



**San Diego Mesa College
Academic Affairs Committee**

March 22, 2021: Via Zoom (4:15PM-5:00PM)

Link (<https://cccconfer.zoom.us/j/93838962989>) hold "Ctrl" and click to open

Draft Minutes

I. Call to Order and Attendance by Chair: Oscar V. Torres, 4:15 PM

Torres took attendance of members who attended the meeting, these include:

Oscar Torres, Linda Hensley, Steve Sanchez, Mary Gwin, Leslie Seiger, Amanda Johnston, Sean Ricketts, Bryan Malinis, Dave Odasso, Jack Forman, Toni Parsons (guest), Veronica Gerace (guest)

II. Review and Approval of Draft Agenda: 03-22-2021

Torres gave 2 minutes for agenda edits by any and all members

III. Announcements:

Next Campus Forum - Tuesday, March 23, 2021 at 2:15; The forum is open to all, please attend

Next Academic Senate - Monday, April 5, 2021 at 2:20; Encourage faculty to attend, open to all

Next PCAB - Tuesday, April 6, 2021 at 2:15; Updates provided at our next meeting 4/12/21

IV. Review and Approval of Draft Minutes: Meeting from 03-08-2021

V. Special Guest(s):

Toni Parsons - Thanked everyone who participated in the Meta-Majors exercise. Amazon gift cards will be sent out next month. Next, there will be an email sent out with a link to meta-majors survey. Please encourage everyone to take the survey.

Veronica Gerace – Came to speak to us as the Senate Parliamentarian. Points were made about the parliamentarian position, within the context of the Executive team. In addition, the suggestion was made to parallel and align our constitution with State Academic Senate guidelines.

VI. Reports from:

- A. PCAB: March 16, 202; Torres - As of yet, there is no mention of particular information, in terms of the fall semester campus return, FTEF allocation is not out yet as well. Exercise Science will have some student athletes returning with safety health guidelines. Hensley - FTEF for fall is not available yet, very few face-to-face classes might be offered in fall. Torres – be ready to teach remotely during fall. Parson – Math and Science is sending out a survey to determine which classes would be best for face-to-face. Seiger – Biology has a color coded tier system for which classes would be best to come back to campus. Sanchez – green light for 4/12/21 for student

athletes will come back one day a week per sport. Ricketts – Yes, this return is a test-run, for summer, but this is just for sports, for academics maybe continue remotely and teaching online. Torres - HERF money is coming in, at PCAB it was mentioned that purchases might be made for the school that represent long-term investments.

- B. Academic Senate from March 15, 2021 meeting; Torres - Our resolution, regarding Academic Senate Constitutional Changes, was approved. Thank you to everyone for the hard work. Next step, the Executive team wants us to hurry and make the next round of changes/updates to the constitution regarding the Committee on Elections.
- C. Executive meeting: March 15, 2021; Torres – The FACT committee is being re-activated by our Executive committee, they have sent out a call for faculty to join this committee. If you know of anyone interested, please let them know, and to reach tell our Committee on committees. The FACT committee is to discuss, among other things, some of the negative zoom incidents that have been occurring across campus via virtual platforms. Torres - I don't remember if we, the Affairs Committee are to re-evaluate the duties of FACT and make changes? Gwin - It was mentioned at the Executive committee that the newly formed FACT committee would decide if they were going to document the negative events that happen on campus. Seiger – that is correct. Gwin/Seiger – the FACT committee should be able to exercise their own autonomy. Parsons - Not to worry, if there are to be changes to FACT, then these must go through the Senate process and be revisited before moving forward. Hensley - Does the Senate get to decide the duties and purviews of the committee? Torres – yes, FACT would be a sub-committee of the Senate, just like Academic Affairs. Hensley – So then, if the question comes up and changes are to be made regarding FACT, then let the Senate, the general body, decide what that should be. Torres - ok, then the sense of Academic Affairs feels that FACT should carry out their duties, as per the constitution, and any changes to FACT should be left to the Senate.

VII. Old Business:

- A. Academic Dishonesty Paper; Malinis – Our new position is formatted in APA, it makes new references to upholding academic integrity, versus dealing with academic dishonesty. Malinis – there is a new section on restorative justice in the paper. Also, we added the issue of ambiguity among teaching and Instructor expectations, whereby in one class professor might allow for external resources to be used on exams, but students; however in other classes professor might prohibit this practice. Thus, some students might be confused due to the variation. Having clear class expectations at the beginning of each semester is fundamental. Hensley – Claudia Perkins office has great resources dealing with plagiarism, and their approach is restorative justice. Johnston - it is a good idea to include restorative justice paragraph onto the paper. Torres - ok.

- B. Next round of Constitutional edits – Torres/Malinis/Seiger/Gwin agreed to form a sub-committee of Academic Affairs to make the next round of edits as soon as possible, given that the Executive team wants these by our next Senate meeting.

VIII. New Business:

- A. SDCCD recommendations when using instructional video Torres – be sure to view the links provided below, we will discuss these resources next time we meet.
- B. Excused Withdrawal Petition Requests
- C. Recommendations for dealing with Zoom disruption and negative instances

IX. Round Table Discussion/Announcements by Membership:

- A. Some courses returning to campus
- B. Full list of Committee members; Torres – asked each member present for a quick background of their respective academic areas of focus.

X. Next Meeting: April 12, 2021 04:15 PM

XI. Adjournment Time: ____5:30__PM____

Campus Community Forum on Tuesday; March 23, 2021; starts at 2:15 pm

<https://cccconfer.zoom.us/j/99234510083?pwd=YjZZK3o4bWpiSUpTNnNGYTlaK29zQT09>

Passcode: 898946

President's Cabinet Meeting; April, 6 2021; starts at 2:15 pm

<https://cccconfer.zoom.us/j/99251761945?pwd=RzFabkVJV0ZpS3JRamVHL2FrNUtDQT09>

Password: 97602155

Academic Senate; Monday; April 5, 2021 starts at 2:20 pm

<https://cccconfer.zoom.us/j/94383651016>

SDCCD recommendations when using instructional video

https://www.sdccd.edu/about/departments-and-offices/instructional-services-division/online-learning-pathways-1/faculty/recording_options.aspx