



**San Diego Mesa College  
Academic Affairs Committee  
February 12, 2018: LRC 208 (4:15PM-5:30PM)  
MINUTES  
Draft**

**Present:** Chair Howard Eskew, Jack Forman, Mary Gwin, Bryan Malinis, Waverly Ray, Scott Robinson,  
Steve Sanchez and Oscar Torres  
**Absent:** Joe Safdie

**I. Call to Order by Chair Howard Eskew @ 4:21PM.**

**II. Review and Approval of Draft Agenda:**

Motion to approve with the addition of New Web Site to New Business:

**M/S**

Ray/Malinis

**UNANIMOUS**

**III. Review and Approval of Draft Minutes: November 27, 2017**

Motion to approve:

**M/S**

Malinis/Robinson

**1 Abstained  
Ray**

**IV. Report from Academic Senate Meeting: February 12, 2018 (Chair Howard Eskew)**

**A. Associated Student Government:**

1. Please let the ASG know if you would like to be a speaker for the "Invisible Reality Event" in April.

**B. Classified Senate:**

1. There will be a fund raising event at Dave & Buster's tomorrow night to raise funds for student scholarships.

**C. Guided Pathways (GP):**

1. Task Force:

a. Composition:

- Administrators: Two (2)
- Faculty: Four (4)
- Classified: Four (4) – Howard Eskew, Mark Manasse, Kim Perigo and Cynthia Rico
- Students: Two (2)

b. The Task Force will use the 14 self-assessment areas/elements to review the following at Mesa College.

- Basic Skills
- Career Services
- Counseling
- Tutoring

2. GP Survey:

- a. The survey was sent to Academic Senate Senators and the Department Chairs.
  - b. Chair Howard Eskew asked for responses to be sent to Academic Affairs.
    - Please send your feedback by this Wednesday in advance of the Thursday GP Task Force meeting.
  - c. We need to determine the ideas and perspectives we want to review over the next 18 months.
3. Chair Howard Eskew asked the committee how important is it for your students to know what career they want.
- a. Chair Howard Eskew said Career Technical Education (CTE) is linear and has an end point.
    - Are there other programs with linear goals?
  - b. Some members of the GP Task Force want clear cut goals.
  - c. Bryan Malinis asked if we can relay what happened during the spring 2018 convocation exercise with an Academic Affairs perspective.
    - Veronica Gerace asked COMS Faculty to rank the 14 key elements in order of importance.
  - d. Chair Howard Eskew will forward the March plan to the Academic Affairs committee members.
  - e. Mary Gwin asked if it will be individual inquiries or the entire Academic Affairs committee.
    - Howard Eskew said individual.
  - f. Chair Howard Eskew said we will not know the specifics until we receive the plan on March 5<sup>th</sup>.
  - g. Waverly Ray said she wants to be able to continually provide feedback.
  - h. Chair Howard Eskew reported Academic Senate President Kim Perigo asked Department Faculty to think about their curriculum changes, clean up their programs and review their electives during today's Academic Senate meeting.
  - i. Chair Howard Eskew said GP is not addressing returning students.
  - j. Mary Gwin asked if transfer is part of GP since it will be part of performance-based funding.
    - Oscar Torres said the Department of Education (DOE) reports Mesa College's current student transfer rate is approximately 28% and it has never been higher than 35%.

**V. Guest(s):** None

**VI. Old Business:**

**A. Fall 2016/Spring 2017 Project:** Update Position Paper #2 – Curriculum Balance & Curriculum Data: With a Distance Education Component (Chair Howard Eskew)

1. We will look at the paper through the lens of Guided Pathways.
2. The draft document has been forwarded to the Senate Executive Committee and they may have questions.

**B. Guided Pathways Research Paper:**

1. The Senate Executive Committee has questions regarding the draft document.

**C. Review of the Committee's Mission Statement and Goals for the upcoming year.** (Tabled)

**D. Committee Project - Survey Development:** Research Mesa College Committees with Faculty Membership

1. Chair Howard Eskew said Academic Affairs will develop the survey during spring 2018.
2. It is an accreditation requirement that all committees report out.
3. Committee Membership?
4. Purpose of the committee?
5. We need to ask Institutional Effectiveness to locate the Accrediting Commission for Community and Junior Colleges (ACCJC) requirements.

**VII. New Business:**

**A. New Web Page:**

1. Scott Robinson expressed concern about the following Academic Affairs web page:  
<http://www.sdmesa.edu/about-mesa/governance/committees/academic-affairs-committee.shtml>
  - a. Academic Senate Secretary Sue Saetia reported former President's Office Administrative Technician Dawn Whiting created the web page.
    - Senate Secretary Sue Saetia maintains the web pages for the Academic Senate Committees.
    - The links on this web page are linked to the Academic Senate's web pages for the Academic Affairs Committee.
    - Link to the Academic Senate's official Academic Affairs web page:  
<http://www.sdmesa.edu/about-mesa/governance/academic-senate/academic-affairs/>

**VII. Round Table:**

- A.** Steve Sanchez reported a former Mesa College Student is now the General Manager for the Los Angeles Angels of Anaheim.
- B.** Scott Robinson reported several disciplines (Art/Dance/Drama/Fashion/Music) will perform together again this year during Cultural Unity Week on Wednesday @ 3:30PM.
  1. It was really cool last year with Middle Eastern Drums and Wrap Fashion.
- C.** Waverly Ray and Scott Robinson will receive tenure in April!
- D.** Mary Gwin reported she attended a Student Learning Outcomes (SLOs) conference in Sacramento.
  1. Please let Mary if you have questions about the conference or need SLO information.
- E.** Howard Eskew reported an Opportunity Clinic will be part of the Financial Literacy Series this semester.

**VIII. Next Meeting:** March 5, 2018

**IX. Adjournment @ 5:28PM.**

Motion to adjourn:

**M/S**

Forman/Torres

**UNANIMOUS**