

**San Diego Mesa College**

**Academic Affairs Committee**

**April 4th, 2022**

**(4:15PM-5:00PM)**

**Virtual Meeting**

(<https://cccconfer.zoom.us/j/99492068635>)

**Present**: Chair Oscar V. Torres, Dean Linda Hensley, Mary Gwin, Amanda Johnston, Miriam Pacheco, Sean Ricketts, Jennifer Sime and Guest Marisa Alioto

**Absent**: Bryan Malinis (Excused), Das Nugent-Odasso (Excused) and Leslie Seiger (Excused)

1. **Call to Order** @ 4:22PM.
2. **Roll of Attendance**:
3. **Review of minutes**
4. **Review and Approval of Draft Agenda**:
5. **Additions to Agenda and Member Suggestions Welcomed**: No edits suggested by members
6. **Special Guest:**
7. **Mesa Pathways**: Marisa Alioto

As reported by Marisa Alioto

Academic and Career Pathways (ACP) Descriptions:

At the MPC Meeting on Wednesday, March 23rd, via a breakout activity, MPC members edited brief descriptions of our Academic and Career Pathways (ACPs) that were created by our Communications Office. These descriptions are intended to provide students with an introduction to the types of programs, degrees and certificates that fall under each of the eight ACPs. Communications will make the appropriate edits, and these descriptions will be circulated to department chairs and deans for feedback, as well as to students. We hope to have final versions of these ACPs published by the end of the semester.

Student Success Teams Project Team (SST):

The SST project team is currently having discussions on the structure of the student success teams. Identification of core data metrics, which align with the Mesa 2030 Plan have been preliminarily identified and presented to MPC. The SST project team is hoping to increase connections and engagements with students as well as increase integration between instruction and student services. A pilot is slated for next year, and the project team is trying to gauge the interest among members of the campus community for participation in this pilot, and a Student Success Teams Interest Form/Survey has been created and will be sent to the campus community. Please look for an email in your inbox from Mesa Pathways and fill out this brief survey.’

Data Coaching Project Team:

The Data Coaching project team continues work on the development of a data coaching handbook.

Technology Project Team:

The updating of course pages with program maps by the Communications Office continues, and discussions are ongoing regarding the process for reviewing and updating programs maps. Additionally, design work to develop unified visual representations and succinct descriptions of the Academic and Career Pathways (ACPs) on the Mesa College website are in the process of being developed (see above).

Onboarding and Career Exploration (OCE) Workgroup:

The OCE Workgroup has transitioned to a project-based model focused on the following areas:

Career Exploration in Outreach, Mesa Viewbook, Mesa Journeys Development, Career Exploration in CRUISE/2nd/3rd year CRUISE Development, and Career Exploration Faculty Training (Regional RFA Funding). The SDCCD is also excited to announce the launch of the new and improved district-wide student and alumni online job board, SDCCD Handshake.

Pathways Fellows:

The Fellows continue their work with Financial Aid and the Communications Department to post and cross-promote deadlines and other financial aid information on social media, helping eliminate barriers and creating a greater sense of community with relevant posts students that students will be drawn to.

The Fellows are also continuing to curate new Student Stories videos that capture current student and alumni educational journeys here at Mesa College.

The Pathways Fellows are working in conjunction with the Mesa Pathways Leadership Team and the Workgroup and Project Team leads to create a retrospective video that will showcase the past five years of Pathways work, including the evolution of Pathways at Mesa, highlight projects and accomplishments, and promote the future of Pathways at Mesa College. This video will premiere at the April 19th PCAB meeting.

Call for Members: Pathways Workgroups and Project Teams: If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to MesaPathways@sdccd.edu.

Next MPC Meeting: Our next MPC Meeting is scheduled for Wednesday, April 13th from 12:45 - 2:15 pm.

To learn more about Mesa Pathways:<https://www.sdmesa.edu/mesa-pathways/>

1. **Reports from**:
2. **Academic Senate**: Monday (March 21, 2022) 2:20PM
3. Oscar V. Torres and Mary Gwin presented the results of the Academic Affairs Committee’s Faculty Survey on a Campus wide Test Proctoring Center.
4. The majority of the Academic Senate accepted Academic Affair’s findings.
5. A few members wanted to conduct a Student survey.

* Oscar V. Torres reported during the presentation that Academic Affairs worked with President Natalia Trinh and the Associated Student Government (ASG) to develop the survey questions.

1. **Committee of Chairs**: Wednesday (March 23, 2022) 2:30PM
2. Toni Parsons reported on the current district Credit for Prior Learning (CPL) process and the Military Articulation Platform (MAP).
3. Chair of Chairs Paula Gustin reported on planning for fall 2022 and spring 2023.
4. Dina Miyoshi asked for the Department Chairs’ input regarding Modifications to the Faculty Evaluation Process.
5. **Academic Senate Executive Officers Meeting with the President and Vice Presidents**: Monday (March 21, 2022)
6. Career Technical Education (CTE) Committee Faculty Co-Chair Position:
7. The CTE Committee is a standing committee of the Academic Senate.
8. Academic Senate President John Crocitti asked President Luster for .2 reassigned time for the CTE Committee Faculty Co-Chair position and he asked that the position to be filled via a campus wide Faculty election.
9. President Luster asked for a job description for the CTE Faculty Co-Chair position.
10. Amanda Johnston recommended splitting the responsibilities between two CTE Faculty Members to better represent the large CTE Faculty group.
11. Mary Gwin asked about the process for filling the position.

* Mary Gwin said it would be untenable for only CTE Faculty to vote on the positon.
* Academic Senate President John Crocitti wants the decision to be made by the Faculty at Large.

1. Amanda Johnston asked if only CTE Faculty should vote on the position?

* CTE Faulty may not be well known to non CTE Faculty.
* CTE Faculty enjoys collaborating and splitting workloads.

**D. Academic Senate Executive Committee**: Monday (April 4, 2022) 2:30PM

1. The Exec discussed term limits for Faculty Representatives and committee structures.

2. Pegah Motaleb asked about creating a forum/space to inform Mesa College Students about policy updates.

3. Academic Senate President John Crocitti spoke about the Career Technical Education (CTE) Committee Faculty Co-Chair position.

a. The person who fills the position will be a member of the Senate Exec Committee.

* The CTE Committee is a standing committee of the Academic Senate.

**Upcoming Campus and SDCCD Meetings**:

1. Academic Senate Executive Committee: Monday (April 18, 2022) 2:30PM
2. Committee of Chairs: Wednesday (April 13, 2022) 2:30PM
3. PCAB: Tuesday (April 5, 2022) 2:15 PM
4. Exec Officers Meeting with the President and Vice Presidents: April 18, 2022

**V. Old Business**:

1. **Nominations and Candidacy for the Chair Position of the Academic Affairs Committee**:
   1. We need someone from Academic Affairs to represent us.
   2. Oscar V. Torres brought Amanda Johnston’s question about the possibility of splitting the position responsibilities to the Senate Executive Officers.
      * + 1. One Faculty Chair would attend the following meetings:

* Academic Affairs Committee
* Academic Senate
* Senate Executive Committee
  + - * 1. The other Faculty Chair would attend the following meetings:
* Academic Affairs Committee
* Mesa College Administrators & Senate Executive Officers
* President’s Cabinet
  1. The Senate Executive can appoint someone, but the person can say no.
  2. The Academic Senate constitution stipulates that the Academic Affairs Committee Chair must have at least one semester experience serving on the Academic Affairs Committee before they can be elected/appointed to the position.
  3. The standard term for the Academic Affairs Committee Chair is two-years.
  4. We need to sort this out by the last spring 2022 Academic Affairs meeting.

1. **Academic Affairs Sub-Committee on Constitutional Review**: Torres
   1. The Academic Affairs Committee supports the creation of a subcommittee to review the Academic Senate Constitution.
   2. Does the Academic Affairs Committee want Academic Senate Vice President Sakeenah Gallardo to send out a call for Faculty Members at the beginning of the fall 2022 semester when Faculty are looking for a committee to fulfil their committee service obligation?
2. **Remote Meeting Continuation Through the End of Spring 2022**: Torres
   1. The Mesa College Senate will continue to meet remotely through the end of spring 2022.
      * + 1. The following Academic Senate subcommittees will do the same:

* Academic Affairs Committee
* Academic Senate Executive Committee
* Committee of Chairs
  1. The decision for fall 2022 is pending.

1. **Asian America Pacific Islander (AAPI) Advisory Committee**: Torres
   1. The AAPI Committee is still listed as an Academic Affairs Committee subcommittee in the current Academic Senate Constitution.
   2. The AAPI Committee now reports to the Committee for Diversity Action, Inclusion & Equity (CDAIE).
   3. An Academic Senate Resolution can be submitted to remove the AAPI Committee from the list of Academic Affairs Subcommittees in the Academic Senate constitution.
   4. Dean Hensley reported the Humanities institute also needs to be removed from the list of Academic Affairs subcommittees.
   5. The Global Awareness may also need to be removed from the list Academic Affairs Subcommittees.
2. **Mesa Library Advisory Committee Formation**: Torres
   1. The Academic Senate will have a second reading of the resolution on April 11th.

**VI. New Business**:

1. **Committee of Chairs (CoC) - Survey Results Presentation Opportunity**: Torres
   * + 1. Paula Gustin has asked the Academic Affairs Committee to present the results of the Faculty Survey on Campus wide Test Proctoring Center to the CoC.
          1. The Academic Affairs Committee supports presenting the data to the CoC.

* Mary Gwin will present the data.
* Academic Affairs Committee Members Bryan Malinis, Jennifer Sime and Oscar V. Torres will be in attendance as members of the committee and they will be able to assist with the presentation.

1. **Spring 2022 Academic Senate Officer Elections Across the DL**: Torres
2. President Elect, Senator at Large and Treasurer are up for election in spring 2022.
3. The Senate Executive would like to give Faculty until April 18th to submit their nominations.
4. Oscar V. Torres reported he had to volunteer to support the spring 2022 elections.
5. The former Committee on Elections Chair retired. The Committee on Elections had no other members.
6. Please encourage your colleagues to run for one of the open positions.

**VII. Round Table Discussion/Announcements by Membership**:

1. Assessing the Need for a Campus wide Test Proctoring Center – Student Centered Survey:
2. Mary Gwin will present the data to the CoC on April 13th.
3. Amanda Johnston reported the Physical Therapy Assistant (PTA) Program will start bringing in clients to receive physical therapy services as part of a course this semester as part of the Mesa 2030 Plan.
4. PTA and Dental will be the 1st two programs who start with clients coming in for the San Diego Health and Wellness Community Clinic.
5. Miriam Pacheco reported the Raza Grad Ceremony is back on campus this semester: [LINK](https://www.sdmesa.edu/academics/schools-departments/chicano-studies/raza-celebration.shtml)
6. We work closely with Chicana/o Studies.

2. Please encourage your Students to participate in the event.

**X. Next Academic Affairs Committee Meeting**: April 18th, 2022

**XI. Adjournment:**  5:28PM:

Motion to adjourn:

**M/S** Torres/Johnston **UNANIMOUS**