

**San Diego Mesa College**  
**Academic Affairs Committee**  
**May 7, 2018: LRC 208 (4:15PM-5:30PM)**  
**MINUTES**  
**Draft**

**Present:** Chair Howard Eskew, Jack Forman, Mary Gwin, Miriam Pacheco, Waverly Ray, N. Scott Robinson, Joe Safdie and Oscar V. Torres

**Absent:** Bryan Malinis (Excused) and Steve Sanchez (Excused)

**I. Call to Order by Chair Howard Eskew @ 4:29PM.**

**II. Review and Approval of Draft Agenda:**

Motion to approve with the addition of Guided Pathways (GP) Subcommittees:

**M/S** Ray/Forman

**UNANIMOUS**

**III. Review and Approval of Draft Minutes:** April 23, 2018

Motion to approve with the correction of agenda to minutes:

**M/S** Safdie/Forman

**UNANIMOUS**

**IV. Report from Academic Senate Meeting:** May 7, 2018 (Howard Eskew)

**A. Mesa College Full-Time Equity Librarian Edeama Onwuchekwa:**

1. Edeama reported she has met with Black Studies Chair Thekima Mayasa and she will meet with Chicano/Chicana Chair Manuel Velez regarding materials available through the Learning Resources Center (LRC) for students in their programs.
2. Librarians Department Chair Alison Gurganus reported their will be a Student Equity Survey.

**B. Guided Pathways (GP):**

1. There will be one more Task Force meeting for spring 2018.
2. There will be GP work during summer 2018.
3. The Task Force will become an Operational Committee.
  - a. There will be eight (8) Faculty members. (One from each school.)
  - b. There will be three (3) Administrators. (One will serve as the Administrative Co-Chair.)
  - c. The Operational Committee will have subcommittees.
4. Mesa College needs to find funding sources to sustain GP programs after the state ends funding.

**C. Resolution: Vote of No Confidence – State Chancellor:** Absence of Consultation

1. Mesa, City and Miramar Colleges and our Continuing Education Academic Senates approved the resolution.
2. Glendale Community College and College of the Sequoia also approved a vote of no confidence.

**D. Resolution 18.5.1: Constitutional Change – Senator at Large:**

1. We did not have a candidate for the position during the spring 2018 election.
2. The resolution temporarily changes the constitution for one year to allow tenure-track Faculty Holly Jagielinski to serve as Senator at Large for one year.
  - a. Tenured Faculty Alison Gurganus will serve a two-year term as the other Senator at Large.
3. The rules were suspended and the resolution was approved today.

**E. Resolution 18.5.2: Constitutional Change – Career Technical Education (CTE) Committee:**

1. The Strong Work Force Committee Faculty Co-Chair/Statewide Liaison will receive .2 reassigned time.
2. The Academic Senate cannot have a say in the resource allocation process.
  - a. A Strong Work Force Ad Hoc Committee will determine funding allocations.
3. There will be a discussion and potential vote during the September 10, 2018 meeting.

**F. Resolution 18.5.2: Creation of the Fine and Performing Arts Committee:**

1. The resolution will create a "Think Tank" for the Art, Dance, English/Poetry, Fashion and Music departments as part of the STEAM (Science/Technology/Art/Engineering/Math) initiative that started last year.
2. The committee would report to the Academic Affairs Committee.
3. There will be a discussion and potential vote during the September 10, 2018 meeting.

**G. Program Review:**

1. Program Review Archives are available.
2. The Data Warehouse allows us to drill down to information for individual classes.
3. Lead Writers will no longer have to list Adjunct and Contract Faculty individually.
4. There will be 12 main questions with sub questions.

**H. Basic Skills Committee (BSC):**

1. Faculty will receive additional reassigned time for BSC work.

**V. Guest(s):** None

**VI. Old Business:**

**A. Fall 2016/Spring 2017 Project:** Update Position Paper #2 – Curriculum Balance & Curriculum Data: With a Distance Education Component

1. There will be work on the project during summer 2018.

**B. Review of the Committee's Mission Statement and Goals for the upcoming year.**

1. Waverly Ray said information on the Academic Affairs home page should mirror the Academic Senate Constitution.
2. N. Scott Robinson asked if Academic Affairs should review other issues in addition to Curricular and Instructional issues.
3. Waverly Ray asked Jack Forman if the Contract Librarians can provide entire classes with access to our Open Education Resources (OER).

Motion to approve the proposed revisions to the Academic Affairs home page:

**M/S**

Safdie/Robinson

**UNANIMOUS**

**C. Committee Project - Survey Development:** Research Mesa College Committees with Faculty Membership

1. Oscar Torres will meet with Academic Vice President Dina Miyoshi and present the survey questions to the Academic Affairs Committee in fall 2018.

**VII. New Business:**

**A. Guided Pathways (GP):**

1. Howard Eskew reported President's Cabinet will review the Guided Pathways Committee documents next week.
2. The operational committee will meet twice a month on Thursdays @ 2:30PM starting in fall 2018.
3. The Academic Affairs Committee will review the subcommittee reports.
4. Waverly Ray said we need to review best practices from other institutions and evaluate our own data.
  - a. Howard Eskew said we are looking at our own processes.

**B. Align Academic Affairs Meetings Dates with the Academic Senate Exec Meetings:**

Motion for Othe Academic Affairs to me after the Senate Exec starting fall 2018:

**M/S**

Robinson/Safdie

**UNANIMOUS**

**VII. Round Table:** None

**VIII. Next Meeting:** August 27, 2018

**IX. Adjournment @ 5:36PM.**

Motion to adjourn:

**M/S**

Robinson/Forman

**UNANIMOUS**