

San Diego Mesa College (SDMC)
Academic Senate (AS)
Academic Affairs Committee
August 28, 2023
 Room A117
 4:15PM – 5:30PM
MINUTES

Present:

Chair Mary Gwin, Dean Linda Hensley, Gail Bachman, Lisa Burgert, David "Das" Odasso, Miriam Pacheco, Sean Ricketts, Leslie Seiger, Ngoc "Kim" Tran and Guests Marisa Alioto and SDMC Counseling Department Intern Alondra Osuna

- I. Call to Order & Welcome by Chair Mary Gwin @ 4:15PM.**

- II. Review and Approval of Draft Agenda:**
 Motion to Approve:

M/S	Burgert/Tran	UNANIMOUS
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- III. Guest:** None

- IV. Review of Draft Minutes:** May 1, 2023
 Motion to Approve with a Change from Leslie Seiger:

M/S	Burgert/Seiger	2 Abstain Burgert Gwin
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- V. Guided Pathways Report:** Alioto
 As reported by Marisa Alioto:

"Mesa Success Coaches is still accepting coaches to volunteer to be matched with five students. Coaches will be expected to contact students using their preferred method of communication once a month (templates will be provided) and be available to answer any questions they have or refer them to services that can help them. In addition, you'll meet once a month with a cohort of other coaches. The expected time commitment will be 2 hours a month. If you're interested, please reach out to Ian Duckles (iduckles@sdccd.edu), and he can provide you with a quick orientation to the program and provide you with students."

- VI. Upcoming Fall 2023 Meetings:**
 - A. Academic Senate:** September 11, 2023
 - B. Senate Executive:** August 18, 2023 (The committee held its first fall 2023 meeting today @ 2:30PM.)
 - C. Committee of Chairs (CoC):** September 13, 2023
 - D. President's Cabinet:** September 5, 2023
 - E. Senate Executive Officers Meeting with President Hands and the Mesa College Vice Presidents:**
September 6, 2023
 - F. SDCCD Board of Trustees (BOT):** August 31, 2023

- VII. Old Business:** None

VIII. New Business:

A. Possible Fall 2023 SDMC Academic Affairs (AA) Committee Research Topics: Gwin

1. Dean Hensley reported we have been discussing the development of a SDMC Statement on AI to include in the course syllabus.
 - a. We need to make sure each Faculty Member is not putting forth their own individual statements.
 - b. Lisa Burgert and Das Odasso volunteered to work with Chair Mary Gwin to develop a draft statement.

B. Reasonable Disability Support Programs & Services (DSPS) Student Accommodations Protocols: Gwin

San Diego Community College District (SDCCD) – Disability Rights, Responsibilities and Academic Accommodations: [LINK](#)

1. The SDMC AS will ask DSPS Chair Erika Higginbotham for clarification and transparency regarding the current SDMC DSPS Student Accommodation Process.
2. Accommodations are different based on each Student's specific disability and the requirements of the specific course.
3. Members of the committee shared their experiences accommodating the special needs of DSPS Students.
4. Comment from Das Odasso:

As reported by Das Odasso:

"I was talking about, potentially balancing out or capping the number the DSPS students per class.

We have heard that counselors suggest certain professors for DSPS students. This sometimes makes it difficult in a class that has a "Lab" component. Over summer a professor had many DSPS students and it made that summer course difficult to manage.

Maybe we can limit the number in shortened/condensed classes?"

5. Gail Bachman, Das Odasso, Miriam Pacheco and Sean Ricketts volunteered to work on the issue.
6. Dean Hensley said DSPS Students have legal protections including the Americans with Disabilities Act (ADA).
7. Marisa Alioto said the Faculty Member needs to receive notification that a DSPS Student is enrolled in their class before the semester starts in order to have sufficient time to prepare to meet the special accommodation needs of the DSPS Student.

IX. Round Table Discussion/Announcements by Membership:

A. Leslie Seiger reported that we are working on including the SDMC's Student Code of Conduct Campus Policies on every course syllabus.

1. The same policies apply to all our Students.
2. Lisa Burgert reported the Instructional Designers are working with Learning Resources/Academic Support (LR/AS) Faculty to develop a document and we will bring the draft document forward to the college at large.
3. We need to require Students to confirm their agreement to adherence to the Student Code of Conduct Policies during their class orientations.

X. Next Academic Affairs Committee Meeting: September 18, 2023

XI. Adjournment @ 5:13PM.

Motion to Adjourn:

M/S

Burgert/Odasso

UNANIMOUS

Submitted by Sue Saetia

Approved by the SDMC AS Academic Affairs Committee: September 18, 2023