



**San Diego Mesa College
Academic Senate
Academic Affairs Committee
Meeting Date: April 20th, 2020
Draft Minutes**

Present: Chair Oscar V. Torres, Dean Danene Brown, Jack Forman, Mary Gwin, Amanda Johnston, Bryan Malinis, Rebecca Nieman, Miriam Pacheco, Leslie Seiger, Sean Ricketts, Steve Sanchez

Absent: (None)

I. Call to Order by Chair Oscar V. Torres @ 4:00 PM.

II. Review and Approval of Draft Agenda: The agenda was emailed to Committee members for their approval and additions.

Motion to approve:

Gwin/Malinis

UNANIMOUS

III. Review and Approval of Draft Minutes: Minutes were not completed form the 4-6-20 minutes. Malinis asks for minutes.

IV. Report from the Academic Senate:

A. From Academic Senate: 4-13-2020

Professional Advancement - Is still accepting paperwork (until April 29) via email, however they are not sure when the district will be able to process any paperwork.

Classified Senate – They are having a check-in as a senate. They want to offer support their members as much as possible.

Facilities – Buildings between SB and MS have been demolished and cleared. Should look nice when we return.

Curriculum – VPI has asked faculty to remain patient regarding fall courses as it is currently uncertain if we will be online or on campus.

Program Review – The committee is waiting until next month to have a more complete picture about how PR take place for this academic year.

B. From PCAB: 4-7-20

Income taxes have been delayed, expect reductions in overall CC budgets.

Our District is working hard to reduce the \$30 million gap, more information during May Board meeting.

Classified Senate reps. discussed their appreciation cards fund raiser initiative

Student Senate has plans of donating 20,000 dollars in student support funds.

Mesa distributed laptops for students with financial needs.

The college is expected to receive CARES funding. In addition, there are special categories for minority-serving institutions, and Mesa College will apply because of HSI designation.

C. From Exec: 4-20-2020

The Committee discussed policies and procedures for electing a faculty member to serve as the Mesa rep. on the Chancellor Screening Committee at the District.

Administrative Procedures were proposed by Curriculum to be presented at the next Senate meeting.

V. Guest(s): Rob Fremland (Chemistry)

Reported on open educational resources and reducing Textbook costs for students. Each institution is engaged in lowering textbook costs for students in ways that include grants, professional development, targeted course development, and faculty resources. DRAFT Resolution Support of Textbook Affordability resolves that faculty will maintain the academic freedom and right to choose appropriate course materials regardless of cost or modality for their students.

VI. Old Business:

Two Academic Affairs Websites- There were two websites for the same committee, causing some confusion. A link has been provided which directs to our updated website.

VCER new Mesa Appointment - the Mesa Committee on Committees states it is their purview to appoint this faculty member to serve on the District search committee. They reference: Article 1, Section 4.C.1.c of the Constitution.

VI. New Business:

A. District Chancellor Search committee

The Academic Affairs Committee has reviewed the Constitution, and it is the interpretation that the entire Senate is to elect faculty members to serve on District committees.

- B. California Community Colleges Memorandum and request form
The Academic Affairs Committee reviewed memorandums from the California Community Colleges Chancellor's Office [CCCCO] including document ES 20-12 which outlines the temporary DE requirements for blanket request for courses to be offered during the Summer and Fall of 2020. Also discussed was the CCCCCO update # 25 stating an anticipated 35 billion dollar short fall for 2020-2021.
- C. Online/Remote Teaching and full convergence to DE implications
The Academic Affairs Committee discussed concerns and problems associated with converting courses to DE formats. It was reminded that classes do not need to be immediately DE approved for summer or fall 2020. The DE emergency course designation is a good alternative and is within the parameters of ES 20-12. Full DE designation may be reserved for only those courses taught indefinitely via online formats moving forward.
- D. Questions for Administrative leadership
The Academic Affairs Committee discussed potential questions for our VPI regarding administrative responses to the current COVID-19 crisis.
- E. Academic Affairs constitutional term.
The Academic Affairs Committee discussed the need to hold elections for the chair position of the committee, since the current chair is fulfilling a vacant position left behind.

VIII. Round Table/Announcements:

IX. Next Meeting: 5-4- 2020

X. Adjournment @ 5:10PM.