senate would also move to support the imitative. Further discuss is needed from the perspective of AAPI advisory committee.
5. **Next Academic Affairs Committee Meeting**: February 28, 2022

(Spring 2022 Academic Affairs Meeting Schedule: [LINK](https://www.sdmesa.edu/archives/gov-old/academic-senate/academic-affairs/Academic%20Affairs%20Spring%202022%20Meeting%20Schedule%2002032022.pdf))

1. **Adjournment at** 5:11PM.

Motion to adjourn: Malinis and Gwin

**M/S.** **UNANIMOUS**

**Web Links**

President’s Cabinet (PCAB) Meeting: Tuesdays, 2:15 pm

February 15, 2022

<https://cccconfer.zoom.us/j/98496204353?pwd=TVF3OFpiYkxjb2pXZW1DazY4RHY5dz09>

Committee of Chairs (CoC) Meeting: Wednesdays, 2:30 pm

February 9, 2022

<https://cccconfer.zoom.us/j/93671528972>

Academic Senate Meeting: Mondays, 2:20 pm

February 14, 2022

<https://cccconfer.zoom.us/u/ab0O3VPSzk>

American Federation of Teachers (AFT) Guild Union Meeting:

February 10, 2022

<https://cccconfer.zoom.us/j/91352765749>