



**San Diego Mesa College**

**Academic Senate**

**Academic Affairs Committee**

**August 24th, 2020: Via Zoom (4:15PM-5:00PM)**

**Link ([cccconfer.zoom.us/j/92505427037](https://cccconfer.zoom.us/j/92505427037)) hold "Ctrl" and click to open**

**Draft Minutes**

**I. Call to Order by Chair: Oscar V. Torres, 4:15 PM**

Torres asks how is everyone? How is working remotely. Also, Torres asks the committee if recording is ok. Torres introduces Toni Parsons to everyone as a guest and representative for Guided Pathways. Toni states that the Guided Pathways team has Howard Eskew, herself, and Marisa Alioto from counseling as their team. Torres states they could alternate in attendance as guest if they wanted to. Torres asked if there are any questions for Toni from any Academic Affairs Committee member.

Committee members who attended the meeting were: Mary Gwin, Leslie Seiger, Amanda Johnston, Miriam Pacheco, Danene Brown, Bryan Malinis, Jack Forman, Steve Sanchez, Rebecca Nieman, Oscar V. Torres, Sue Saetia

**II. Review and Approval of Draft Agenda** Torres: asks committee members for edits to agenda.

**III. Review and Approval of Draft Minutes:**

**IV. Reports from Chair:**

- A. **From PCAB:** 7-14-20; Torres: they did meet during the summer to discuss, most of the discussions were centered around equity gaps, current protests because of embedded systemic racism, and academic integrity in remote learning environments and online teaching formats, as well as enrollments. Torres shares District updates and documents on FTES targets comparing Fall 2019 to Fall 2020. Also, fill rates for Fall 2020 between asynchronous and synchronous online classes were compared, for Mesa college, as there were discussions on which would fill more so. Seiger: states that while there might small differences, it should not be stated that students prefer one over the other, as some courses are only offered as only one modality of the two formats. Torres: agreed.
- B. **Leadership Retreat:** 8-10-2020; Torres: the main topic again was equity gaps and racial injustice. Faculty leadership focused on what action items can be taken to support our students. The idea of having a Senate resolution in support was brought up. Gwin: this potential Senate resolution was discussed at Executive committee, because state-wide many community college have passed resolution saying they support the BLM social moment. The topic will also be talked about in Senate. Torres: asks what are some recommendations the Academic Affairs committee could provide the Senate in regards to a resolution supporting social justice for all? Malinis: maybe an action item, other than a resolution, could be something similar to a program launched from Long Beach City College called "cultural curriculum audit". Where students might feel a loose of belonging or validation in the classroom, so faculty could adapt their curriculum so that

it is more inclusive. Parsons: Pathways is already bringing the cultural audit to Mesa. Torres: I don't like the word "audit". Parson: we might change it to reflection. Torres: another topic is that the Senate is looking for faculty to serve on District hiring committee for hiring new Police officers. Seiger: another action item could be developing/taking cultural and racial injustice awareness training for staff. Similar to the Kean safety website where training is available.

**C. Chancellor's Cabinet Update: 8-11-20**

**D. Executive Team: 9-24-2020 (Amending Senate Constitution)**

**Special Guest(s):** Toni Parsons (Representative for the Guided Pathways G.P. Team)

**VI. Old Business:**

- A. Membership - Torres: We are still looking for new members. We do need a representative from Fine Arts.
- B. Updating our website – Torres: I asked Sue to update our website, but there is a delay. We need someone to email Sue to check and update the website. Sanchez: Volunteered to follow up.

**VII. New Business: Open Discussion Points**

- A. Academic Dishonesty in Online Formats – Torres: During the summer, the idea was put forward that the Academic Affairs Committee should write an opinion paper discussing upholding academic integrity on online format. I feel that we should send a paper to the Senate, the committee agrees. Malinis: Is this paper proactively trying to address issues with anti-cheating software? Torres: Correct, I think we should be proactive and compile our thoughts and opinions. Seiger: I'm wondering if the paper could address the fact that there is a challenge when teaching and students are remote/virtual? Torres: That could also be in the paper. Parsons: other topics in the paper could be maintaining academic freedom, from instructional perspective, but also highlight fact that things can be very different across diverse disciplines.
- B. CARES Act funding "Technology for Remote Working (\$292,116)" – Torres shared documentation from our District outlining institutional funding and spending from CARES Act money. Malinis: states that there is a form for technology request and support for faculty. Dean Danene Brown states that faculty and staff should email their supervisors for the form.

Another topic - Looking for 3 Academic Affairs committee members to complete a task requested by the executive team. The topic is on procedures for District committee representation from Mesa, specifically, is that that procedure clearly outlined in the constitution. And if not, then we can amend to make the process clear as well as consistent. Nieman: this topic was raised last semester, and we followed-up with our interpretations. Torres: correct, but now we can amend the language so that future committees don't have to interpret on their own. Gwin: correct, there are many ambiguity for committee appointments, so at the Executive meeting, we were asked to revise. Parsons: agrees that there should be clarification, and provides insight on how committee appointments have been historically generated.

- C. Review SDCCD Administrative Procedure (AP) 3900 – not discussed

D. CCC Credit for Prior Learning (CPL) Webinar ([Link](#))

Torres- at the State level, there seems to be a merger between CPL and GP, and Palomar College is being used as the example. Academic Affairs members are encouraged to read on the subject for next meeting.

E. Questions for Administrative Leadership

Torres- asked the committee members if there are any questions they would like to ask campus leadership, or administration, to just let him know, and he will ask on your behalf.

**IX. Round Table Discussion/Announcements by Membership:**

A. There will be a Campus Forum scheduled on 8-25-20

B. Mesa Pathways Retreat is scheduled on 9-18-20

C. Flex: 5520 has 20 hrs. for SDCCD DE certification

1. Certification Flex (5001) 7-1-20 to 5-26-21, confirmed both. 20 hrs. this one too
2. Security Briche- Phishing email with “update” or “reset” password email: Don Bertram
3. Our Senate meeting is on 8-31-20 from 2:20 pm to 4:00 pm
4. Flex (5522) (9) Academic Affairs Committee, 16 hrs, from 08/24/20-05/10/21

**IX. Next Meeting:** \_\_\_\_ September 14, 2020\_\_\_\_

**XI. Adjournment Time:** \_\_\_\_5:26 pm\_\_\_\_