

**San Diego Mesa College**

**Academic Affairs Committee**

**March 14, 2022**:

**4:15PM-5:00PM**

Link (<https://cccconfer.zoom.us/j/99492068635>)

Present: Chair Oscar V. Torres, Dean Linda Hensley, Mary Gwin, Amanda Johnston, Bryan Malinis, Das Nugent-Odasso, Miriam Pacheco, Sean Ricketts, Jennifer Sime and Guest Marisa Alioto

1. **Call to Order** @ 4:22PM.
2. Roll of attendance by Chair Oscar V. Torres.
3. **Review and Approval of Draft Agenda**:
4. Additions to agenda and member suggestions welcomed: None provided by committee members.
5. Review of Draft Minutes: February 7, 2022 & February 28, 2022: No changes.
6. **Special Guest(s):**
7. **Mesa Pathways**: Marisa Alioto

As reported by Marisa Alioto

1. Mesa Pathways Committee (MPC):

The MPC met on 03/09/2022 to discuss more on the formulation of goals and deliverables for the Data Coaches and Student Success Teams. Also discussed was a campus-wide survey regarding Student Success Teams.

1. Student Success Teams Project Team (SST):

The SST project team is currently having discussions on the structure of the student success teams. Identification of core data metrics, which align with the Mesa 2030 Plan have been preliminarily identified and presented to MPC.

1. Pathways Fellows:

The Pathways Fellows are working in conjunction with the Mesa Pathways Leadership Team and the Workgroup and Project Team leads to create a retrospective video highlighting and showcasing the past five years of Pathways work, including the evolution of Pathways at Mesa, accomplishments, and the future of Pathways at Mesa College.

1. Call for Members: Pathways Workgroups and Project Teams:

If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to [MesaPathways@sdccd.edu](mailto:MesaPathways@sdccd.edu).

1. Next MPC Meeting:

Our next MPC Meeting is scheduled for Wednesday, March 23rd from 12:45 - 2:15 pm.

1. To learn more about Mesa Pathways:<https://www.sdmesa.edu/mesa-pathways/>
2. Questions from Chair Oscar V. Torres:
3. Chairs Oscar V. Torres asked Marisa Alioto what data Mesa Pathways is examining.

* Marisa Alioto reported Mesa Pathways is looking at core data metrics. (We must look at intersection of data points.)

1. Chair Oscar V. Torres asked if ESUs or reassigned time is available for service on the Mesa Pathways Student Success Team.

* Marisa Alioto reported ESUs and Release Time are being considered. (We do not know if funding will be available. The Faculty Survey may include a question about ESUs and Reassigned Time.)

b. Chair Oscar V. Torres reported he received the items that were purchased with funds from the Mesa Pathways grant.

1. **Reports from:**
2. **Committee of Chairs**: Wednesday, March 9, 2022 (Malinis)
3. The Chairs discussed the newly approved Remote Work Option application process.
4. Employees must submit a new application every year if any part of their workload includes online meetings.
5. Dean Henley recommends holding off on completing the form until after spring break just in case there are more updates to the form.
6. The VPI and President know that there are issues with the form.
7. Miriam Pacheco reported VPSS Hands also asked the Counselors to wait to complete the application form.
8. Jennifer Sime added that at Committee of Chairs, Dean Victoria Miller, Claudia Perkins, Jessica Dekoekkoek and Academic Affairs Intern Sahar Mohammadi reported on Students Rights and Responsibilities, Restorative Justice and Investigations of Title IX Violations complaints.
9. **Academic Senate**: Monday, March 7, 2022 (Torres)
10. The Senate moved for the Academic Affairs Committee to present our data from the Faculty Survey on the Campus wide Test Proctoring Center during the March 21st Academic Senate meeting.
11. Chair Oscar V. Torres and Mary Gwin will present the data.
12. Library Chair Alison Gurganus will present the Mesa College Library Advisory Committee Resolution as New Business on March 21ST.
13. **Campus Community Forum**: Tuesday, March 8, 2022 (Torres)
14. The American Rescue Plan (ARP) Act's Higher Education Emergency Relief funding (HEERF) is still available to Faculty would like to hold a campus events.
15. **Executive Team**: Monday, March 14, 2022 (Torres)
16. The Senate Executive Committee determined that the Academic Affairs Committee can create our own subcommittees as stipulated in the Academic Senate constitution.
17. The Senate Executive Committee wants the Academic Affairs Committee to create a subcommittee to review the Academic Senate Constitution and submit resolutions to update the constitution.
18. Some Faculty Committee Leaders are not following the structure and reporting process that are currently established in the Academic Senate constitution.
19. Pegah Motaleb is creating a forum/avenue for the Academic Senate to provide information to our Students including the creation of Students Surveys to correspond with Faculty Surveys like the Faculty Survey regarding the Campus wide Test Proctoring Center.
20. **Upcoming Mesa College and SDCCD Meetings**:
21. Academic Senate: March 21, 2022 (2:20PM)
22. Senate Executive Officers Meeting with the President and Vice Presidents: March 21, 2022 (5:15PM)
23. Committee of Chairs: March 23, 2022 (2:30PM)

**VI. Old Business**:

1. **Mesa Library Advisory Committee Resolution**: Torres
   1. Alison Gurganus will present the first reading during the March 21st Academic Senate meeting.
2. **Questions Postulated by the Asian American/Pacific Islander (AAPI) Advisory Committee Members**: Torres
   1. The committee members asked Chair Oscar V. Torres if their committee can report to the Committee for Diversity Action, Inclusion & Equity (CDAIE) for campus events and the Academic Affairs Committee for curriculum issues.
   2. Dean Linda Henley reported Mesa College is hiring an AAPI Discipline Faculty who will address the curriculum issues.
   3. The former AAPI Committee was an Academic Affairs subcommittee and provided annual reports to Academic Affairs.
   4. How should Chair Oscar V. Torres respond to the current AAPI Advisory Committee’s questions?
   5. The Committee for Diversity Action, Inclusion & Equity (CDAIE) and the Mesa Pathways Committee (MPC) currently provide reports on their activities and events during every Academic Senate meeting.
      * + 1. They are not Academic Senate committees.
          2. The Academic Senate President has to sign off on Mesa Pathways documents as the leader of one of Mesa College shared governance bodies.
   6. Jennifer Sime reported she chaired the Women’s Studies Advisory Committee for several years.
      * + 1. It would have been great to be able to report to the Academic Senate on curriculum issues and the CDAIE on campus activities.
   7. Pianta provided the last AAPI Advisory Committee report to Academic Affairs.
   8. Bryan Malinis shared the section of the Academic Senate constitution on Academic Senate Committee Members Terms of Service. (Page 17 Section 5 A 3

“Terms of service for committee membership will be three-years unless otherwise indicated in the directive of the committee.

a. The Chair of the Committee on Committees may appoint committee members to additional three-year terms.

b. No more than one-half (1/2) of a committee’s membership should be changed during any academic year in order to maintain continuity of the committee’s work.”

1. **Completion of Survey Data PowerPoint Presentation Suggestions**:
   1. Mary Gwin and Chair Oscar V. Torres will present to the Academic Senate on March 21st.
   2. Mary Gwin said the paint theme is creative.
   3. The committee reviewed the contents of the PowerPoint presentation.
   4. Mary Gwin suggested clarifying that the questions displayed on the right side of the page are not the same at the question at the top of the page.
   5. Mary Gwin always suggested redoing the pie chart for the question “Have you ever scheduled time outside of your office hours or class time to proctor a missed exam of quiz?”
   6. Jennifer Sime said it is not uncommon for Adjunct and Contract Faculty to allow Students to take tests outside of their class time or scheduled office hours.
   7. Adjunct Faculty can apply to hold office hours and share funding from a pool available for Adjunct Faculty Office Hours.
   8. Responses to question “How likely do you think Students might benefit from an on campus testing or test “make-up” center?
      * + 1. 38.3% responded that they believes access to a Campus wide Test Proctoring Center would benefit Students.
   9. Mary Gwin asked if the conclusion is that Faculty supports the creation of a Campus wide Test Proctoring Center, but Faculty have been able to meet the needs of their own through the years.
      * + 1. Faculty have learned to accommodate the needs of their Students without access to a Campus wide Test Proctoring Center.
   10. Faculty may not use a Campus wide Test Proctoring Center.
       1. **New Business**:
2. **Nominations and Candidacy for Academic Affairs Committee Faculty Chair Position**:
   * + 1. Please submit your nominations.
       2. The position provides .2 reassigned time.
          1. The Academic Affairs Committee Chair attends Academic Senate meetings on Mondays from 2:20PM – 4:20PM.
          2. The Academic Affairs Committee Chair attends Senate Executive Committee meetings on Mondays from

2:30PM – 4:00PM.

* + - * 1. The Academic Affairs Committee Chair attends Academic Affairs meetings on Mondays from 4:15PM – 5:30PM.
        2. The Academic Affairs Committee Chair currently attends President’s Cabinet meetings on Tuesday afternoons.
        3. We do not know if the New College President will continue to hold early evening meetings on Mondays with the Vice Presidents and Senate Executive Officers including the Academic Affairs Committee Chairs.
      1. Chair Oscar V. Torres recommends that the Academic Affairs Committee Chair is also a member of the Committee of Chairs.
      2. Chair Oscar V. Torres reported the current Academic Senate constitution stipulates that a candidate for Academic Affairs Committee Chair is a current committee member of the Academic Affairs Committee for at least one semester.
      3. The Academic Affairs Committee Chair currently has a seat at President’s Cabinet.
      4. Amanda Johnston asked if there can be two Academic Affair Co-Chairs who share duties and reassigned time.
         1. Chair Oscar V. Torres said the Senate Exec Committee may support the idea.
      5. Chair Oscar V. Torres said Academic Affairs will vote for the subsequent Committee Chair during the next Academic Affairs meeting.

1. **Committee on Elections**: Torres
2. The Committee on Elections is an Academic Senate committee.
3. A current member of the Senate Executive Committee cannot serve as the Election Committee Chair.
4. Chair Oscar V. Torres will serve on the Election Committee this semester.
5. No reassigned time is available for the Election Committee Chair.
6. The Election Committee needs one more Faculty member this semester.
7. The Election Committee works with the district to coordinate the Academic Senate elections.
8. The spring 2022 Academic Senate elections is for the President Elect, one Senator at Large position and the Treasurer.
9. **Requests to Work Remotely**:
10. Please wait until after spring break to complete your application.
    * + - 1. Changes may be made to the application form.

**IX. Round Table Discussion/Announcements by Membership**:

1. Member updates and reported welcomed: None

**X. Next Meeting**: April 4th, 2022

**XI. Adjournment Time:** 5:45 PM.