



**San Diego Mesa College
Academic Affairs Committee**

August 30, 2021: Via Zoom (4:15PM-5:00PM)

Link (<https://cccconfer.zoom.us/j/93838962989>) hold "Ctrl" and click to open

Minutes

I. Call to Order and Attendance by Chair: Oscar V. Torres, 4:15 PM

Roll of attendance –

Torres introduced each present member along with their highest academic degree, members present included: Miriam Pacheco, Bryan Malinis, Amanda Johnston, Mary Gwin, Sean Ricketts, Jennifer Sime, Das Nugent-Odasso, Oscar V. Torres. Guests: Marisa Alioto, Forest Corbett

Absent (Excused): Linda Hensley, Leslie Seiger

II. Review and Approval of Draft Agenda: 08-20-2021 (Member suggestions welcomed): Members did not have items to include onto the agenda.

III. Announcements: Torres specifies some of the upcoming events which faculty are encourage to attend.

President's Cabinet Workshop	Tuesday, August 31, 2021, 2:15 pm
Chairs Planning Meeting	Wednesday, September 1, 2021, 4:00 pm
Campus Community Forum	Tuesday, August 24, 2021 at 2:15 pm
Senate Officers with VPS	Monday, September 13, 2021 at 5:00 pm
Academic Senate	Monday, September 13, 2021 at 2:20 pm

IV. Review and Approval of Draft Minutes:

- V. Special Guest(s):** *Forest Corbett, Associated Students Senator; Marisa Alioto Rep. for Guided Pathways.* Marisa Alioto - reports that the Guided Pathways team at Mesa College met the previous Wednesday, there are some changes in membership, whereby Howard Eskew and Maria Alioto will be the two coordinators. Some of the projects coming up this semester include those worked on by Ian Duckles and Jenna Abbati during the summer. The project is a frame work looking at "student success teams" and the integration of such teams by the various groups on campus including our academic and career pathways subgroup. Gift cards will be available on an opportunity drive only. Mesa GP are meetings on 2nd and 4th Wednesdays of the month from 12:45 – 2:15 pm. Please forward any items members would like discussed at GP to Marisa. Torres states that Academic Executive team is considering a mentoring initiative for students, maybe GP can collaborate and develop the program.

VI. General Reports from Campus and SDCCD

There are flex hours available for members: Flex# 10146 “Academic Affairs Meetings”

COVID Advisory Taskforce: Return to Onsite Activities Workgroup

1. The District will provide face coverings to employees, students, and other visitors as needed, including N-95 masks upon request.
2. Safely reopen as there is a transition during the fall semester to return to work
3. employees must conduct a self-assessment before coming to work and should stay home and contact their supervisor if they have COVID-related symptoms.
4. Unvaccinated employees & students will be required to be tested for COVID-19 weekly, even if employees are working remotely 100%.
5. Employees who have been working remotely may be required to return to on-site work up to two (2) days per week, regardless of vaccination status and beginning September 7, employees who have been working remotely may be required to return to on-site work up to four (4) days per week, regardless of vaccination status.

SDCCD Regular Business Meeting – August 26, 2021

Comments n = 53 on one topic, requirement student services to return to campus, despite COVID issues. Comments center around the idea of returning to campus until the working environment is safe. Across SDCCD enrollment is 76% of previous year. Highlights converting low enrolled classes to more flexible modalities, including short term online classes. New Chancellor states that the district in moving toward re-opening district locations, however teaching modalities is yet to be determined. You can watch the video here: <https://www.youtube.com/watch?v=iYoCAyndyY>

SDCCD Convocation - Fall 2021

Our new Chancellor states that “all employees are expected to return to campus at some point this fall”, also that “all employees are expected to be vaccinated or tested weekly”. Previously, the District had a 13M dollar deficit however, now there is a 2M dollar projected surplus based on one-time funding allocations/revenues and strategic cuts in expenses. However, no more real cuts can be made, therefore, the District must pivot strategies to make revenues. The district is down by 4,230 FTES. You can see the video recording here: https://www.youtube.com/watch?v=vB_5VvSUM14

VII. Old Business:

- A. Resolution 2021.2.1 – Proposed Constitutional Changes; Torres – I have been in contact with Sue Saetia and the changes from our Academic Constitutional amendments have been made according our resolution that that were voted on and passed during the spring semester of 2021.
- B. Resolution 2021.3.1 – Proposed Constitutional Changes; Torres – Our Academic Constitutional amendments and changes have not been updated per resolution 2021.3.1. These were voted on and approved by our Senate during the spring 2021 semester. Malinis - asked for a summary and recap of the proposed changes. Torres - these include changes to the committee or committee, committee on elections, clarifications on senate elections and the parliamentary position.

- C. Academic Affairs – “Upholding Academic Integrity” position paper; Torres – send out our lasted position paper on the topic of academic dishonesty within the class room and online teaching format. However, the Distance Education committee wanted to include their input onto the position paper. The academic affairs committee received their comments and suggests, Torres asked committee members who to move forward. Jennifer Sime – asked what was the nature of the comments by the DE committee? The main commentary focused on proctoring software. Bryan Malinis - to summaries the comments provided, it seems they are mainly to provide clarity on some of our points. Thus, including their [DE committee] text and amendments would be a good opportunity for collaboration. Torres - agreed. Amanda Johnston – including the software portion onto the paper or not shouldn’t be an issue because many faculty were using the software during previous semesters, as it was an opportunity to try it, this is important for structured types of classroom settings. Mary Gwin - we should have a follow-up conversation with the DE committee so that they can include an addendum to the proctoring software portion of the paper. Torres – agreed.

VIII. New Business:

- A. New Executive Committee Roster – there is a new Executive Committee membership. The executive team wants to send out a survey to senators and determine which of three main priorities the team should focus on. Based on the results of the survey, the executive team plans to give the Academic Affairs committee the charge of researching the best way to move forward. These topics included a proctoring center on campus, instructional faculty mentor/advisor program, and promoting learning communities across academic majors.
- B. Meeting minutes and agendas on website / for review; Torres – we have minutes that need to be reviewed by our committee members. Once minutes are approved by the membership, then we can post on our website. A shared google folder, on the google drive, will be develop, and a link will be sent out to members for their review of minutes. Gwin - agrees, Malinis - agrees; Malinis – states that Torres can gain access to the Mesa Academic Affairs website and upload all documents, including reports, agendas and minutes manually. Torres – agrees.
- C. Call for new potential members; Torres – The Academic Affairs committee needs new membership for the fall semester 2021. Faculty across campus who are needed include those from the school of: Fine Arts, Business, Math and Science.
- D. Discussion on possible position paper in preparation for the Spring 2022 semester; Torres – Our committee should consider a new paper examining the distinct teaching modalities possible for spring 2022. Torres asked committee members what is the general position, and understanding, faculty have regarding the spring 2022 semester in terms of teaching face to face or continue online. Jennifer Sime – states it may be too early to determine this. Plus, there are many layers of this situation to consider including the fact that different departments have different needs, thus we might not all agree. Malinis – agrees, states there is an informal Chairs meeting on Wednesday, we might gain more insight then. The committee then reviewed the proposed survey for students the District developed to further understand enrollment demands.

IX. Round Table Discussion/Announcements by Membership:

A. Call for new potential members

X. Next Meeting: September 20, 2021

XI. Adjournment Time: _____5:36__p.m._____

President's Cabinet Governance Workshop

ZOOM Meeting ID: 99855784572

Password: 061905

Chairs Planning Meeting

ZOOM Meeting ID: 742 633 3025

Passcode: chem

Campus Community Forum

<https://cccconfer.zoom.us/j/92523541986?pwd=dzBjaWRkVnFsZWZPV2lucGtTWWRldz09>

Passcode: 527961

SDCCD Regular Business Meeting – August 26, 2021

<https://www.youtube.com/watch?v=iYoCAyndyY>

SDCCD Convocation Fall 2021

https://www.youtube.com/watch?v=vB_5VvSUM14

Academic Senate

Zoom Link

<https://cccconfer.zoom.us/j/99023841887>

Minutes 9-20-21 approved by: Bryan Malinis, Jennifer Sime, Amanda Johnston, Mary Gwin, Oscar Torres, Miriam Pacheco. Abstained from the vote included: Linda Hensley, Leslie Seiger.