

**San Diego Mesa College (SDMC)
Academic Senate (AS)
Academic Affairs Committee
November 4, 2024
Room A117
4:15PM – 5:30PM
MEETING MINUTES**

Present:

Chair Dave "Das" Odasso, Monica Romero, Gail Bachman, Lisa Burgert, Miriam Pacheco, Sean Ricketts, Leslie Seiger and Ngoc "Kim" Tran

I. Call to Order & Welcome by Chair Das Odasso @ 4:26PM.

II. Review and Approval of Draft Agenda:

Move to Approve with a Change from Monica Romero:

M/S

Burgert/Seiger

UNANIMOUS

III. Guest(s): None

A. Review of Draft Minutes: October 21, 2024

Move to Approve with a Change from Monica Romero:

M/S

Bachman/Pacheco

1 Abstain

Burgert

B. Spring 2024 Mesa College and SDCCD Meetings:

A. Academic Senate: October 28, 2024 ([SDMC AS Meeting Minutes](#))

1. [District Emerging Technology Presentation:](#)

- Michelle Fischthal, Vice Chancellor of II&E
- Alison Gurganus, Emerging Tech Faculty Specialist of II&E
- Rodrigo Gomez, Emerging Tech Faculty Specialist of II&E
- Elaine Chance, Innovation Systems Analyst of II&E
- Jack Haleem, Emerging Tech Student Intern of II&E (Current Mesa College Student)

B. Committee of Chairs (CoC): October 23, 2024 ([CoC Meeting Documents](#))

1. [SDMC Bookstore Supervisor Rob Meyers and Textbook Buyer Scott Krause: \[Course Materials Submission Link\]\(#\)](#)

a. Intersession 2025/Spring 2025 Course Materials Request Submissions:

- Please submit your textbook request every semester as soon as you receive your assignment.

2. [SDMC Occupational Environmental Health & Safety Coordinator Matt Fay: \[Emergency Management Rollout\]\(#\)](#)

a. [SDMC Emergency Building Evacuation Plan: \[LINK\]\(#\)](#)

C. President's Cabinet (PCab): October 15, 2024/October 15, 2024 ([PCab Documents](#))

D. Senate Executive Committee: Met Today

1. Reviewed the updated draft Academic Affairs Committee's Syllabus Checklist.

E. Senate Exec. Officers Meeting with President Hands & SDMC Vice Presidents: October 16, 2024

F. SDCCD Board of Trustees (BOT): November 7, 2024 – San Diego Mesa College (SDMC) ([BOT Home Page](#))

1. Please send anything you would like SDMC AS President Elect Mary Gwin to report during the SDMC AS Report.

VII. Old Business:

A. Department Chairs Syllabus Check List: Odasso/Burgert

1. The committee reviewed the updated draft document based on feedback from the Academic Affairs Committee members.
2. Chair Das Odasso reported on today's feedback from the SDMC AS Executive Committee.

B. "Online Labs": Seiger

1. Leslie Seiger will meet with her Department Chair regarding her concerns about holding SDMC science labs online.

C. Draft Resolution on AB1705 – Restricts California Community Colleges from Offering Remedial ENGL/MATH Classes: Tran (No Updates Today)

VIII. New Business: None

IX. Round Table Discussion/Announcements by Membership:

X. Next Academic Affairs Committee Meeting: December 2, 2024

XI. Adjournment. 5:27PM

Move to Adjourn:

M/S

Bachman/Pacheco

UNANIMOUS

Submitted by Sue Saetia

Approved by the SDMC AS Academic Affairs Committee: December 2, 2024