



San Diego Mesa College
Academic Senate
Academic Affairs Committee
November 14, 2022
4:15PM – 5:30PM
MINUTES

Present:

Chair Mary Gwin, Dean Linda Hensley, Lisa Burgert, Amanda Johnston, Das Nugent Odasso, Miriam Pacheco, Sean Ricketts,
and Ngoc “Kim” Tran and Guest Marisa Alioto

Absent:

Leslie Seiger and Oscar V. Torres

I. Call to Order & Attendance @ 4:17PM.

II. Review and Approval of Draft Agenda:

A. Additions to Agenda and Member Suggestions Welcomed: None

III. Review of Draft Minutes: October 31, 2022

Motion to Approve:

M/S

Tran/Odasso

1 Abstained

Johnston

IV. Guided Pathways Report: Marisa Alioto

As reported by Marisa Alioto:

“Academic and Career Pathways (ACP) Webpages are Live:

The Office of Communications, in conjunction with the Mesa Pathways Committee (MPC) and the MPC Technology Workgroup, is pleased to announce the launch the first version of the San Diego Mesa College (*student-facing*) Academic and Career Pathways (ACP) webpages (landing page and web pages for each category).

By using these web pages – dedicated to each of Mesa’s nine (9) Academic and Career Pathways - students can explore the Academic programs, degrees & certificates, resources and career options within each Pathway.

An email was sent to the campus community regarding this launch on Thursday, November 3rd, complete with links and the ways to access this information via:

1. The Mesa College Homepage, first placement under Academics
2. The main navigation, first placement under Academics (2nd most visited webpage)
3. The Academics Homepage, prominently listed after the Welcome message
4. EVERY Academic Program webpage, under “Related Programs”

This is the first round of deployment, with more updates to come.

Call for Members: Pathways Workgroups and Project Teams: If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to Marisa Alioto (malioto@sdccd.edu) or to Howard Eskew (heskew@sdccd.edu).

Note: The MesaPathways@sdccd.edu email address is currently inactive. If you have sent an email to this address since August, 2022, please resend the email to either of the Mesa Pathways Co-Coordinators.

Next MPC Meeting: Our next Mesa Pathways Meeting is scheduled for Wednesday, December 14th from 12:45 - 2:15 pm (meetings are held online via Zoom)

To learn more about Mesa Pathways: <https://www.sdmesa.edu/mesa-pathways/>"

SDMC Web Site Updates Feedback Submission: <https://www.sdmesa.edu/academics/v2/>"

Chair Mary Gwin thanked Marisa Alioto for sharing and reported Oscar V. Torres has questions about adding more information about Faculty Members to the SDMC website. (Students do not know the difference between Adjunct/Contract/Pro Rata Faculty.)

Kim Tran asked if a Blind Student can access the information. (Is there a button to turn on the sound?) Marisa Alioto will check with the SDMC Office of Communication.

Chair Mary Gwin reported Chrome and Microsoft have extensions for a Screen Reader, but a uniform reader program does not exist. (You can test out an extension.)

Lisa Burgert reported she has a NANCE working on Zero Textbook Cost (ZTC) information. <https://sdmesa.libguides.com/ZTC>
Marisa Alioto will talk to the MPC workers about incorporating ZTC information.

V. Upcoming Fall 2022 Mesa College and SDCCD Meetings: Reports from Chair Mary Gwin

A. Academic Senate: November 28, 2022

1. The Academic Senate will vote on the Reconsideration AB 361 (Exceptions to the Brown Act) on November 28, 2022.
 - a. Approval on November 28, 2022 will allow the SDMC Academic Senate's committees to meet fully on Zoom without adhering to some of the restrictive requirements of the Brown Act teleconferencing in December 2022.

B. Committee of Chairs (CoC): November 9, 2022

1. Dean Brian Weston's CVC PowerPoint Presentation: <https://cvc.edu/>
 - a. A Student must take at least one (1) class at their Home Campus.
 - b. A Student can take a maximum of two (2) classes at a campus in the exchange that is not their home campus.
 - c. The college on the exchange where the Student completes a class receives the FTE for the class.
 - d. Counselor Miriam Pacheco reported San Diego Mesa College (SDMC) has been providing Online Counseling since the pandemic began.
 - Students taking an online class at SDMC through the exchange can receive Online Counseling
 - e. Classes listed on the exchange must be reviewed and receive certification to be listed on the exchange.
 - f. Faculty can earn badges that allow their class to be listed closer to the top of the search result list.
 - g. Chair Mary Gwin said a course must be listed on an articulation agreement for the Student to receive transfer credit.
 - h. Dean Linda Hensley said the Home College receives completion credit when the Student completes a degree.
 - i. Counselor Miriam Pacheco said it is messy when the Student needs course credit for the major.
 - We are waiting for official information on whether SDSU will accept courses listed on a Student's SDMC Transcript when the Student did not complete the course at SDMC.
 - The Counseling Department will send the Student to Department Faculty to confirm course Articulation.
 - j. Kim Tran asked if Transferability is listed as part of the CVC course list information.
 - Transferability of a class is listed on the course search result list.

C. President's Cabinet (PCAB): November 1, 2022 Retreat

1. PCAB Voted to approve the most recent Student Equity Plan.

D. Senate Executive Committee: November 14, 2022

1. The Senate Executive Members talked quite a bit about the Faculty Hiring Prioritization (FHP) Rubric today.
2. There are issues with the new software for Program Review and Outcomes & Assessments.
 - a. The timeline for Program Review will be reduced to only five (5) weeks at the start of the spring 2023 semester.
 - b. Dean Linda Hensley said there are already questions out there.
 - She will cut and paste information.
 - There are questions about how Program Review will progress.

E. Senate Executive Officers Meeting with President Hands and the Mesa College Vice Presidents:

November 9, 2022

1. SDMC Academic Senate President John Crocitti, Chair of Chairs Jill Moreno Ikaria and Academic Affairs Committee Chair Mary Gwin met with President Ashanti Hands and the three SDMC Vice Presidents on November 9th.

F. SDCCD Board of Trustees (BOT) Meeting: November 10, 2022

2. The November 10, 2022 BOT meeting took place at San Diego Mesa College.

VII. Old Business:

A. Revisions of San Diego Mesa College (SDMC) Academic Senate (AS) Constitution: Gwin

1. Section 6 – Removal of Officers:
 - a. The Academic Affairs Subcommittee met last week.
 - b. Chair Mary Gwin shared the third draft of the resolution to update SDMC AS Constitution Section 6.
 - c. Rationale for the Change:
 - There are many reasons for the Removal of an Officer not currently covered by a district Board Policy or Administrative Procedure.
 - d. The SDMC Senate Executive Committee asked the Academic Affairs Committee to clarify the process.
 - e. An Officer may be removed from their elected position for failure to fulfil their duties as listed in the SDMC AS Constitution.
 - f. We have to spell out the process line by line.
 - g. The Senate Executive Committee believes it is good idea to state that Section 6 of the SDMC AS Constitution is separate from the current Collective Bargaining Agreement (CBA) and the current district Human Resources Policies and Procedures.
 - h. Section 6 of the SDMC AS Constitution only applies to Senate Executive Officers.
 - Individual departments elect their own Senators.
 - * Individual departments should have responsibility for removing their own Senators.
 - i. An alternate Senate Executive Officer will hold the role of Investigator if the Designated Investigator is the officer who is being investigated.
 - j. Dean Linda Hensley asked if SDMC AS Constitution Section 6 aligns with the procedure for a Vote of No Confidence.
 - k. Chair Mary Gwin said we need to look at precedence.
 - What was the action that was taken before?
 - The Academic Senate for California Community College (ASCCC) has a process for the Removal of Officers.
 - l. Chair Mary Gwin said no monetary penalty can be levied against the officer being investigated.
 - m. Chair Mary Gwin said we must make it clear that each step in the process must be taken.
 - n. Chair Mary Gwin asked the committee members if they support the proposed revisions to SDMC AS Constitution Section 6.

VIII. New Business:

A. Faculty Hiring Prioritization (FHP) Rubric Rejected by SDMC AS During Fall 2022:

1. Learning Resources/Academic Support (LR/AS) Department Chair Alison Gurganus asked the SDMC AS to reject the rubric earlier in the fall 2022 semester.
 - a. The rubric disadvantages Learning Resources/Academic Support (LR/AS) Faculty and other Non Classroom Faculty who do not have Fulltime Equivalent Faculty (FTEF).
 - b. The SDMC AS rejection of the rubric has not been received well.
 - c. Alison Gurganus will now ask the SDMC AS to approve the FHP Rubric that the SDMC AS voted down earlier in fall 2022.
 - Alison Gurganus will share her reasons for supporting the rubric with the SDMC AS on November 28th.
 - d. Librarian Lisa Burgert said Non Classroom Faculty Data looks different from Classroom Faculty Data.
 - e. Chair Mary Gwin said she will vote in favor of the rubric on behalf of the Academic Affairs Committee, unless the committee does not support the rubric.

B. Dean Brian Weston's CA Virtual College CVC and OEI Presentation: November 9, 2022 Committee of Chairs Meeting

1. Dean Brian Weston's November 9, 2022 Committee of Chairs Presentation:

- a. Purpose:
 - Allows Students currently enrolled in a California Community College (CCC) to instantly enroll in online courses offered at eligible colleges without filling out a separate application.
- b. Emergency Conditions Memo:
 - What is it? A memo from the CCC Chancellor's Office that tied emergency funds to a set of expectations for the colleges that accepted emergency funds.
 - Some of the expectations relate to @ONE and some of the expectations relate to the Course Exchange.
 - The CCC Chancellor's Office June 14th Memo (FS 22-07) detailed the COVID 19 Emergency Conditions Allowance eligibility requirements.
- c. CVC Steps to Meeting the Emergency Conditions Allowance Requirements:
 - September 1, 2022: CEO/College President signs the Consortium Agreement.
 - January 1, 2023 Implementation:
 - * Implement Becoming a Home College
 - * Implement/Commit to Becoming a Teaching College
 - * Commit to Joining a College Implementation Cohort
 - * Incentivize and Prioritize Participation in Professional Development (PD) to Improve Online Teaching and Learning (Including @ONE and Peer Online Course Review (POCR) Training)
- d. Becoming a Home College and a Teaching College:
 - Home College:
 - * Establish Canvas Trust Relationship
 - * Enable Canvas API
 - * Confirm the CCC Tech Center IdP Proxy Configuration and Verify the Passing of Required Student Attributes.
 - * Assign Credentials to A&R and FA Staff to Use Administrative Panel
 - * Enable Transcripts for Receiving
 - * Sign Federal Financial Aide Consortium Agreement
 - Teaching College:
 - * Enable e-Transcript for Sending
 - * Enable SuperGlue
- e. @ONE and the Emergency Conditions Memo:
 - One of the Requirements is to Incentivize and Prioritize Participation in Professional Development (PD) to Improve Online Teaching and Learning (Including @ONE Courses and POCR Training)

- f. Impact on Faculty and Curriculum:
 - Peer Online Course Review:
 - * Which Courses are Listed?
 - * Current Badging?
- g. CVC/@ONE Local POCR Reframing:
 - Goal:
 - * To quickly and significantly increase the number of fully certified Local POCR teams and aligned courses.
 - Strategy:
 - * Accelerate Local POCR team training and course review processes
 - * Move badging authority to a Local POCR team and position CVC/@ONE team as trainers and support
 - Reminder:
 - * Having a Local POCR team and process is required per the CVC Master Consortium Agreement. (But, we do not have to enforce Appendix A, Section 2b, which requires incremental benchmarks and alignment of 20% of courses/sections. Consider them aspirational goals.)
 - POCR Chaffey College Data after Implementation:
 - * There was a 12% increase in online course success rates after POCR alignment
 - * Success rates increased by 32% for Black Students and 24% for Students ages 25 to 29 years old.
- h. Exchange Enrollment Data: October 2020 – August 2022
 - 1,043,009 Unique Course Searches
 - 23,896 Redirects to CCCApply
 - 2,411 Cross Enrollments:
 - * Nearly 20% enroll at their home college
 - * 81% cross-enroll in only one course per term
 - Top Subject Search Terms: Biology, Chemistry, Computer Information Science and Mathematics
- i. Implementation Progress:
 - 73 Home Colleges
 - 57 Live Schedule Data Colleges
 - 20 Teaching Colleges (35 Projected by year-end)
- j. Questions:
 - Will all courses have to be listed in the consortium or will the college be able to select specific ones?
 - Do Faculty have to adapt their online courses to meet specific CVC requirements?

IX. Round Table Discussion/Announcements by Membership:

A. San Diego Mesa College Website: <https://www.sdmesa.edu/academics/v2/>

1. Please submit the feedback form if you have comments.

B. Kim Tran reminded the committee that Vice Chancellor of Human Resources Greg Smith informed district personnel that the district Indoor Mask Mandate will expire on December 19th.

X. Next Academic Affairs Committee Meeting: December 5, 2022

XI. Adjournment @ 5:25PM.

Motion to Adjourn:

M/S

Burgert/Tran

UNANIMOUS

Submitted by Sue Saetia:

Approval by the Academic Affairs Committee: December 5, 2022