



**San Diego Mesa College
Academic Affairs Committee**

September 20, 2021: Via Zoom (4:15PM-5:00PM)

Link (<https://cccconfer.zoom.us/j/93838962989>) hold "Ctrl" and click to open

Draft Minutes

I. Call to Order and Attendance by Chair: Oscar V. Torres, 4:20 PM

II. Review and Approval of Draft Agenda: 09-20-2021 (*Member suggestions welcomed*)

Torres asked members for any additions or points of discussion to the current agenda. Linda Hensley states the committee should consider updating the website regarding posting minutes and correcting the fact that there are two websites for the Academic Affairs Committee. She also states that one of the websites has grammatical errors. Torres agreed, and states that committee members are review minute and that this topic is indeed on the agenda as old business.

Roll of attendance – Members present included: Miriam Pacheco, Bryan Malinis, Leslie Seiger, Linda Hensley, Jennifer Sime, Amanda Johnston, Mary Gwin, Oscar V. Torres. (Torres left 48 minutes into the meeting to attend Senate Officers with VPS at 5:00 pm).

Guests: Marisa Alioto, Absent (Excused): Das Nugent-Odasso, Absent: Sean Ricketts, Steve Sanchez

III. Reports from:

Chairs Committee

Wednesday, September 8, 2021

Andrew Hoffman - Curriculum Review Committee (CRC) Updates & DE Approvals, he mentioned working with faculty to move courses to DE if that is what they want. Howard Eskew & Ian Duckles – Mesa Pathways Committee (MPC) Updates – mentored upcoming session for GP meetings to brainstorm Student Success Team, next is Tuesday 9/21 1:30pm-2:30pm (Flex# 10459). Also, the Mesa Pathways Committee is pleased to announce the opening of the next round of funding for Mesa Pathways Projects. The Chair of Charis, Paula Gustin, said she would develop a form to gather data and see where programs are in terms of retuning to campus or staying virtual. Also, an excel worksheet was given to chairs so that they may work with deans to input their courses onto a tiered system of priority.

Academic Senate

Monday, September 13, 2021

Associated Students presented and stated that, amongst their agenda, textbook affordability would be a topic of discussion. Public comments also stated that discussions are ongoing with AFT regarding adjuncts serving on committees and their eligible for any compensation. As mentioned in CoC, the spring 2022 semester spreadsheet is now open for chairs to plan within each department and deans. At the Senate, other discussion centered around the SDCCD student survey, and the validity of questions postulated by the questionnaire. Reports from Curriculum state that nearly 900 courses are being

examined for conversion out of emergency DE or being added to full DE designations. CDAIE (J. Sundayo) stated concerns about administration requiring non-instructional faculty (counselors) to return to campus, a possible resolution of support is mentioned here. John Crocitti discussed change to the Academic Senate Agenda which would include written reports submitted 1 week in advance of meetings. Many executive members raised questions and concerns.

Campus Community Forum Tuesday, September 14, 2021

Our VPI states that there is indeed a process regarding the spring 2022 scheduling. Each department, and program, is working independently with their chairs and deans to best met the needs of student for the upcoming semester. Scheduling is ongoing and it is expected that portions of course offerings will remain as remote/distance education. Introductions of new Deans followed thereafter.

Senate Officers with VPS Monday, September 20, 2021 at 5:00 pm

Any questions, concerns, or comments Academic Affairs Committee members might have to administrative leaders can forward to Torres. Miriam Pacheco asked what the topic of the meeting is about? Torres states it is a general question and answer session and discussion between administrators and faculty.

IV. Review and Approval of Draft Minutes: Torres asked the committee to review minutes from the last 8-30-21 meetings. Minutes were approved by: Bryan Malinis, Jennifer Sime, Amanda Johnston, Mary Gwin, Oscar Torres, Miriam Pacheco. Abstained from the vote included: Linda Hensley, Leslie Seiger.

V. Special Guest(s): *Marisa Alioto Rep. for Guided Pathways report-*

Student Success Teams initiatives is about to start this semester. It is important to get faculty input. Ian will be leading some of the discussion and presentations. The goal is to understand and identify faculty/department needs, as well as perfectives. To participant in the groups, RSVP is the best way. The Mesa Pathways team also sent out a formal announcement relating to “pathways project funding”. There is 50,000 dollars in fund to highlight the great work being done across campus related to pathways. Their website is up-to date with scoring rubrics as well as outlines of previous projects funded by the committee so that faculty can get a better idea about what kinds of projects are funded. Applications are due by October 15th. Lastly, the Mesa pathways team is meeting on Wednesday to discuss the student success workshops, and also the creation of sub-group/task force looking at technology as it relates to program maps along the newly designed Mesa website.

VI. General Updates from Campus and SDCCD

VII. Old Business:

A. Resolution 2021.3.1 – Proposed Constitutional Changes

Mary Gwin – The senate constitution is still not up to date or posted on the website. The changes we voted on, from last semester, are still not reflected onto the most current version of the Academic Senate Constitution.

B. Upholding Academic Integrity” position paper/resolution

This topic was not discussed. Last points on this issue was to receive addendums regarding the utilization of proctoring software in instruction by the DE committee.

C. Meeting minutes and agendas for Affairs website / review of google docs

Torres asked if all members were aware of the google folder and link to Academic Affairs minutes. The committee discussed the need to have documentation posted from previous meetings onto the Academic Affairs website. Bryan Malinis suggests the committee review minutes in sections, as there are many. Linda Hensley suggests that administrative support might aid in the completion of minutes and uploading of relevant documents onto the website, especially now considering the upcoming campus-wide accreditation visit. She says there are other options we could explore. Bryan Malinis and Mary Gwin discuss policy and regulations, Gwin will email Geoffrey Dyer for clarity.

VIII. New Business:

A. Updates from Academic Executive committee/ Survey to senators

Torres - The Senate Executive Committee reported on their senate survey results. The survey had an estimated 53% response rate. Most of the respondents said they would like the senate to prioritize the creation of a proctoring center. Gwin – Additionally, the Academic Executive Committee invited Geoffrey Dyer, an English CC professor, representing ASCC. Discussion centered around Brown Act requires for each committee, and sub-committees. The suggestion was given for executive members to reach the District legal counsel and get a better idea on many of the questions and inquiries raised by the committee. The proctoring center also came up. Leslie Seiger - states that the proctoring center is important, as it is speculated that online cheating did occur, and we need to have a way to accommodate students who may need to make up an exam on campus.

B. Chairs call for infrastructural support for F2F courses/ possible resolution

Torres – Met with the Chair of Charis to discuss the progression of spring 2022 scheduling and course offering. It was concluded that infrastructural support was needed given that many more classes might return to an in-person modality. However, from our study of the various surveys and excel sheets distributed to collect campus data, it is apparent that different programs and departments are meeting their needs in various ways that best fits their delivery methods. This relates to class fill rates, number of sections per course, transfer courses, and formulating a schedule whereby students can take multiple classes on campus. Thus, it is expected that some disciplines might offer more classes in-person, while other disciplines will remain remote. Given this notion, a unifying document or paper may not represent the best approach.

IX. Round Table Discussion/Announcements by Membership:

A. Open item for discussion including the Spring 2022 semester

Mary Gwin – opened the topic of spring scheduling. Asked if there is any other information on meeting the collective bargaining agreement for faculty, regarding faculty teaching only a specific percent online and in person. Jennifer Sime – comments that although many classes are lecture courses, the teaching modality online, as distant education, may not be adequate or sufficient for the best learning of materials and delivery of all instruction. Leslie Seiger – states she can understand in relation to COVID-associated reasons for continuing online, but can also see the benefits of in-person teaching for students and learning. Jennifer Sime – students may also have their own reasons for enrolling onto in-person classes versus DE course, thus flexibility is important.

X. Next Meeting: October 4, 2021

XI. Adjournment Time: ____5:36__PM____

Academic Senate

Zoom Link

<https://cccconfer.zoom.us/j/99023841887>